



**DEPARTMENT OF THE NAVY**

BUREAU OF MEDICINE AND SURGERY  
2300 E STREET NW  
WASHINGTON DC 20372-7300

IN REPLY REFER TO

5220

Ser M09B4/E08UN093-000757

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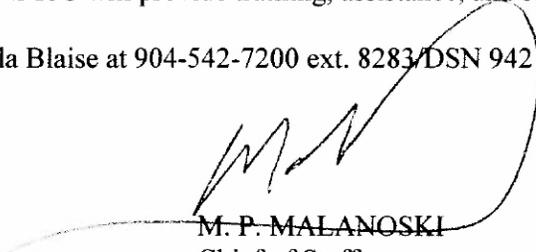
MEMORANDUM FOR COMMANDER, NAVY MEDICINE EAST  
COMMANDER, NAVY MEDICINE WEST  
COMMANDER, NATIONAL CAPITAL AREA  
COMMANDER, NAVY MEDICINE SUPPORT COMMAND

Subj: CONTINUOUS PROCESS IMPROVEMENT MANAGEMENT SYSTEM (CPIMS)  
DEPLOYMENT AND UTILIZATION

Ref: (a) SECNAV Memorandum of 3 May 06  
(b) Surgeon General's Lean Six Sigma Memorandum of 26 Oct 06  
(c) SECNAVINST 5220.13  
(d) Title 10 U.S.C. Section 1102

Encl: (1) NAVMED CPIMS Security Beta Testing  
(2) NAVMED CPIMS Authorization Form  
(3) CPIMS: How to Get Access

1. Lean Six Sigma (LSS) is a key component of the Department of the Navy (DON) and Navy Medicine Continuous Process Improvement (CPI) program as directed by references (a) through (b).
2. CPIMS is the DON centralized database used to track and report Lean Six Sigma (LSS)/Continuous Process Improvement (CPI) project data and benefits. It supports project data sharing, real time information viewing, financial benefit metrics and complies with resource management guidance outlined in reference (c). Pursuant to the BUMED Office of Legal Counsel (M00J) review, it has been determined that all quality assurance safeguards are in place to maintain protections assured under Title 10 U.S.C. Section 1102, reference (d). Additionally, Navy Medicine Support Command (NMSC) CPIMS Security Beta Testing, enclosure (1), demonstrated that CPIMS users external to Navy Medicine (NAVMED) were unable to access NAVMED project information.
3. Navy Medicine is hereby directed to utilize CPIMS for project, portfolio and resource management of LSS/CPI projects. All current and future LSS/CPI projects will be appropriately entered in CPIMS. Additionally, every effort should be made to capture projects closed prior to FY-09 in CPIMS. Enclosures (2) and (3) provide a CPIMS authorization form and access directions. The LSS Program Management Office, located at NMSC will provide training, assistance, and support as needed.
4. The CPIMS POC is Ms. Karla Blaise at 904-542-7200 ext. 8283/DSN 942 or email: [karla.blaise@med.navy.mil](mailto:karla.blaise@med.navy.mil).

  
M. P. MALANOSKI  
Chief of Staff