

**NAVY INSPECTOR GENERAL
HOTLINE PROGRAM**

The purpose of the IG Hotline Program is to identify and eliminate fraud, waste, mismanagement in the operations of the Navy. To be effective, the program requires all personnel to be vigilant against the possibility of illegal or improper acts and to report to the chain of command, or an IG, any improprieties in this regard.

What Issues Should Be Reported To The Hotline:

Abuse of Authority/Position
Bribes/Kickbacks/Acceptance of Gratuities
Conflicts of Interests
Ethics Violations
Fraud/Travel Fraud (TDY/TAD)
Gifts (Improper)
Improper Referral for Mental Health Evals
Mismanagement (Significant)
Misuse of Official Time, Gov't Property, Position and Public Office
Political Activities
Procurement Issues
Purchase Card/Travel Card Abuse
Reprisal (Military Whistleblower Protection)
Safety/Public Health (Substantial/Specific)
Systemic Problems
Time and Attendance (Significant Violations)
Waste (Gross)

Timeline To File A Complaint

A complaint should be submitted within 90 days of the date of the alleged wrongdoing. The complainant may remain anonymous; however the IG will not be able to contact him/her for further information. The complainant may request confidentiality, and the IG will make every effort to prevent disclosure of his/her identity, but confidentiality cannot be guaranteed.

How to Submit a Hotline Complaint

Complaints should be submitted in writing by email, fax, or letter. Complainants may also call the Fraud, Waste, and Abuse Hotline numbers identified below or access the Naval Inspector General website at www.ig.navy.mil for more details.

- **Naval Health Clinic Hawaii Hotline:**
Phone: 474-4328 or 471-5171
Email: nhch-medig@med.navy.mil

- **Navy Medicine West Hotline:**
Phone: 1-877-479-3832 (Toll Free)
Email: NAVMEDWEST-MEDIG@med.navy.mil

- **Medical Inspector General Hotline:**
Phone: 1-800-637-6175 (Toll Free)
Email: navymedighotline@med.navy.mil

Information to Provide the IG

WHO: Complainant's full name, rank/grade, and duty station
WHAT: Specific wrongdoing and why complainant believes the activity was a misconduct, to include the rule, regulation or law he/she thinks they violated.
WHERE: Location where the wrongdoing occurred.
WHEN: Specific dates and times.
HOW MUCH: Estimated dollar loss (if applicable).
WHY AND HOW: Describe why and how complainant believes the individual perpetrated the offense.
WHAT has the complainant done to try to resolve the issue?
WHAT does the complainant want the IG to do?

What The IG Will Do

The IG will review the complaint and take appropriate action. Once the investigation is closed, the IG will send the complainant a letter to inform him/her that the allegations were substantiated or unsubstantiated. (This can only be done if the complainant does not remain anonymous.) If the complainant wishes to obtain more information about the case, he/she may submit a request under the Freedom Of Information Act to the IG office that conducted the investigation to obtain a copy of the report.