



CARIBE ROYALE ORLANDO

8101 World Center Drive, Orlando FL 32821 Phone (407) 238-8084 Fax (407) 387-8625

VENDOR REQUEST FORM

CONVENTION NAME:	SHOW DATES:
COMPANY NAME: COORDINATOR: ADDRESS: PHONE: EMAIL: ON-SITE CONTACT:	
INSTALLATION DATE: TIME IN: LOCATION:	REMOVAL DATE: TIME OUT:
	QUANTITY
Wired High Speed Internet Access: First connection/IP address: \$550 Additional connection/IP address: \$50.00	
Wireless High Speed Internet Access (access point provided).: \$250 set up fee, plus per connection charge based on quantity of connections. Please see chart below. <ul style="list-style-type: none">o 1 to 20 connections - \$25 eacho 21 to 50 connections - \$20 eacho 51 to 100 connections - \$15 eacho 101 to 250 connections - \$10 eacho 251 or more connections - \$5 each	
Printers: HP LaserJet with Public IP address and/or USB/Parallel cable \$175 per day	
COMMENTS:	

PAYMENT ARRANGEMENTS MUST BE MADE IN ADVANCE AND CAN BE MADE ANY OF THE THREE FOLLOWING WAYS.

1. You may logon to <http://www.crrsv.com/authorize/index.html> to make a credit card payment. Please put the show name and booth number in the confirmation box. You will be emailed a receipt, please fax the receipt and this request to 407-387-8625.
2. You may mail a check to the hotel address above and fax a copy of the check and this request to: 407-387-8625.
3. You may complete this credit card form and fax this form, the completed request above and a copy of the credit card to: 407-387-8625



CARIBE ROYALE O R L A N D O

Authorization to Bill a Credit Card

I, _____, authorize the
Caribe Royale All-Suites Resorts to charge my credit card.

Card # _____

Expiration date: _____ Card Code: _____

For the following charges:

Authorized Signer

Date:

Print or Type Name as it appears on credit card

Company Name:

Coordinator:

Address:

Phone Number:

Fax Number:

Email:

On-site Contact:

Convention Name & Dates:

**A Copy of the front and back of the card listed below must accompany this
completed form and be mailed or faxed to:**

Caribe Royale Orlando Convention Services Department:

8101 World Center Drive, Orlando FL 32821

Phone (407) 238-8084 Fax (407) 387-8625

Accounting Use Only

Estimated Charges: \$ _____

Date of Approval _____

Approval # _____