



PERSONNEL AND
READINESS

UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

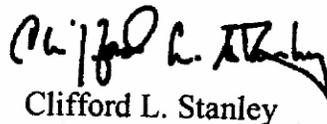
AUG 31 2010

MEMORANDUM FOR SECRETARY OF THE ARMY
SECRETARY OF THE NAVY
SECRETARY OF AIR FORCE

SUBJECT: Inspection of Facilities for Wounded, Ill, and Injured Service Members

To ensure that we continue to maintain the appropriate focus on the treatment and care of wounded, ill, and injured Service members, this memorandum establishes the enclosed requirements and schedules for recurring reports to Congress on the inspection of medical treatment facilities and medical hold housing.

Thank you for your efforts to establish effective standards and to conduct essential inspections that help further the Department's goal to provide the highest-quality facilities for wounded, ill, and injured Service members. The points of contact for this memorandum are Ms. Phyllis Kaplan, Office of the Assistant Secretary of Defense for Health Affairs (TRICARE Management Activity), (703) 681-4606; and Mr. George Mino, Office of the Deputy Under Secretary of Defense for Installations & Environment (Housing & Competitive Sourcing), (703) 602-3853.



Clifford L. Stanley

Enclosure:
As stated

cc:
Chairman of the Joint Chiefs of Staff
Under Secretary of Defense for Acquisition, Technology & Logistics
General Counsel of the Department of Defense
Inspector General of the Department of Defense



Requirements and Schedules for Recurring Reports to Congress on the Inspection of Medical Treatment Facilities and Medical Hold Housing

1. **Report from Under Secretary of Defense (Personnel & Readiness) (USD(P&R)) on the Inspection of Military Medical Treatment Facilities (MTFs) and Medical Hold Housing (MHH):**
 - a. **Sources:** Public Law (Pub. L.) 110-28, Section 3307, May 25, 2007; and, Pub. L. 110-181, Sections 1648 and 1616, January 28, 2008.
 - b. **Purpose:** Describe the adequacy of each MTF and MHH building and the cost and plan to correct any deficiencies. MTF inspections shall be limited to those buildings (including specialty medical care facilities) treating wounded, ill, and injured (WII) Service members. Likewise, MHH inspections shall be limited to those housing and lodging buildings (including leased and privatized) that are occupied by WII Service members. Also, include any deficiencies identified from calls to the hotlines required by Pub. L. 110-181, Section 1616.
 - c. **Content:** Executive summary prepared by Office of the Secretary of Defense with detailed reports from the Army, Navy, and Air Force as appendices. The reports from the Military Departments shall note the adequacy of all buildings inspected and discuss changes from the previous inspection. Also, include the disposition of any previously identified deficiencies and the status of any major MTF or MHH construction initiatives.
 - d. **Schedule-Statutory:** Not later than the date on which the President submits the budget for a fiscal year to Congress (normally first Monday of February).
 - e. **Schedule-Calendar:** USD(P&R) submits report to Congress by January 31. To meet this date, the Military Departments (Assistant Secretary level) should submit their detailed reports to USD(P&R) by December 1.
 - f. **Adequacy Standards for MTF:** Accreditation standards and requirements from Office of the Assistant Secretary of Defense (Health Affairs) (ASD(HA)), the Joint Commission on the Accreditation of Healthcare Organizations, and the Accreditation Association for Ambulatory Health Care.
 - g. **Adequacy Standards for MHH:** Memorandum from the Deputy Secretary of Defense (DepSecDef), September 18, 2007, Subject: "Department of Defense (DoD) Housing Inspection Standards for Medical Hold and Holdover Personnel." Note that this inspection is not just focused on the

building, but also a determination of whether the particular occupants at the time of the inspection are housed adequately based on their unique medical conditions.

2. Reports from Inspectors General from each Regional Medical Command on the Inspection of MHH:

- a. Sources: Pub. L. 110-181, Section 1662, January 28, 2008.
- b. Purpose: Inspect and report on the condition and adequacy of each MHH building (including leased and privatized) occupied by recovering Service members.
- c. Content: Executive summary report and a detailed report on the findings from each Regional Medical Command.
- d. Schedule-Statutory: Inspections should occur semi-annually for the first 2 years from date of enactment and annually thereafter.
- e. Schedule-Calendar: The Inspectors General from each Regional Medical Command should submit their reports to Congress, ASD(HA), Secretary and Surgeon General of the Military Department concerned, and commanders of the MTF and installation concerned. The next reports are due to Congress by January 31, 2011, and annually thereafter by this same date. The inspection reports should be posted on the Web site of each Regional Medical Command within 30 calendar days after the reports are forwarded to Congress.
- f. Adequacy Standards for MHH: Memorandum from the DepSecDef, September 18, 2007, Subject: "DoD Housing Inspection Standards for Medical Hold and Holdover Personnel."