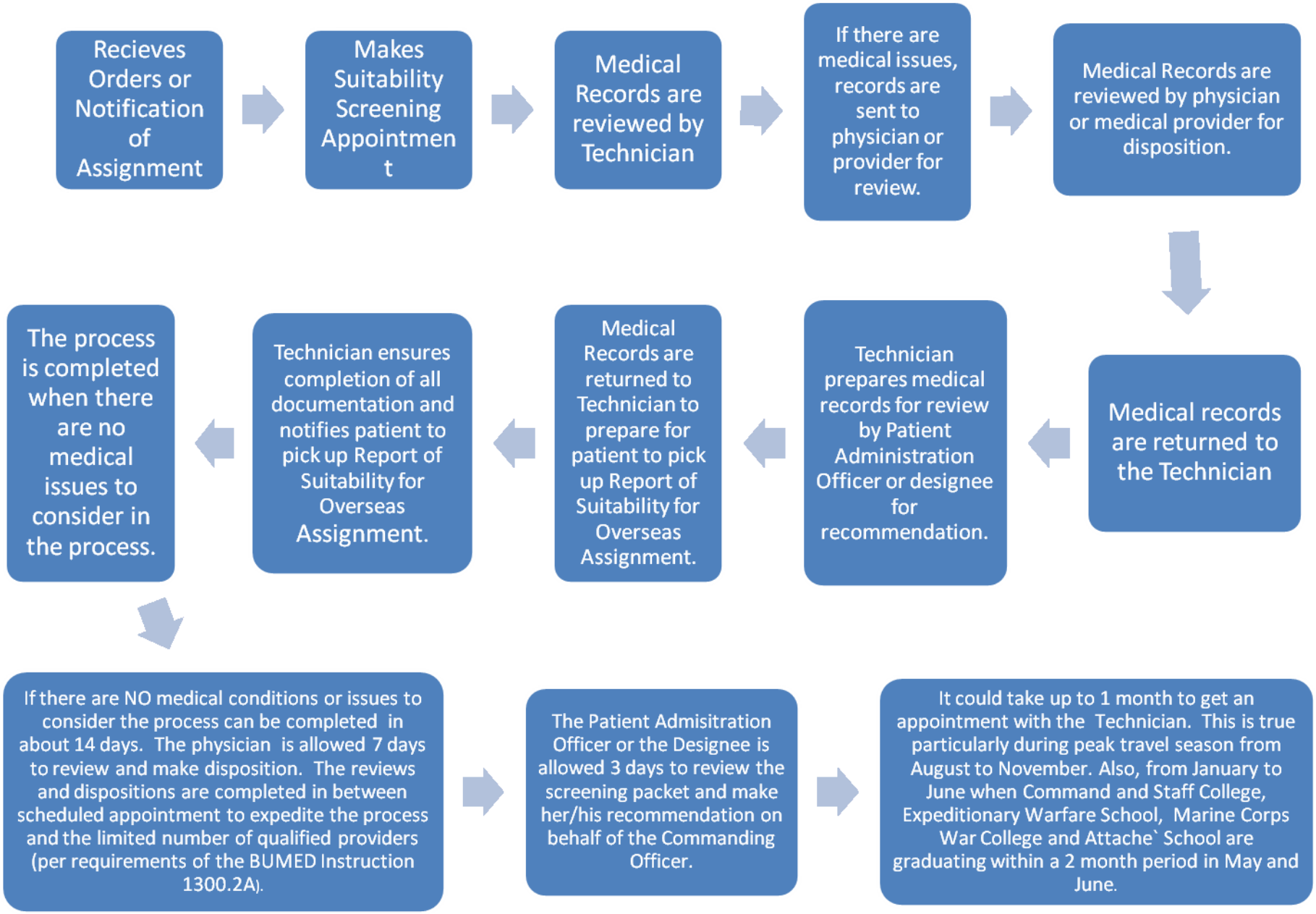SUITABILITY SCREENING PROCESS