



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH, VA 22042

IN REPLY REFER TO
BUMEDINST 4100.3A
BUMED-M4
10 Jul 2015

BUMED INSTRUCTION 4100.3A

From: Chief, Bureau of Medicine and Surgery

Subj: ENERGY MANAGEMENT PROGRAM

Ref: (a) DoD Instruction 4170.11 of 11 December 2009
(b) SECNAVINST 4100.9A
(c) OPNAVINST 4100.5E
(d) Public Law 110-140

1. Purpose. To issue policies, objectives and guidelines, and assign responsibilities for the Bureau of Medicine and Surgery (BUMED) Energy Management Program. This is a complete revision and must be read in its entirety.
2. Cancellation. BUMEDINST 4100.3.
3. Scope. This instruction applies to all BUMED activities operating in BUMED-maintained real property assets to include relocatable facilities or making real property investments using Operations and Maintenance, Defense Health Program funds. This instruction does not apply to leased or expeditionary facilities.
4. Background. BUMED's responsibilities with respect to the Department of Defense (DoD) Installation Energy Management program has undergone significant change as a result of two large organizational shifts; namely, the divestiture of installation responsibilities from BUMED to Commander, Navy Installations Command effective 1 October 2011 (Fiscal Year (FY) 12), and the standup of Defense Health Agency effective 1 October 2013 (FY 14). Reference (a) implements overall DoD policy, provides guidance, assigns responsibilities, and prescribes procedures for DoD installation energy management. Reference (a) also echoes the stated aim of various Executive Orders and public law directing Federal agencies to increase efficiency and save taxpayer dollars through avoided energy costs.
5. Policy. BUMED activities will make every effort to achieve the objectives and goals of reference (a) and support installation energy programs per references (b) and (c), without compromising proper patient care, military readiness, safety, and effectiveness.

6. Objectives. General objectives outlined in the Executive Orders, public law and reference (a), include reduced use of fossil fuels; improved water resources management; reduced greenhouse gas emissions; and minimized waste and pollution.

7. Action

a. Deputy Director, Fleet Support and Logistics will ensure BUMED:

(1) Provides guidance, to include a Navy Medicine Strategic Sustainability Plan, to implement and execute an effective energy management program consistent with reference (a), the Executive Orders, and legislative requirements.

(2) Solicits, evaluates, and funds energy conservation projects and energy audits to include 25 percent of covered facilities annually as defined by reference (d).

(3) Forwards projects to alternate sources for funding, including the Energy Conservation Investment Program, as appropriate.

(4) Promotes energy efficiency awards participation and recognition.

b. Navy Medicine Regions will:

(1) Assist activities in developing energy conservation projects and associated project documentation.

(2) Review, endorse, and forward energy conservation projects.

(3) Promote energy efficiency awards participation and recognition.

c. Commanding officers and officers in charge of BUMED activities will:

(1) Work with their respective installation commanding officer to coordinate energy investments.

(2) Work with their respective installation commanding officer to implement actions in alignment with the Executive Orders, and legislative requirements to achieve specified energy reduction goals.

(3) Provide the necessary support to their installation commanding officer for required energy reporting.

8. Records. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV M-5210.1 of January 2012.


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