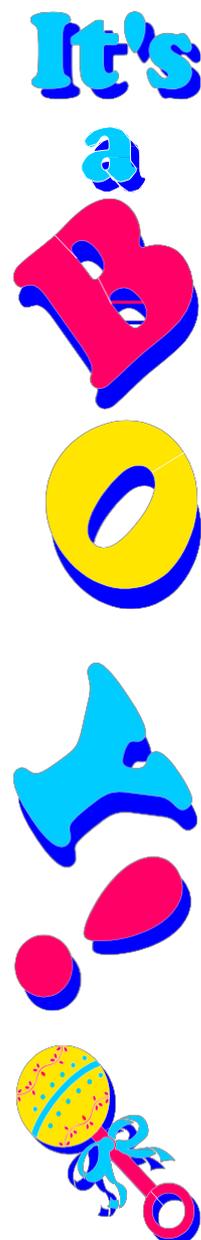


Welcome to the

Birth Abroad Brief

Presented by:

**U. S. Naval Hospital, Okinawa, Japan
Patient Administration Department
Birth Registration Office**





INTRODUCTION

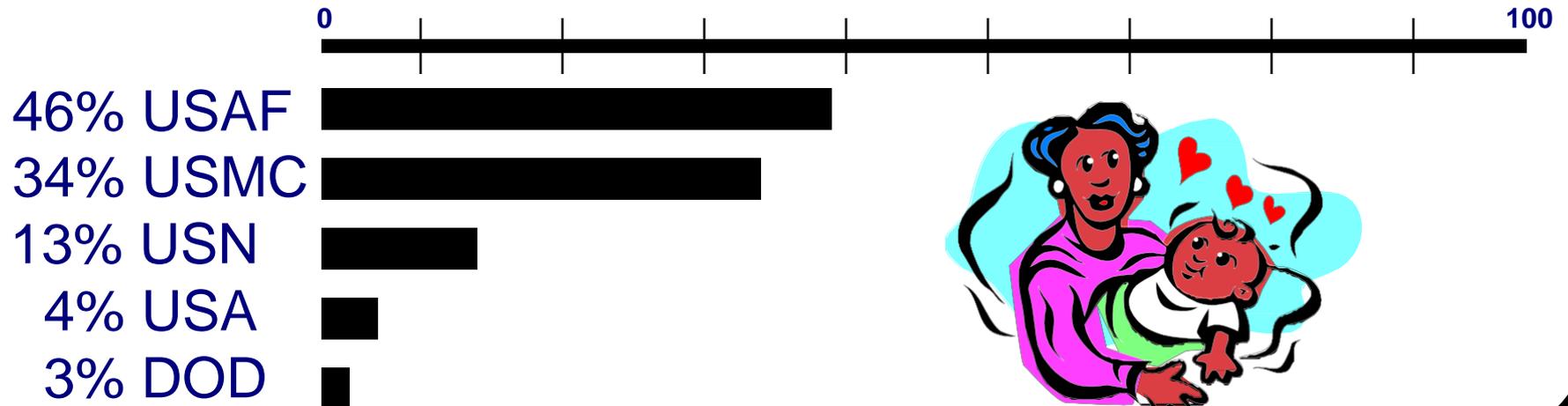
The Patient Administration Department has put together this online Birth Abroad Brief (BAB) PowerPoint presentation for you to view at your convenience.

This brief provides information pertaining to document requirements for obtaining your child's Consular Report of Birth Abroad (CRBA) and their first Passport, as well as information on the Birth Registration Process.

BIRTH REGISTRATION

Did you know?

During FY07, U.S. Naval Hospital Okinawa processed over 2,061 newborn babies birth registration packages.



BIRTH REGISTRATION

Birth Registration offers appointments for Package Processing:

Monday – Friday, 0730-1600

(Information and all other inquires walking basic from 11:00-1:00pm)only

Telephone contact: 646-7687/7688

Location: 1st Floor, East Wing, Patient Administration Department

Email: usn.butler.navhospokinawaja.mesg.NHOKiBirthReg@mail.mil

Website: <http://www.med.navy.mil/sites/nhoki/> (Click “Contact us” then the Birth Registration link)

BIRTH REGISTRATION

- Birth Registration office acts as a liaison between the parents and the American Consulate General and follow guidelines established by the Department of State.
- Birth Registration office will check your child's application status only after the waiting period has expired. (waiting period is 6-8 weeks after package has been received by the Consulate)

BIRTH REGISTRATION

Benefits

- Providing access to **healthcare** -- more than 30 countries require birth registration before a child can be treated in a health center.
- Providing access to **immunization**. In at least 20 countries children cannot be legally immunized without proof of birth.
- Ensuring that children enroll in **school** at the right age.
- Securing the child's right to a **nationality**, at the time of birth or at a later stage.
- Getting a **passport**, opening a **bank** account, obtaining **credit**, **voting** or finding **employment**.

BIRTH REGISTRATION

TYPES OF PASSPORTS

- **Routine Passport**- All applications will be processed as a routine passport. Current process time is 6-8 weeks.
- **Priority Passport**- Routine passports may be pulled and processed according to date needed in the case of PCS orders or court order.
- **Emergency Passport**- Processed only when a Red Cross Message has been issued or a medical evacuation is initiated. **Expires in 3 months.**

BIRTH REGISTRATION

- Please note that routine waiting time is currently **six-eight weeks** (after package is received by the American Consulate) Please plan accordingly
- **Do not purchase any Airline tickets**... passports can not be expedited for this reason
- **Both Parents and Child must be present the day of the interview**

BIRTH REGISTRATION

Lost or replacement documents

To reacquire lost or misplaced original documents a good source would be <http://vitalcheck.com> (800-255-2414), which allows you to request birth, death, and marriage certifications online, by phone, or by fax. Usual turnaround time is 5-10 days.

TERMS AND CONDITIONS

IMPORTANT INFORMATION YOU NEED TO KNOW:

1. All required documents on the Birth Registration Package list annotated with an * (asterisk) **MUST BE ORIGINAL**.
2. All original documents will be sent to the U.S. Consulate. These documents will be returned to you upon receipt of the Consular Report of Birth Abroad (CRBA).
3. An unsealed copy, or a copy certified by another source (notary public, military personnel office, JAG officer, etc.) is **NOT sufficient**. The U.S. Consulate will only process original documents.
4. Original documents are issued by and **must contain the seal** of the official government office of record.
5. If a parent is a naturalized citizen, additional documentation may/will be required. Please be prepared! Each case is different.
6. All documents that are written in a Foreign Language must have an English translation with original signature of translator attached.
7. The Birth Registration process **takes 6 – 8 weeks** from the time your package is received at the U.S. Consulate. Please don't wait to obtain an original document because this will delay the Birth Registration process.
8. **Both Parents and Baby must be present at the time of Appointment/ Consular Interview.**
9. The Birth Registration Office is **NOT** responsible for discrepancies found on the CRBA and Tourist Passport (PPT) forms after the oath is administered. We strongly advise you to recheck the information on the CRBA and PPT forms before the oath. Any corrections after issuance of the CRBA and Tourist PPT will cost you \$205.00 or \$100.00 (CRBA ONLY), and will take another 6 – 8 weeks to process.

Applicant's Initial for item 9: _____ Date: _____

10. The State Department is very strict with the application requirements for the CRBA and Tourist PPT. We require all applicants have all the documents needed on the day of the interview. Failure to do so will cause a delay in the process of the application package and you will be asked to reschedule the appointment.
11. Our office is only responsible for assisting the applicants with completing and submitting the required documents for the application forms, Consular Report of Birth Abroad and Tourist Passports. Once the application forms leave our office, we no longer have control over any circumstances which may cause a delay in issuance.

We strongly advise against the purchase of airline tickets for your child's travel to the states or other destinations PRIOR to the receipt of your child's passport. As the liaison between you and the U.S. Consulate, we cannot guarantee the return date of the documents. The U.S. Consulate will only process EMERGENCY passports with an approved RED CROSS message or if a Medical Evacuation has been initiated.

I have read, understand, and agree with the terms and conditions required to process my child's Birth Registration Package.

Printed Name

Signature

Date

BIRTH REGISTRATION

CHECKLIST

- **CONSULAR REPORT OF BIRTH ABROAD (CRBA) Application**
 - **DS-2029**
 - **Type & print out the unsigned form and bring to your appointment interview. Handwritten form is not acceptable!**

<http://eforms.state.gov> or search DS-2029

BIRTH REGISTRATION

CHECKLIST

■ Proof of both Parents US Citizenship (originals)

Evidence of U.S. citizenship of the parent(s). This can be one of the following:

- U.S. Passport,
- Birth Certificate
- Consular Report of Birth Abroad of a Citizen of the United States,
- Certificate of Naturalization,

Note: If parent is a naturalized citizen, additional documentation will be required.

■ Marriage Certificate (Original)

Foreign marriage certificates must be accompanied by an English Translation

■ Divorce Decrees (Both parents if applicable) **(Original)**

Certified true copies must also have **raised seal**, original ink, & marked "Certified to be...." Copies must come from the issuing agency

BIRTH REGISTRATION

CHECKLIST

NOTE: (*) By "**ORIGINAL**" we mean one issued by, and containing the seal of the **official government office of record.** An unsealed copy, or a copy certified by another source (notary public, military personnel officer, JAG officer, etc.) is **NOT Sufficient and can not be accepted.**

BIRTH REGISTRATION

CHECKLIST

Some Other Things We Might Ask For

- **Evidence of U.S. Citizen Parent's Physical Presence Together at Conception**

In some situations, such as if your child was conceived out-of-wedlock, we may ask for evidence of the biological parents' physical presence at the time of conception. Such evidence might include passports, military travel orders, leases, etc. In some complex cases, the U.S. Consulate may need to request a blood or DNA test.

- **A naturalized U.S Citizen will need proof of 5 years physical residence in the U.S.**

In some situations, how long one or both American parents lived in the U.S. can affect your child's acquisition of citizenship (follow this link to [learn why](#)). you will be asked to bring in history of military assignment or school records to demonstrate the parent's period of 5 years physical presence in the U.S. or overseas while active duty.

BIRTH REGISTRATION

CHECKLIST

Off Base Birth Case

- **Child's Birth Registration** (Required when Children is born in Okinawan/Japanese Medical Facilities)
 - * SHUSSEI TODOKE JURI SHOMEISHO (Certificate. Of Acceptance) or KOSEKI TOHON (Family Register)
 - * English Translation required to accompany Certificate.

USNH Birth Case

- * All Discharge papers of Baby and Mother from Mother & Infant Care (MIC).
- **Affidavit of Paternity** (additional Documents needed)
 - * If one parent is absent due to TAD or TDY and one parent will be registering your child's US citizenship.
<http://206.130.125.51/pdfs/wwwf-acs-ds5507.pdf>

BIRTH REGISTRATION

CHECKLIST

■ \$100.00 REGISTRATION FEE

Payable to US Embassy. Money orders from Community Bank, or Post office only. **Money orders from Navy Federal are not accepted.**

■ \$105.00 TOURIST PASSPORT (Allows for increased travel options)

Payable to US Embassy. Money orders from Community Bank, or Post office only. **Money orders from Navy Federal are not accepted.**

(NO CASH WILL BE ACCEPTED)

BIRTH REGISTRATION

CHECKLIST

- **1 Passport Photo**
 - 2"x2"-----Head diameter 1 3/8 from the top to the chin
 - White/Plain back ground nobody else in the photo only the baby

- **PASSPORT APPLICATION**
- **DS-11 go to the link TYPE on line, PRINT and bring it to your appointment interview**
- **<http://travel.state.gov>**
- **2D Barcode is required**
- **For infant SS# type 000-00-0000**
- **STATEMENT OF CONSENT for non-applying parent (If applicable).**
 - **In the event one parent cannot attend, a notarized statement of consent along with a photocopy of an ID must be submitted within three months of notarization.**

<http://www.state.gov/documents/organization/80106.pdf> or search DS3053

BIRTH REGISTRATION

FINAL NOTE

- 1. DEERS Enrollment:** When you are discharged from the hospital you will receive a copy of your baby's footprints and a copy of your discharge summary report. If you do not receive these documents upon discharge, please request them. These two documents are required for DEERS enrollment through your admin section (PSD, MPF, IPAC, and TORII Personnel Office). Please contact them for up-dated information.
- 2. TRICARE Enrollment:** After you have visited your DEERS office and your child is enrolled in DEERS, please visit any TRICARE office to enroll your child in TRICARE. The good news is your child is automatically enrolled in TRICARE Prime from birth for up to 120 days. Unfortunately, after 60 days your child will no longer be covered under TRICARE Prime and you may be billed for medical services if the child is not properly enrolled.
- 3. Outpatient Records will create an medical record for your child.** It is your responsibility to update medical information for your child.

BIRTH REGISTRATION

Wweehuu, Congratulations!!!

You survived the brief.

We'll be looking forward to seeing you!!!



UNITED STATES OF AMERICA
DEPARTMENT OF STATE

Consular Report of Birth Abroad
of a Citizen of the United States of America

This is to certify that [REDACTED] MALE
born at [REDACTED] GERMANY
on [REDACTED] DECEMBER 27, 1999 acquired United States citizenship at birth as established by documentary evidence presented
to the Consular Service of the United States at [REDACTED] HAMBURG, GERMANY
on [REDACTED] OCTOBER 21, 2002

Father [REDACTED] FAKENTIN [REDACTED] Mother [REDACTED]
Date of Birth [REDACTED] FEBRUARY 9, 1942 Date of Birth [REDACTED] JUNE 11, 1943

[REDACTED]
CONSULAR ASSOCIATE
HAMBURG, GERMANY
OCTOBER 21, 2002

ONEAL

FORM 980-1 A Consular Report of Birth Abroad (United States Citizenship by law: 22 USC 1701)

