



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
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IN REPLY REFER TO
BUMEDNOTE 5450
BUMED-M09B
19 Mar 2009

BUMED NOTICE 5450

From: Chief, Bureau of Medicine and Surgery
To: All Internal BUMED Codes

Subj: BUREAU OF MEDICINE AND SURGERY (BUMED) CREATION OF DEPUTY
CHIEF INFORMATION MANAGEMENT/INFORMATION TECHNOLOGY (IM/IT),
(BUMED-M6)

Ref: (a) BUMEDINST 5450.165A
(b) BUMEDINST 5430.8

Encl: (1) Mission and Functions of Deputy Chief IM/IT (BUMED-M6)

1. Purpose. To create BUMED-M6 and provide authority to execute its defined mission and functions.

2. Background. BUMED directs health care policy and provision of medical and dental services for the Navy and Marine Corps. These services are provided to active duty personnel, their families, retirees, eligible survivors, Federal civilian employees, and other eligible beneficiaries. Health care has become increasingly dependent upon IM/IT as a critical enabler of the Navy Medicine Enterprise. To facilitate strategic direction, policy, guidance, and oversight of IM/IT operations, Deputy Chief IM/IT (BUMED-M6), is being established as a major business area for BUMED. This notice establishes and describes the BUMED-M6 supporting the Chief, BUMED/Navy Surgeon General and The Medical Office of the Marine Corps on IM/IT policy affecting Navy Medicine and the Military Health System (MHS) IM/IT strategic initiatives.

3. Scope. Applies to BUMED Headquarters and Budget Submission Office 18.

4. Action

a. BUMED Chief of Staff (COS) shall take all actions required to establish BUMED-M6 as a BUMED code.

b. Deputy Chief IM/IT & Command Information Officer (CIO), BUMED-M6, shall:

(1) Update references (a) and (b), to document the BUMED-M6 mission and functions.

(2) Accomplish the assigned mission and functions stated in enclosure (1).

(3) Work with BUMED COS, Comptroller, and administrative staff to execute establishment of BUMED-M6.

(4) Draft and recommend policy to align IM/IT roles and responsibilities creating an operational accountability framework specific to IM/IT.



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**MISSION AND FUNCTIONS OF DEPUTY CHIEF IM/IT
BUMED M6**

1. Purpose. To publish the mission and functions of BUMED-M6 in support of the Chief, BUMED/Navy Surgeon General and Navy Medicine's mission.
2. Mission. Principal staff advisor for Navy Medicine information management/information technology (IM/IT) services. Develops IM/IT policy and directs the provision of IM/IT services as authorized by law or regulations.
3. Functions
 - a. Exercises Chief, BUMED/Navy Surgeon General responsibility for centralized coordination of net-centric policy, planning, governance, requirements integration, and investment direction to efficiently provide secure global access to medical information. Principal advisor to Chief, BUMED/Navy Surgeon General for net-centric matters including: command and control (C2), information operations, information assurance (IA), and business information systems.
 - b. Develops and promotes IM/IT strategies and programs in support of health related services throughout Navy Medicine.
 - c. Plans and oversees a comprehensive, aligned, and cost-effective IM/IT portfolio for Chief, BUMED.
 - d. Operates the Management Control Board and Capabilities Management Working Group to oversee the recommended IM/IT portfolio and execution of all Budget Activity Group 4 resources and net-centric medical equipment investments to ensure alignment with leadership direction, the Navy Medicine Strategic Plan, and public law.
 - e. Liaisons to BUMED portfolio functional managers (PFM) as the process manager of Navy Medicine IM/IT portfolio management.
 - f. Coordinates and drafts policies and directives related to IM/IT services, portfolio, and lifecycle management.
 - g. Creates, directs, and maintains Navy Medicine enterprise architecture and supporting policies which guide all IT investments.
 - h. Monitors and ensures all IM/IT programs and services executed by either BUMED or NAVMISSA to provide functional and technical adequacy, accuracy, and consistency with documented architectures, long-range operational requirements, threat scenarios, and program objectives and priorities.
 - i. Oversees IM/IT delivery performance on the extent of mission accomplishment and resource utilization.

- j. Serves as PFM for IM/IT infrastructure, IM/IT enterprise services, and IA.
- k. Serves as Enterprise Information Assurance Manager (IAM) and senior IA official for Navy Medicine.
- l. Oversees Navy Medicine Health Insurance Portability and Accountability Act (HIPAA) compliance and HIPAA contract.
- m. As the BUMED designated processor for Data Use Agreements (DUAs), oversees and enforces the Navy Medicine DUAs to control and monitor the release of patient related sensitive information to internal and external requestors. As necessary, will interface with BUMED Codes responsible for legal and quality assurance matters pertaining to DUAs.
- n. Oversees and ensures compliance on the use of privacy impact assessments for all Navy Medicine systems as well as making this information publicly available.
- o. Navy IT central system coordinator and primary representative responsible for the coordination of MHS central system IM/IT investments for delivery in Navy Medicine.
- p. Navy Medicine's primary liaison with BUMED codes, U.S. Navy, U.S. Army, U.S. Air Force, U.S. Marine Corps, Assistant Secretary of Defense (Health Affairs), Department of Veterans Affairs, and other external agencies and activities in providing IM/IT support and on issues and policies affecting IM/IT policy and practices.
- q. As Medical Functional Area Manager (FAM) to the Office of the Chief of Naval Operations, Headquarters, Marine Corps-C4, oversees and validates all represented medical IM/IT portfolio capabilities as reflected in IM/IT data repositories.
- r. Coordinates with other service information officers and Navy Budget Submission Offices on IM/IT, infrastructure, and integration issues requiring cross-appropriation funding from or to the Defense Health Program.
- s. Responsible for community management/workforce management of all IM/IT human resources planning and development, ensuring a functionally and technically prepared workforce for Navy Medicine.