



## ERMC Uniform Business Office (eUBO) INFORMATION PAPER 01



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SUBJECT: Health Care for DOD Federal Civilian Employees who are Reserve Component Members

1 Purpose. To provide information on health care benefits, billing and required actions for DOD or other Federal agency civilian employees who are also Reserve or National Guard Members.

2 Facts.

a. In accordance with AR 40-400, U.S. citizens who are employees of DOD or other Federal agencies paid from appropriated or non-appropriated funds are authorized medical and dental care at OCONUS Military Treatment Facilities (MTF) on a space available, reimbursable basis.

b. When the employee is also a Reserve or National Guard Member on Active Duty (AD), benefits, billing and actions required vary, depending on the length of activation:

1) More than 30 Days: Reserve or National Guard Members on AD or full-time NG Duty orders for more than 30 days, and their family members, are authorized health care on the same basis as an active component member. In order to reflect the correct status and prevent any erroneous bills for care, Members must obtain an AD ID Card for themselves and any eligible family member(s), update their information in the Defense Enrollment and Eligibility Reporting System (DEERS), and contact their local TRICARE Service Center for enrollment. At the completion of the AD period, the Member must complete each of these actions again in order to ensure correct billing for future care which is not related to illness or disease incurred or aggravated while in an AD status. *Knowingly failing to comply with this requirement constitutes fraud and may be subject to punishment under the UCMJ or disciplinary action IAW the applicable civil service regulation (e.g., AR 690-700).*

2) 30 Days or Less: Reserve and National Guard Members who are on AD status for 30 days or less are authorized to receive medical care at government expense when an injury, illness or disease is incurred or aggravated while in an AD status and determined to be in the Line of Duty (LD) or while traveling directly to or from the duty. In order to prevent any erroneous bills for care delivered in an Army MTF, Members must identify the care as such and their status to Outpatient Clinic Staff (or Inpatient Admissions and Disposition Staff) at the time of care, and **contact the Collection Agent Office within 14 days after receiving care either via e-mail at [eubo.rota@med.navy.mil](mailto:eubo.rota@med.navy.mil) or by phone at DSN (314) 727-3515 or Civilian 011-34-956-82-3515.**

*It may be necessary for the member to provide additional documentation after the visit regarding his/her AD status or LD injury, illness or disease, if it cannot be determined in the provider's notes that the service was related to LD treatment.* For care delivered in an Air Force or Army MTF, members are encouraged to contact that MTF's billing office for additional guidance. Any other care provided at an OCONUS MTF will be on a space available, reimbursable basis in accordance with the Member's DOD or other Federal employment status.