



DEPARTMENT OF THE NAVY

BUREAU OF MEDICINE AND SURGERY
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WASHINGTON DC 20372-5300

IN REPLY REFER TO

DEC 06 2006

MEMORANDUM FOR COMMANDER, NAVY MEDICINE EAST
COMMANDER, NAVY MEDICINE WEST
COMMANDER, NAVY MEDICINE NATIONAL CAPITAL AREA
COMMANDER, NAVY MEDICINE SUPPORT COMMAND

SUBJECT: Defense Medical Human Resource System internet

This memorandum establishes Navy Medicine policy for the deployment and use of the Defense Medical Human Resource System internet (DMHRSi). This system is a web-based Tri-Service system designed to simplify and standardize human resource management and provide visibility and readiness information for all assigned personnel across the Military Health System (MHS). DMHRSi provides enhanced management and oversight of our people and includes five modules: Education and Training (E&T); Human Resources (HR); and Manpower, Readiness, and Labor Cost Assignment (LCA). Navy Medical Support Command will deploy DMHRSi throughout Budget Submitting Office (BSO)18 over the next two years.

DMHRSi will be Navy Medicine's primary source of data for standardized human resource management, and will replace the Standard Personnel Management System (SPMS) II and Expeditionary Medicine Platform Augmentation, Readiness and Training (EMPARTS). Commands will continue to use EMPARTS until DMHRSi is fully deployed throughout the BSO.

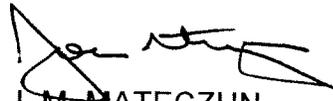
NMSC will provide DMHRSi implementation instructions, under separate cover.

Once DMHRSi is fully integrated at a Military Treatment Facility (MTF) or command, this system will be the primary application for managing E&T, HR, Manpower, Readiness and LCA. The following outlines requirements:

- Labor hours for every individual (including borrowed labor-personnel) assigned to the command will be recorded in DMHRSi.
- DMHRSi will be the system of record for reporting labor hours and expenses to the Expense Assignment System (EAS) IV and Summarized Management Analysis Resource Tool (SMART).
- Human Resource and Manpower DMHRSi modules will be used to maximize management of personnel and assignments.
- DMHRSi will be used to record all training histories of individuals assigned to the command rather than SPMS and as the system of choice for requesting and enrolling in all local training.

- Commands are to continue to utilize EMPARTS until DMHRSi is fully deployed throughout the BSO. DMHRSi will replace EMPARTS when deployment is complete. The EMPARTS historical file will then be maintained at Navy Medicine Support Command.

My point of contact for DMHRSi Program Management is CDR Judith Bellas at (202)762-3616 or e-mail at jdbellas@us.med.navy.mil. For deployment/implementation and sustainment issues, contact Mr. Mike Stewart at (904)542-7200 extension 8102 or e-mail: stewartml@nmsc.med.navy.mil. DMHRSi Labor Cost Assignment policy, Ms. Jane Cunningham, BUMED, at (202)762-0551 or e-mail: JMCunningham@us.med.navy.mil. DMHRSi technical trouble tickets must be submitted to the MHS helpdesk at (800)600-9332 (CONUS)/(866)637-8725 (OCONUS) or e-mail: help@mhs-helpdesk.com. DMHRSi functional trouble tickets must be submitted to NMSC at (904)542-7200 extension 8102 or e-mail: DMHRSiTeam@nmsc.med.navy.mil.



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