



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5309

Canc: Mar 2010
IN REPLY REFER TO:
BUMEDNOTE 1610
BUMED-M09B
5 Jan 2010

BUMED NOTICE 1610

From: Chief, Bureau of Medicine and Surgery
To: All Internal BUMED Codes

Subj: LIEUTENANT PERIODIC FITNESS REPORTS FOR THE PERIOD ENDING
31 JANUARY 2010

Ref: (a) BUPERSINST 1610.10B

Encl: (1) List of Lieutenants
(2) Special Instructions for Completing NAVPERS 1610/2

1. Purpose. To announce the end of the Fitness Report (FITREP) cycle for all Lieutenants.
2. Action. Periodic FITREPs for all Lieutenants have an ending date of 31 January 2010. Per reference (a), reports are to be postmarked within 15 days following the ending date or not later than 15 February 2010.
3. Deputy Chiefs' Review. Deputy Chiefs shall enforce the submission of reports in a timely manner. Review enclosure (1) and report any discrepancies noted to Performance Reports Section, M09B14, at (202) 762-3305. Enclosure (2) provides special instructions for completing NAVPERS 1610/2, Evaluation & Counseling Record (E7-O6).
4. Processing. Reporting seniors are responsible for the promotion recommendations and processing of the reports.
5. Approval. The Assistant Deputy Chiefs will deliver signed, original reports to M09B14 no later than 10 February 2010 for copying and mailing to Commander, Navy Personnel Command (PERS-311).
6. Report. The report required by paragraphs 2 and 3 are authorized by BUPERS 1610-1, as established in reference (a).
7. Form. NAVPERS 1610/2, (Rev. 03-02), Evaluation & Counseling Record (E7-O6) is available electronically at: <http://www.npc.navy.mil/ReferenceLibrary/Forms/NAVPERS/>.

M. D. McCARTEN
Chief of Staff

Distribution is electronic only via the Navy Medicine Web site at:
<http://www.med.navy.mil/directives/Pages/BUMEDDirectives.aspx>

LIST OF LIEUTENANTS

NAME	RANK	CODE
Gardner, John	LT	M00
Zahumensky, Daniel	LT	M00
Barnes, Christopher	LT	M00C
Casady, Brent	LT	M00C
Morlock, Marcy	LT	M00C
Peterson, Barry	LT	M00C
Lee, Holly	LT	M09B7
Cook, Brett	LT	M09B9
Shu, Thomas	LT	M10
Skinner, Patricia	LT	M10
Williams, Brenda	LT	M10
Woosley, Scott	LT	M14
Danielson, Roxanne	LT	M3/5
Mastrangelo, Joseph	LT	M3/5
Allen, Brian	LT	M3/5EPCS3
McMahon, Matthew	LT	M3/5EPCS3
Wilkinson, Jeremy	LT	M3/5EPCS3
Ford, Joseph	LT	M00WII
George, Wendy	LT	M00WII
Macian, Diana	LT	M00WIII
Campbell, Justin	LT	M00WII2
Woody, Jessica	LT	M4
Kascak, Joseph	LT	M41
Chery, Joseph	LT	M81
Brown, Felecia	LT	M83
Garcia, Diana	LT	M85

SPECIAL INSTRUCTIONS FOR COMPLETING NAVPERS 1610/2

FITREPS shall be prepared per BUPERSINST 1610.10B to include the information below:

Block 7: BUMED WASH DC

Block 15: 10JAN31

Block 17: REGULAR

Block 21: N/A

Block 26: 00018

Block 27: LEAVE BLANK

Block 28: Implement CNO responsibilities for provision of centralized, coordinated policy development, guidance and professional advice on health care programs for DON and oversee direct and indirect systems for providing health care to all beneficiaries.

Block 29: Primary/Collateral/Watchstanding duties. Each should be specifically marked as appropriate with the number of months performed following the entry. Example: PRI: Director, Plans and Policy-12. COLL: Mbr, MPT&E Working Grp-3; Mbr, Awards Board-6, WATCH: CDO-12. Additionally, leave and transit dates should be accounted for in this block as well. Example: LEAVE/TRANSIT: 07MAY02-07JUN01.

Block 30: Date Counseled. If counseled, a date should be entered here. If "NOT PERF" enter a brief explanation in block 31 (i.e., TEMADD, ILLNESS, etc). If a longer explanation is needed enter "SEE COMMENTS" and provide an explanation in Block 41. If counseling was not performed because the counseling date did not fall within the reporting period enter "NOT REQ".

Block 31: Name of counselor (if counseled)
Blank (if block 30 is "NOT REQ")
Explanation (if block 30 is "NOT PERF")

Block 32: Must contain signature of individual counseled

Block 40: Must contain an entry if an observed report
Must be blank if Not Observed fitness report

Block 44: DEPUTY CHIEF (CODE)
BUMED
2300 E STREET NW
WASHINGTON, DC 20372-5300