

How To Complete The Forms

Please make sure to complete the forms according to the instructions. These are the forms needed for your appointment-

- Complete Part 1 (Command Review) of the NAVPERS 1300/16 (Report of Suitability for Overseas Assignment), this should be completed by someone within the sponsor's chain of command. The NAVPERS 1300/16 should only be completed by active duty personnel.

- On the NAVMED 1300/1 (Medical, Dental and Educational Form) please have your dentist complete Part 2 (Dental Screening). Active duty personnel must have the Dental Clinic responsible for dental care completes this form. Please have one of these forms for each person screened.

- The Contact Information should only be completed by the active duty personnel.

- Complete an Authorization for Disclosure for each person screened. Please put the name of the person receiving the screening on the line that says "print name". Parent will need to sign the form for children.

- Complete page 1 and 2 of the DD 2807-1 (Report of Medical History). Complete the information requested blocks 1 to 9. Blocks 1 through 7 are demographic information. In block 5 the examining location and address is Naval Health Clinic Quantico VA. List current medications in block 8. List allergies in block 9. Check yes or no in blocks 10 through 28. In block 29 explain any yes answers in blocks 10 through 28. If you have a civilian primary care provider, please have him or her complete page 3 of this form. If the primary care provider is in the military treatment facility, he or she may still complete this form.

- If you are under the care of a civilian or military provider for Specialty care please bring a Summary of Care from that provider with you to the appointment. There is a summary of care attached for both medical, dental and behavior health care.

- Have the school complete the DD 2792-1 (Special Education/Early Intervention Summary) for all school aged children.