BUMED NOTICE 1500

From: Chief, Bureau of Medicine and Surgery
To: Navy Medical Personnel

Subj: IMPLEMENTATION AND USE OF THE NAVY MEDICINE ENTERPRISE-WIDE LEARNING MANAGEMENT SYSTEM

1. **Purpose.** To announce the implementation of the Navy Medicine enterprise-wide Learning Management System (LMS) and establish policy for its use.

2. **Scope.** This notice applies to all Navy Medical Department personnel (active duty, reservist, civilian, and contract staff).

3. **Background.** The mission of Navy Medicine is to ensure the nation has available at all times a healthy military force supported by a combat ready healthcare system. To meet this mission requirement, Navy Medicine personnel require comprehensive training and continuing education. A centralized, distributed learning medical education system facilitates the Navy Medicine workforce to receive technical and professional training on a regular and standardized basis. It also provides a mechanism for tracking and recording of training completion.

4. **Responsibilities**

   a. Deputy Chief, Education and Training (BUMED-M7) will ensure implementation of the Navy Medicine enterprise-wide LMS.

   b. Commanding Officer, Navy Medicine Education and Training Command (NMETC) will coordinate implementation of the Navy Medicine enterprise-wide LMS, execution of organizational training requirements and documentation of training completion primarily through the LMS and other platforms as directed.

   c. Commanders, commanding officers, and officers in charge of units with Navy Medical personnel will ensure documentation of training completion primarily through the LMS and other platforms as directed.

5. **Action**

   a. NMETC will develop and disseminate via the Navy Medicine tasker system a phased plan providing the general implementation steps for the LMS.
b. Effective on the day of system implementation at a designated command, all training for Navy Medicine personnel at that command shall be documented into the Navy Medicine enterprise-wide LMS.

c. Documentation of training into the Defense Medical Human Resource System Internet (DMHRSi) will be transmitted electronically upon LMS implementation.

d. Use or acquisition of an alternative LMS shall cease at a designated command upon their LMS implementation.

6. Records Management. Records created as a result of this notice, regardless of media and format, shall be managed per SECNAV Manual 5210.1 of January 2012.

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