



RESEARCH
AND ENGINEERING

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE

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WASHINGTON, DC 20301-3030

June 1, 2015

MEMORANDUM FOR SURGEON GENERAL, U.S. ARMY
SURGEON GENERAL, U.S. NAVY
SURGEON GENERAL, U.S. AIR FORCE
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, DEFENSE ADVANCED RESEARCH
PROJECTS AGENCY
ACQUISITION EXECUTIVE, USSOCOM
COMMAND SURGEON GENERAL, USCENTCOM
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DEPUTY ASSISTANT SECRETARY OF DEFENSE FOR HEALTH
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ASSISTANT SECRETARY OF DEFENSE FOR SPECIAL
OPERATIONS/LOW-INTENSITY CONFLICT &
INTERDEPENDENT CAPABILITIES

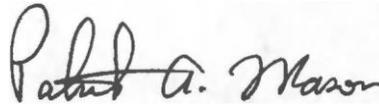
SUBJECT: Reducing Administrative Burden on a non-DoD institution relying on a DoD
Institutional Review Board (IRB)

My office is committed to reducing administrative burden on DoD-supported researchers and is engaged in efforts to streamline review processes associated with the oversight of DoD-supported research involving human subjects. Therefore, when a non-DoD institution is conducting research supported by the DoD via written agreement and the non-DoD institution is relying on a DoD Institutional Review Board (IRB) through the execution of an Institutional Agreement for IRB Review (IAIR), the responsibilities of the Human Research Protection Official (HRPO) described in Defense Federal Acquisition Regulation Supplement (DFARS) 48 CFR 252.235-7004 and DoD Instruction 3216.02 Enclosure 3 Section 4.b.(4) and Section 4.c.(2) may be fulfilled by a member of the reviewing DoD IRB providing the following conditions are satisfied:

1. The DFARS clause referenced above (or similar language if using non FAR-based agreements) is included in the written support agreement(s) between the DoD and the non-DoD institution.
2. The terms of the IAIR require the non-DoD institution conducting the research to maintain a Federal assurance.
3. A member of the DoD IRB is identified in the IRB approval letter as fulfilling the HRPO responsibilities described within the DFARS and DoDI references above.

4. A copy of the IRB approval letter is sent to the DoD office responsible for the execution of the support agreement, the non-DoD institution, and any additional DoD institution(s) supporting or conducting the research.

Questions may be directed to CDR Joseph Cohn, Ph.D., Associate Director, Human Performance Training and BioSystems Directorate, at 571-372-6417 or joseph.v.cohn.mil@mail.mil.



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