DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5300

IN REPLY REFER TO

JUN 5 2006

MEMORANDUM FOR COMMANDER, NAVY MEDICINE EAST
COMMANDER, NAVY MEDICINE WEST
COMMANDER, NAVY MEDICINE NATIONAL CAPITAL AREA
COMMANDER, NAVY MEDICINE SUPPORT COMMAND

SUBJECT: Personnel Rotation Policy

Ref: (a) BUMED Instruction 6440.5B of 30 May 2000

This memorandum establishes policy and responsibilities for the deployment of Navy Medicine Personnel under the Medical Augmentation Program (MAP) and Navy Individual Augmentation (NIA). It is intended to provide amplification to reference (a) and will be included in the next revision. This policy pertains to all personnel within Navy Medicine.

Intent of this policy is to ensure every Sailor has equal opportunity to deploy within their skill set and ideally not more than once during a normal 36 month shore tour. "Deployment" is defined as 150 consecutive days or more away from homeport or assigned duty station. Additionally this policy clearly defines a deployment window to assist commands and Sailors in managing pre-deployment preparation and allowing personal/professional development. The following outlines my expectations and provides guidance.

All MTF Commanders and Commanding Officers will:

- Ensure every Sailor's deployment history is entered into the EMPARTS and ITEMPO data systems. This information is to be used in the management of medical augmentees and the decision to deploy any Sailor.

- Ensure Sailors with a past deployment history will not deploy for a minimum of 12 months (365 days) following their last deployment but no earlier than six months (180 days) from their report date. Sailors may participate in pre-deployment or inter-deployment training beginning 60 days after reporting.

- Ensure Sailors with no deployment history will not deploy earlier than six months (180 days) from their report date. Sailors may participate in pre-deployment or inter-deployment training beginning 60 days after reporting.

- Ensure all Sailors return from deployment no later than 6 months (180 days) before PCS transfer or retirement or 90 days before release from active duty (RAD) or separation.

- Ensure adherence to this rotation policy. In cases where a command must deploy a Sailor outside of this policy, the command must receive approval from the Regional Commander. Exceptions to policy will be approved only after the Regional Commander has exhausted alternatives to globally source the requirement from within their region.

- Report approved exceptions to this policy to BUMED via Weekly Activities Report (WAR).

Navy Medicine Support Command will:

- Deploy, maintain, and provide future development of the Expeditionary Medicine Platform Augmentation Readiness and Training System (EMPARTS).

Regional Commanders and Commanding Officers must disseminate and implement this rotation policy to sustain our medical capability to respond to the Long War. This rotation policy will ensure OPTEMPO of individual Sailors is managed while providing Operational Commanders the required forces.

Points of contact are HMCM(SW/SCW) James Menke at jrmenke@us.med.navy.mil or (202) 762-3036 for Hospital Corps Plans and Policy issues and Ms. Daidrian Davis at dcdavis@us.med.navy.mil or (202) 762-3805 for EMPARTS.

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