

INSTRUCTIONS
COMPLETION OF SUITABILITY SCREENING FORMS

Your appointment will be scheduled when one of the Suitability Screening Coordinators contact you. Please insure that all medical records are available for screening.

Remember, your Suitability Screening Process does not start until the day of your appointment for the face-to-face interview with the Suitability Screening Coordinator. Please complete the attached forms per the instructions below.

Here are the instructions for the completion of the forms:

NAVMED 1300/2- Medical, Dental, and Educational Suitability Screening Checklist and Worksheet will need to be completed by all members of the family. Please complete the demographic information, Name, Grade/Rank, SSN, Current Unit, Telephone Number, Next Duty Location, Next Unit Identification Code (if you know it), and the Name of the Family Member that is screened using the form. Sponsors should not put a family member name in this block.

DD 2807-1- Report of Medical History, pages 1 and 2, will need to be completed by both the sponsor and all family members. Please make sure to give a brief explanation of yes answers on Page 2, item 29.

Mental Health History will need to be completed by both the sponsor and all family members.

Exceptional Family Member Suitability Screening Questionnaire is completed by the sponsor and family members.

NAVMED 1300/1- Medical, Dental, and Educational Suitability Screening for Service and Family Members, Part 1, - need to complete the demographic information- name, grade/rate, social security number, family member name, family member prefix and next duty station. **Part 2 Dental**, will need to be completed by both you and all family members. Family members may have their form signed by their Civilian Dentist or schedule with the Main side Dental Clinic.

Authorization for Release of Medical Information- an authorization will need to be signed for yourself and each family member.

Medical Information. Please provide copy of all civilian medical information for chronic medical conditions, immunizations and physicals or well child check-ups, paps with results and mammograms with results.

If you have any questions, please contact us.

Mrs. Chapman (Room 1C12) at (703) 784-1540 or email cvchapman@quantico.med.navy.mil

Mrs. Williams (Room 1C11) at (703) 784-1734 or email hewilliams@quantico.med.navy.mil