

Taber, Donald S. (CIV)

From: Keisel, Maria A. (HM1)
Sent: Monday, July 22, 2002 2:46 PM
To: HSO Nor - All
Subject: FW: BUMED REALIGNMENT SUMMARY// 151537Z JUL 02 BUMED WASHINGTON DC

Importance: Low

-----Original Message-----

From: MAR - HSONAVMEDCEN
Sent: Thursday, July 18, 2002 8:10 AM
To: hsonormessages@mar.med.navy.mil
Subject: FW: BUMED REALIGNMENT SUMMARY// 151537Z JUL 02 BUMED WASHINGTON DC
Importance: Low

> -----

> **From:** HLTHCARE SUPPO NORFOLK VA
[SMTP:HLTHSUPPONORFOLKVA@NAVMEDECENPOVA.MAR.MED.NAVY.MIL]
> **Sent:** Thursday, July 18, 2002 8:09:24 AM
> **To:** MAR - HSONAVMEDCEN
> **Subject:** BUMED REALIGNMENT SUMMARY// 151537Z JUL 02 BUMED WASHINGTON DC
> **Importance:** Low
> Auto forwarded by a Rule
>
> R BUMED WASHINGTON DC 151537Z JUL 02 BUMED REALIGNMENT SUMMARY//

TO AIG 7783
AIG 11250
AIG 13819
AIG 11251
AIG 13776
AIG 6947

ATTENTION INVITED TO ADMINISTRATIVE MESSAGE

ROUTINE

UNCLAS //N00000//
WIDEST DISSEMINATION

MSGID/GENADMIN/MED-09B//

SUBJ/BUMED REALIGNMENT SUMMARY//
POC/S. HENSKE/CAPT, DEP COS/M09BB/LOC:WASHINGTON DC/TEL:202-762-1726
/TEL:DSN 762//

RMKS/1. THIS MESSAGE HAS BEEN COORDINATED WITH THE COMMANDANT OF THE MARINE CORPS. THE COMMANDANT HAS AUTHORIZED TRANSMISSION TO MARINE CORPS ACTIVITIES.

2. DETAILED PHONE DIRECTORY ACCESSIBLE AT
HTTPS://(DOUBLES LASH)BUMED.MED.NAVY.MIL.OR CONTACT QUARTER DECK AT

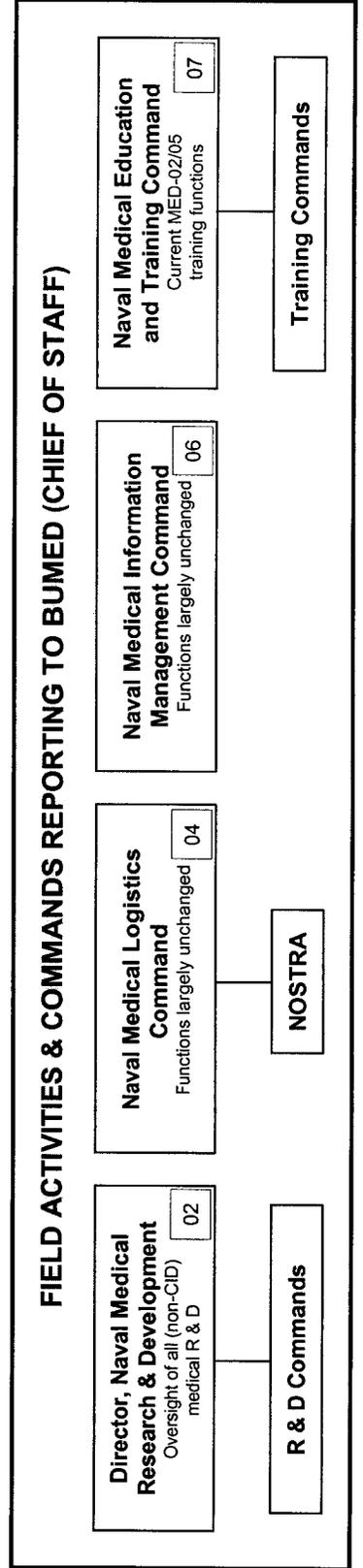
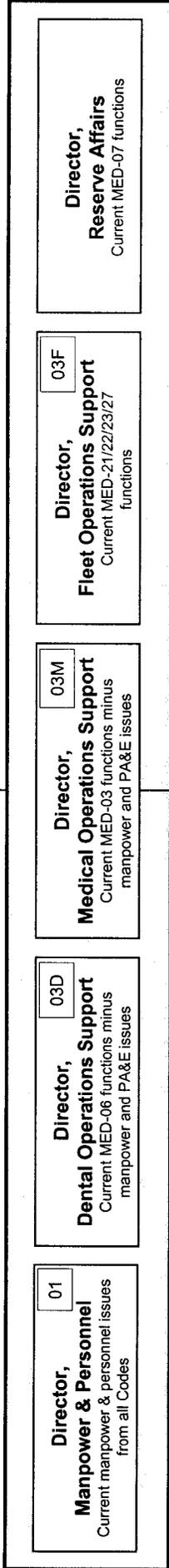
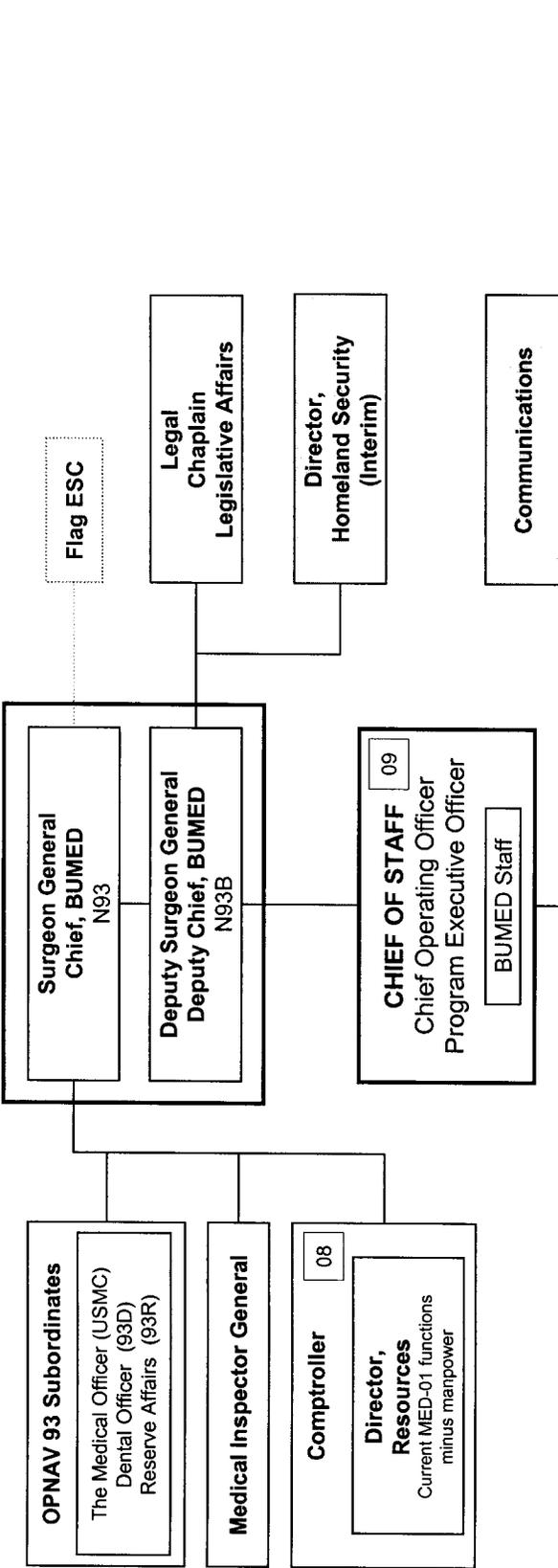
COMMERCIAL NUMBER 202-762-3211 AND DSN 762.

3. THE FOLLOWING INFORMATION IS PROVIDED DUE TO BUREAU OF MEDICINE AND SURGERY REALIGNMENT EFFECTIVE IMMEDIATELY.

OLD CODE	NEW CODE	TITLE
MED-00	M00	CHIEF, BUREAU OF MEDICINE AND SURGERY
MED-09	M09	VICE CHIEF, BUREAU OF MEDICINE AND SURGERY
MED-00IG	M00IG	MEDICAL INSPECTOR GENERAL
MED-00CP	M00CP	SPECIAL ASSISTANT FOR CIVILIAN PERSONNEL
MED-00E	M00E	SPECIAL ASSISTANT FOR EQUAL OPPORTUNITY
MED-00G	M00G	SPECIAL ASSISTANT FOR PASTORAL CARE
MED-00L	M00J	STAFF JUDGE ADVOCATE
MED-09X	M00LA	SPECIAL ASSISTANT FOR LEGISLATIVE AFFAIRS
MED-00P	M00P	SPECIAL ASSISTANT FOR PUBLIC AFFAIRS
MED-00HC	M00FMC	FORCE MASTER CHIEF
MED-01	M8	DEPUTY CHIEF BUMED, RESOURCE MANAGEMENT/COMPTROLLER
MED-09HS	M09HS	DIRECTOR, HOMELAND SECURITY
MED-09H	M09H	HISTORIAN
MED-09B	M09B	CHIEF OF STAFF/PROGRAM EXECUTIVE OFFICER
NEW	M09BB	DEPUTY CHIEF OF STAFF
MED-00DC	M09BDC	CHIEF, NAVY DENTAL CORPS
MED-00HC	M09BHC	DIRECTOR, MED DEPT ENLIST PERSONNEL
MED-00MC	M09BMC	CHIEF, NAVY MEDICAL CORPS
MED-00MSC	M09BMSC	DIRECTOR, NAVY MEDICAL SERVICE CORPS
MED-00NC	M09BNC	DIRECTOR, NAVY NURSE CORPS
MED-15/52/31HS	M1	DEPUTY CHIEF BUMED MANPOWER AND PERSONNEL
MED-26	M2	DIRECTOR, RESEARCH AND DEVELOPMENT
MED-02	M3F	DEPUTY CHIEF BUMED, FLEET OPERATIONS SUPPORT
MED-06	M3D	DEPUTY CHIEF BUMED, DENTAL OPERATIONS SUPPORT
MED-03	M3M	DEPUTY CHIEF BUMED, MEDICAL OPERATIONS SUPPORT
MED-04	M4	DEPUTY CHIEF BUMED, LOGISTICS
MED-09D	M6	DEPUTY CHIEF BUMED, INFORMATION MANAGEMENT
MED-05/51/53	M7	DEPUTY CHIEF BUMED, EDUCATION AND TRAINING
MED-07	M10	DEPUTY CHIEF BUMED, RESERVE AFFAIRS
NEW	M11	DEPUTY CHIEF BUMED, ENVIRONMENTAL HEALTH
093M	093M	MARINE CORPS MEDICAL MATTERS
N931	N931	MEDICAL RESOURCES, PLAN AND POLICY DIVISION
08		PLANS, ANALYSIS AND EVALUATION: MAJORITY OF FUNCTIONS INCORPORATED, INTO M8 DEPUTY CHIEF BUMED, RESOURCE MANAGEMENT/COMPTROLLER.//

BT
#3323

NNNN





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M3M3 Facilities Management and Plans

Organization Chart

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June 2002
Symposium



Welcome to the Facilities Management & Plans Division (M3M3) (202) 762-3515

M3M3 performs Facility Life Cycle Management (FLCM) for the Navy Medicine inventory of health care facilities.

We manage a range of formal processes including planning, programming, design, construction, and commissioning of new facilities. We also manage the programs for sustainment (operational, preventive maintenance, and major repairs), modernization, restoration of our Navy Medical facilities infrastructure.

M3M3 consists of the following Branches:

- **Design Branch (M3M31)**
(Medical/Dental Military Construction (MILCON) Design Oversight, Criteria Development)
- **Facilities Maintenance Branch (M3M32)**
(Special Projects, Facility Y2K Issues, Energy, Demolition, Annual Inspection Summaries, Utilities, Vehicles)
- **Milcon Planning & Programming Branch (M3M33)**
(MILCON project documentation, preparation and submission, CE program execution)

If you would like to see specific additions to this site, please contact Mr. Jim Brassfield via email at jrbrassfield@us.med.navy.mil or by telephone at 202-762-3515.

Hit Counter



M3M31 Facilities Design Branch

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Name	Title	Phone	Email
Mr. Fred A. Webb	Design Branch Head	202-762-3521	FAWebb@us.med.navy.mil
Vacant	Architect		
	Fax Machine	202-762-3531	

- Performs Facility Life Cycle Management (FLCM) for Navy Medicine inventory of health care facilities. Coordinates facilities management functions with the Facilities Life Cycle Management office of OASD(HA).
- Develops architectural programs, schematic plans, and design for health care facilities, including new construction and modernization. Provides guidance and assistance in such matters to the BUMED offices and field activities. MED-331 is final approval authority for design of medical and dental facilities.
- Serves as contact point and provides liaison for BUMED to higher authorities on matters pertaining to design and construction of medical and dental facilities.
- Develops medical and dental facility space planning criteria in conjunction with the sister services representatives and OASD(HA).
- Represents BUMED on selection panels for procurement of architect and engineering services for design of medical and dental projects.
- Reviews and makes recommendations on program matters pertaining to facility minor construction projects (special programs) such as projects for restoration of damaged facilities.
- Studies and advises on all matters pertaining to Navy health care facility requirements including location, scope, design, construction, and specifications, fire protection and security of BUMED medical and dental shore facilities.
- Advises the Surgeon and Deputy Surgeon Generals in exercising final approval authority on



M3M32 Facilities Management Branch

M3M32 News	Inventory Ownership	Annual Inspection Summary	Facilities Condition Assessments (FCA)	Special Projects
DMLSS-FM	Regionalization Information	Miscellaneous Presentations	Special Funding Programs	MOU's / ISSA's

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Name	Title	Phone	Email
LCDR Karyn M. Rinaldi CEC, USN	Facilities Management Branch Head	202-762-3523	KMRinaldi@us.med.navy.mil
LTJG E. Alexander CEC, USN	Facilities Management Engineer	202-762-3522	EAlexander@us.med.navy.mil
Ms. Pamela R. Michael	Facilities Management Program Analyst	202-762-3515	PRMichael@us.med.navy.mil
Mr. Dan Wilson	DMLSS - FM Implementation Support	202-762-3515	DEWilson@us.med.navy.mil
	Fax Machine	202-762-3531	

- Coordinates facilities management functions with the Facilities Life Cycle Management office of OASD (HA).
- Manages a formal process of planning, programming, design, construction, commissioning, sustainment (operational, preventive maintenance, and major repair), to new missions or technology updates, renewal capital and operating investments.
- Serves as program manager for facilities management functions including energy conservation.
- Serves as technical approval and resource manager for maintenance and repair of real property minor construction and alterations of real property.
- Serves as technical coordinator for hospital engineering matters at BUMED activities.
- Reviews actions relating to occupancy of public quarters, fire protection inspections, security inspection, and transportation equipment management.
- Coordinates the Annual Inspection Summary Report.
- Prepares facilities management reports as required.
- Serves as technical advisor for MTF BEQ and BOQ programs for maintenance, repair, upgrade, and replacement of facilities.



M3M33 Milcon Planning & Programming Br

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Name	Title	Phone	
LCDR Tom D. Yancoskie MSC, USN	MILCON Planning and Programming Branch Head	202-762-3525	TDYanco
LT Scott P. Rossi MSC, USN	MILCON Planner/Programmer	202-762-3519	SPRos
Ms. Sharon Y. Hines	Health Facilities Program Planner (Space & Equipment)	202-762-3527	SYHine
Mr. James P. Burke	Health Systems Specialist (Health Care Requirements / Economic Analysis)	202-762-3526	JPBurk
	Fax Machine	202-762-3531	

- Coordinates facilities management functions with the Facilities Life Cycle Management office of OASD(HA). Recommends multiyear MILCON programs for the Medical Department within total resources and overall objectives, and performs liaison work associated with those programs.
- Compiles data relative to health care requirements analysis and special studies for construction of new and replacement medical facilities for presentation as required.
- Reviews and makes recommendations on shore facilities planning document within BUMED claimancy and assists in developing military construction programs.
- Serves as program manager for Medical Construction Liaison Officer activities.
- Prepares analysis required for application of hospital sizing criteria.
- Serves as member of OASD(HA) Medical Facilities Acquisition and Maintenance Board (MFAM) and related subcommittees for criteria management in space and equipment planning.

Last updated: Monday, January 07, 2002



M3M32 Facilities Management Branch

M3M32 News	Inventory Ownership	Annual Inspection Summary	Facilities Condition Assessments (FCA)	Special Projects
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Special Projects

- * **Special Projects Status 19 Apr 02**
- * **Funds Request Process**
- * **One-time Authority Request Process**



(if you don't already have it.)

Funds Request Requirements

Two funding steps occur. (1) BUMED issues a reservation of funds to permit contract advertisement. (2) BUMED issues the obligation authority to the exact project amount to permit award; modifications are normally funded by your local command. Submit your funds request (either reservation or actual) as soon as you are "ready". **It is critical to be "ready" as soon as possible within the FY!!** "Ready" means that at a minimum, the following has occurred:

For Designs:

Reservation of Funds:

1. **A validated DD1391 is on file in our office (M3M3).** Although this has always been the "policy", enforcement has been somewhat ignored. Do not expect reservations or obligation authority documents unless this is done.
2. A procurement package is ready to deliver to the local contracting authority to proceed with soliciting a contractor to perform the work.



M3M32 Facilities Management Branch

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Regionalization

The following information pertains to Navy Medicine's policy regarding the Regionalization initiatives ongoing throughout the Navy. We will make every effort to keep current policy and issues posted here. If you become aware of any incorrect, revised, or new information that should be posted here for others, please email Mr. Jim Brassfield.

Last Updated 2 Mar 2001:

The latest policy regarding regionalization can be summed up in one statement: "We will regionalize where it makes sense." A more detailed summary of the policy is described by Mr. Lorenzen of BUMED Code 01 in an email to various contacts on January 3, 2001:

"In one of LT Stroud's emails he notes that Navy Medicine is not playing in the regionalization process right nowI need to update that perspective based on information provided by RDML Arthur in the past week. He has had recent discussions with RADM Froman, N46 [the office responsible for the regionalization program for Navy]. During those discussions, the DSG noted that we do not have any hard-over objections to the Navy's Regionalization concept...however, three basic tenets must be met in order for Navy Medicine to participate in any given specific regionalization endeavor: [1] The cost to Navy Medicine must be the same or lower; [2] The Service provided to Navy Medicine must be the same or better; and, [3] Medical Readiness issues must remain paramount and must not be negatively impacted. This has somewhat opened up the door to Regionalization again [as evidenced by the recent message traffic out of N46]."

Discussions as of 3 March 2001 regarding potential



Facilities Global Staff Proposals



- Remove statutory and regulatory barriers to achieving meaningful collaboration
- Improve VA and DOD health facility planning departmental congruence by better alignment of business rules and processes
- Identify underutilized facilities to seek opportunity for joint services and reallocate scarce resources to providing clinical and support services to veterans
- Identify commercial and governmental facility life cycle management best practices to improve the condition, health, and fit of VA and DOD infrastructure
- Develop criteria and identify opportunities to achieve successful VA/DOD joint infrastructure collaborations

The Successful ACE/SCE/FMO

◆ Guidelines

■ Planning:

- a. Coordinate preparation of long & short range facilities plans
- b. Develop activity Public Works Budget from system generated requirements
- c. Execute the annual Public Works financial operating plan.
- d. Prepare BFR List, MCON and Special Project submissions.
- e. Coordinate with the PWC/PWD regarding future funding plans and predictions.
- f. Maintain the Annual Inspection Summary & the Inventory of Naval Facilities (P-164)

■ Coordination:

- a. Provide guidance and technical advice on PWC/PWD functions, services, and proper funding procedures.
- b. Coordinate support services within the PWC/PWD planning and operating groups for inspection, engineering, maintenance, utilities, and transportation.
- c. Be responsible for all aspects of the relationship between the activity and the PWC/PWD.

■ Work Control

- a. Define work scope and prepare activity work requests, including assignment of realistic job priorities and schedules
- b. Recommend method of work accomplishment and set a schedule and milestones for completion although your influence may be minimal at times.

■ Engineering Management

- a. Provide engineering technical assistance, such as review of drawings, specifications, work requests, change orders, etc.
- b. Inspect for acceptance of completed work if required, including punch list items.
- c. Review cost estimates and job plans for completeness and accuracy.

■ Work Execution

- a. Regulate workload into the PWC/PWD over time to avoid excessive fluctuations.
- b. Ensure timely authorization and funding decisions on planned work.
- c. Review activity funding status to ensure conformity with operating plans.
 - Foresee and avoid potential overruns.
- d. Monitor MILCON, special Projects, and other work requests.
 - including those performed by contract.
 - Be alert for potential problems and take action to avoid whenever possible.
 - Stop work, when appropriate. (Safety, etc.)
- e. Coordinate actual funding, ensuring timely processing of funding documents.
- f. Monitor Maintenance Service Agreements/PMI's for satisfactory performance.

The Successful ACE/SCE/FMO

◆ Attitudes and Techniques

■ Attitudes:

- a. THE ACE/SCE job is the product of the individual.
 - You get out of it what you put into it.
 - Your ability, interest, ingenuity, and effort are the keys to success.
- b. Conduct daily business with a "Can Do" spirit - Attack problems optimistically.
- c. "Stuff happens." Recognize that things will go wrong.
- d. Act like a PWO. Take responsibility to expand your influence, through leadership at the activity.

■ Techniques:

- a. To lead and handle responsibility without authority, use:
 - diplomacy
 - negotiation
 - knowledge
 - personality
 - common sense
- b. Take responsibility and authority is assumed.
 - "Proxy" authority - your CO would rather back you up on a wrong call than have nothing done.
 - If a meeting is going nowhere - take charge.
- c. Match comments to personalities. There's more than one way to say the same thing.
- d. Use diplomacy and tact to achieve objectives.
- e. Coordinate solutions to problems; do not get committed to a compromising position. (Rock-and-a-hard-place)
- f. Organize your conduct of daily business - be timely in response to people.
 - Tickler File
 - PWMA
 - Time Manager
- g. Keep communication with other ACEs/SCEs/PWO fully open
 - Route memos, letters, messages on F.M. subjects around as a packet every 2 weeks.
 - Regular ACE/SCE/PWO Meetings (monthly)
 - 30-minute Training Session on Facilities Management (weekly).
 - Training for public speaking - Toastmasters
 - CO/ACE & SCE one-on-one meeting (bi-monthly).

The Successful ACE/SCE/FMO

◆ Tips

- Don't rush decisions with incomplete information. Carefully develop a course of action, then pursue it.
- Get a second (or third) opinion for difficult problems.
- You are not alone. Use available expertise:
 - PWC • NCEL • NAVFAC 161
 - EFD • NEESA • Experienced Civilian Personnel
- Document your actions.
- ALWAYS follow up!
- Notify the CO/XO of the Activity and PW organization IMMEDIATELY on environmental pollution incidents possibly involving Navy sources.
- Notify the XO/Senior ACE IMMEDIATELY on any unscheduled outages, accidents involving PW or customer facilities.
- Ensure "seasonal jobs" are planned and funded to allow accomplishment during the proper period of time:
 - Swimming pool maintenance
 - Air conditioning/ heating equipment
 - Holiday shutdown periods (training simulator, etc.)
- Know the limits of your authority when acting directly for the customer.
- Expedite and follow-up on Command Interest and "HOT" jobs.
- Keep a "weather eye" for energy and environmental problems.
- Seek CO/XO Special Assignments - (face-time).



The Successful ACE/SCE/FMO

◆ Training and Professional Development

■ Courses

- Public Works Management (with PWC tracker topics)
- Orientation Tours at your Activity:
 - PWC
 - Activity
 - ROICC/ ROIC
 - CBU
 - EFD
 - Supply
- Short Courses:
 - Facilities Planner
 - Special Projects Seminar
 - FSC for Functional Managers
 - Environmental Protection
 - Energy Management
 - Real Estate
 - Economic Analysis
- Professional Affiliations and Registration
 - ASCE, ASME, IEEE, SAME, etc.
 - Books, Magazines, Seminars
- EFD Courses

■ Sources (If available at your activity)

- ACE Training Handbook
- ACE Manual
- SCE Checklist
- PW Manual
- MO-321



CENTRALIZED DEMOLITION PROGRAM

Program Guidelines:

- Program is dedicated solely to demolition of excess Navy infrastructure and is funded through fenced O&M,N funds (vice O&M, DHP funds).
- BUMED or the activity must pay for Planning and Design
- Projects should not include construction of facilities (e.g. pavement, curbing, buildings, utilities, etc.)
- Recommend bundling multiple facilities into one project to get cost above \$100,000.
- Grading, grass seeding and site restoration should be included in the project cost.
- This program does not address environmental clean-up requirements.

Documentation Required:

- Activity Title and UIC
- Project Number and Title (Use an "R" number)
- Project Cost
- Status of Design
- Desired year of execution (FY00 through FY02) with projected award date (e.g. Jan 00)
- Annual O&M Savings expected as a result of demolition
 - For occupied facilities use actual energy and operations & maintenance costs when known. If actual costs not available, use 2.5% of CPV.
 - For unoccupied facilities, use the accepted annual caretaking cost of 1.5% of CPV.
- One time Cost Avoidance
 - This figure should be for maintaining a facility in a safe and habitable condition if occupied, or, if unoccupied, for providing basic caretaker layaway services.
 - This figure is not the total BMAR for the facility.
 - This figure is not the cost of making an inadequate facility adequate.
- Indicate whether the facility will be transferred to another claimant under Regionalization.
- Prime Use Category Code Number (if known)
- Building Number (or Property Record Card Number for Structures/Utilities)
- Scope and Unit of Measure (e.g. building area in SF, road area in SY, etc)
- Current Plant Value (CPV) of facility.
- Block 9 of the simplified DD1391 should not include any SIOH. NAVFAC is mission funded for this program.
- Block 11 of the simplified DD1391 should only include:
 - Project Description- Include benefits of demolishing the facility (e.g. removing safety or health hazards adjacent to family housing; providing space for personnel support facilities, removing an eyesore.)
 - Current Situation- Complete description of condition of the facility to be demolished.
 - Summary of any economic advantages achieved by demolishing the facility (the standard MCON economic alternative statements are not required).
- Block 12 of the simplified DD1391 should only include:
 - Description of any hazardous material to be removed (e.g. asbestos, lead-based paint).
 - Preliminary historical assessment of whether the facilities will be considered historically significant. If you already have State Historic Preservation Office approval, state so here.
 - Status of any other required "approvals" (e.g. McKinney Act; GSA; hazardous materials testing).
- Prepare an Economic Analysis that identifies annual O&M cost savings and one-time cost avoidance.
- Provide a site sketch showing project location on the base.
- Submit photographs, if available, and other relevant information that would push your project. That is, is the building an eyesore? ...has it been vandalized? etc.



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
2300 E STREET NW
WASHINGTON DC 20372-5300

1000
Ser 332A/981004
07 Oct 98
IN REPLY REFER TO

From: Chief, Bureau of Medicine and Surgery
Subj: ENERGY SAVINGS PERFORMANCE CONTRACTS (ESPCs)
Ref: (a) OPNAVINST 4100.5D
Encl: (1) "Navy Signs ESPC," The Military Engineer, Vol.90,
No. 594, October-November, page 15
(2) NFESC Port Hueneme/NAVFAC Contracts Office, Port
Hueneme joint ESPC brochure

1. Reference (a), the Navy's Energy Management instruction, requires shore facilities to reduce energy consumption per thousand gross square feet by 30 percent by the end of FY2005 (from an FY 1985 baseline). Enclosures (1) and (2) are two information references, including contact names and phone numbers, that can help your activity decide if an ESPC delivery order can help your command meet this energy reduction goal. For additional information, you should also visit the Naval Facilities Engineering Service Center (NFESC) Navy Energy Program web site (<http://navyenergy.nfesc.navy.mil/index.html>) and the NFESC Energy and Utilities Department web site (<http://energy.nfesc.navy.mil/energy/energy.html>).

2. Per enclosure (1), the first regional ESPC agreement is limited to the Caribbean Region (Guantanamo Bay, Cuba; Roosevelt Roads, Puerto Rico; and Key West, Florida), however, there promises to be additional regional agreements as the Navy pursues more third-party financing arrangements for energy projects.

3. My points of contact are Lieutenant Robert L. Gersh, CEC, USN (MED-332) and Lieutenant Hope Katcharian, CEC, USN (MED-332A). They may both be reached at DSN 762-3515 or (202) 762-3515.


T. F. BIGGINS
By direction

Subj: ENERGY SAVINGS PERFORMANCE CONTRACTS (ESPCs)

Distribution:

SNDL LISTS FA47, FB58, FC17, FT108, FW1, FW3

(ALL NAVHOSPS, NAVMEDCENS, & NATNAVMEDCEN)

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NAVDENCEN NEWPORT

NAVENPVNTMEDU TWO NORFOLK

NAVENPVNTMEDU SIX PEARL HARBOR

NAVMEDCLINIC ANNAPOLIS

NAVMEDCLINIC PEARL HARBOR

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NAVOPHTHALSUPTRACT YORKTOWN

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NAVDENCEN FAR EAST

LANTNAVFACENCOM (Code 1613)

ENVIRONMENT & ENERGY NEWS • COMPILED BY LYNN KUCHARSKI

UST Deadline

The December 22 deadline to upgrade, replace or close underground storage tanks (USTs) which store petroleum and hazardous substances will not be extended, according to the EPA.

Solar Power to Cut Budget

Federal facilities in the U.S. and its territories can be retrofitted with solar power systems at no cost to taxpayers. Two companies will be awarded contracts to install photovoltaic panels and make energy efficiency improvements at federal buildings, potentially bringing as much as \$50 million in energy savings to taxpayers. The companies—HEC, Inc. and CES/Way International, Inc.—won the contracts under the Department of Energy's (DOE's) Super Energy Savings Performance Contracting Initiative.

Any federal agency may contract with the selected companies for services. The firms will make upgrades to retrofit energy equipment in buildings and receive a negotiated share of the savings that are realized when the buildings' energy bills are reduced. Additional energy savings will go directly to reducing the cost of government, saving more taxpayer dollars. These are the first competitive, technology specific, Super Energy Savings Performance contracts DOE will award. (800) DOE-EREC.

Jacobs, JPL Sign MOU

Jacobs Engineering Group Inc. signed a Memorandum of Understanding (MOU) with NASA's Jet Propulsion Laboratory (JPL) to pursue ways to identify and further develop JPL-developed technologies for commercial use. For example:

- Hyperspectral imaging for land cover classification in agriculture and

pollutant detection;

- Advanced probabilistic mapping for new facility siting, land use planning, and resource management;
 - Ground penetrating radar to detect buried objects (pipelines, ordnance);
 - Radar remote sensing for detecting and measuring ground movement over wide areas;
 - Modular regenerative fuel cell systems for high-efficiency, environmentally friendly energy generation and storage;
- Compact/miniature sensors and instrumentation for in-situ analytical chemistry;
- Electronic "nose" to rapidly detect and monitor complex gas mixtures; and
 - Precision robotics for engineering and industrial applications.

Navy Signs ESPC

The Department of the Navy signed an Energy Savings Performance Contract (ESPC) authorizing up to \$22 million in work orders to provide its Caribbean Region (Guantanamo Bay, Cuba; Roosevelt Roads, Puerto Rico; and Key West, FL) the capability to develop energy-efficiency projects and system upgrades over the next 10 years at no capital cost to the Navy.

This first regional ESPC agreement between the Naval Facilities Engineering Command Contracts Office, Port Hueneme, CA, and ERI Services, Inc. of Bridgeport, CT, is a major step forward in use of third-party financing by the Navy for energy projects.

The first two DOS will have a contractor capital investment and profit of some \$1.7 million per site and will include Energy Conservation Measures (ECMs) such as installing central chilled water plants to replace less efficient remote units, new direct digital controls for HVAC equipment, lighting

system upgrades and controls premium efficient motors.

ERI Services will recoup its investments through audited energy and maintenance/repair cost savings over the 10-year performance period of Dos 1 and 2, during which ERI must do maintenance and repair services on all installed equipment. The terms of subsequent DOS will be independently developed and negotiated to include ECMs offering the best overall value to the government. Contact Joe Cloutier, Naval Facilities Engineering Command, (703) 325-2480 or Neil Petchers, ERI Services Inc., (203) 335-0266.

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THE COMMANDING OFFICER

b. In the case of a ship, and within other commands where appropriate, cause the crew to be exercised in the presence of both the commanding officer and the relieving officer at general quarters and general drills, unless conditions render it impracticable or inadvisable.

c. Point out any defects or peculiarities of the command, noting particularly deficiencies in safety, operational readiness, training, habitability or material conditions, and account for them to the relieving officer.

d. Deliver to his or her relief all unexecuted orders, all regulations and orders in force and all official correspondence and information concerning the command and the personnel thereof as may be of service to the relieving officer. The commanding officer will not remove the original records of official correspondence, original letters, documents or papers concerning the command and personnel thereof, but may retain authenticated copies thereof.

e. Deliver to his or her relief all documents required by these regulations to be either kept or supervised by the commanding officer. If a Navy post office is established within the command, the commanding officer will deliver to his or her relief a current audit of postal accounts and effects.

f. Deliver all magazine and other keys in his or her custody to the relieving officer.

g. Cause all Communications Security material charged to the command to be inventoried in accordance with the provisions of the Communications Security Material System Manual.

h. Submit reports of fitness of officers and sign all log books, journals and other documents requiring his or her signature up to the date of his or her relief.

i. At the time of turning over command, the commanding officer to be relieved will call all hands to muster, read the orders of detachment and turn over the command to his or her relief, who will read the orders of relief and assume command. At shore activities, this procedure may be modified as appropriate.

2. The officer relieved, although without authority after turning over the command, is, until final departure, entitled to all the

ceremonies and distinctions accorded a commanding officer.

3. The officer being relieved will prepare a report of transfer of command listing any unsatisfactory conditions within the command having the potential to affect adversely safety, well-being, readiness, fiscal integrity or command performance, and specifying a proposed plan to correct them. The officer succeeding to command will endorse this report. If the officer assuming command does not concur in the report, that officer will specify wherein the report is inaccurate or incomplete and will provide the officer being relieved the opportunity to make explanation. The officer assuming command will report the actual transfer of command as part of his or her endorsement. For a command of the operating forces of the Navy, a report of a normal, routine transfer of command will be addressed to the immediate superior in command, with copies to the chain of command. A report that identifies unsatisfactory conditions within the command, or contains adverse comments with respect to the command's state of readiness, will be forwarded via the chain of command, with a copy direct to the Commander in Chief of the fleet concerned. For a command not of the operating forces of the Navy, the report shall be addressed to the immediate superior of the officer succeeding to command, with copies direct to the appropriate offices which may have a direct interest. A copy will be retained by each of the officers between whom the transfer of command takes place.

4. When an officer detailed as commanding officer reports to a command having no regularly detailed commanding officer, the procedure prescribed in the preceding paragraphs of this article will be followed, insofar as is consistent with the circumstances.

0808. Inspections, Muster and Sighting of Personnel.

1. The commanding officer shall hold periodic inspections of the material condition of the command, not on weekends or holidays, to determine deficiencies and cleanliness. When the size of the command precludes completion of the inspection in a reasonable time, the

2008
Inspection
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THE COMMANDING OFFICER

commanding officer shall designate zones to be inspected by heads of departments or other responsible officers, and shall personally inspect at least one zone, alternating zones in order that the commanding officer inspects the entire command at minimum intervals.

2. The commanding officer shall ensure that, consistent with their employment, the personnel of the command present at all times a neat, clean and military appearance. To assist in attaining this standard of appearance, the commanding officer shall, in the absence of operational exigency, hold periodic personnel inspections. Saturday inspections may be held at sea and, in port and ashore, with personnel in duty status as participants. Otherwise, inspections shall not be held on weekends or holidays.

3. The commanding officer shall require a daily report of all persons confined, a statement of their offenses, and the dates of their confinement and release.

4. The presence of all persons attached to the command shall be accounted for daily. Persons who have not been sighted by a responsible senior shall be reported absent.

5. The prohibitions concerning weekend or holiday inspections do not apply to commands engaged in training reservists, and to other commands with the consent of a superior.

0809. Persons Found Under Incriminating Circumstances.

1. The commanding officer shall keep under restraint or surveillance, as necessary, any person not in the armed services of the United States who is found under incriminating or irregular circumstances within the command, and shall immediately initiate an investigation.

2. Should an investigation indicate that such person is not a fugitive from justice, or has not committed or attempted to commit an offense, the person shall be released at the earliest opportunity, except:

a. If the person is not a citizen of the United States, and the place of release is under the jurisdiction of the United States, the nearest Federal immigration authorities shall be notified as to the time and place of release

sufficiently in advance to permit them to take such steps as they deem appropriate.

b. Such persons shall not be released in territory not under the jurisdiction of the United States without first obtaining the consent of the proper foreign authorities, except where the investigation shows that the person entered the command from territory of the foreign state, or that the person is a citizen or subject of that state.

3. If the investigation indicates that such person has committed or attempted to commit an offense punishable under the authority of the commanding officer, the latter shall take such action as he or she deems necessary.

4. If the investigation indicates that such person is a fugitive from justice, or has committed or attempted to commit an offense which requires actions beyond the authority of the commanding officer, the latter shall, at the first opportunity, deliver such person, together with a statement of the circumstances, to the proper civil authorities.

5. In all cases under paragraph 4 of this article, a report shall be made promptly to the Chief of Naval Operations or the Commandant of the Marine Corps, as appropriate.

0810. Rules for Visits.

1. Commanding officers are responsible for the control of visitors to their commands and shall comply with the relevant provisions of Department of the Navy directives concerning classified information and physical security.

2. Commanding officers shall take such measures and impose such restrictions on visitors as are necessary to safeguard the classified material under their jurisdiction. Arrangements for general visiting shall always be made with due regard for physical security and based on the assumption that foreign agents will be among the visitors.

3. Commanding officers and others officially concerned shall exercise reasonable care to safeguard the persons and property of visitors to naval activities as well as taking those necessary precautions to safeguard the persons and property within the command.



VASS Facility Maintenance and Repair Contracts

VA Facilities Contracts

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Facility Operation, Repair & Maintenance

Send mail to afmlo.vass@ft-detrick.af.mil with questions or comments about this page.



HOT WATER TEMPERATURE REQUIREMENTS

		°F	°C
BATHROOMS AND BATHING:	Public and stall bathrooms in separate and distinct administration buildings	90	32
	Patient bathrooms, showers, and bathing facilities	105	41
KITCHEN:	Dietary area	105	41
	Automatic dishwashing equipment*	180	83
LAUNDRY:*		160/180	72/83
CENTRAL SERVICE AND PATHOLOGICAL WASH:		140	60
ALL OTHERS:		105	41

*Install booster heaters

