



DEPARTMENT OF THE NAVY
NAVY ENVIRONMENTAL HEALTH CENTER
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PORTSMOUTH VA 23708-2103

6470
Ser OEM/000960
15 OCT 2007

From: Commanding Officer, Navy Environmental Health Center

Subj: NAVAL RADIOACTIVE MATERIALS PERMIT (NRMP) INFORMATION
NOTICE 2007-04: UPDATED AUTHORIZED USER (AU) APPROVAL AND
NOTIFICATION PROCEDURES

Ref: (a) NAVENVIRHLTHCEN ltr 6470 Ser OEM/000694 of 23 Jun 03
(b) NAVENVIRHLTHCEN ltr 6470 Ser OEM/000893 of 10 May 04
(c) NAVENVIRHLTHCEN ltr 6470 Ser OEM/001280 of 13 Sep 05
(d) NAVENVIRHLTHCEN ltr 6470 Ser OEM/001281 of 13 Sep 05
(e) Title 10, Code of Federal Regulations (CFR)

1. This Information Notice is issued to medical commands having a Naval Radioactive Materials Permit (NRMP) issued by the Naval Radiation Safety Committee (NRSC), to provide clarification on procedures for authorized user (AU) physician approval and notification procedures. This Information Notice supersedes Information Notice 2003-05 in reference (a).

2. Reference (b) is NRMP Information Notice 2004-04 which clarifies the Nuclear Regulatory Commission's (NRC's) 7-year recentness of training and experience requirement for AU physicians and other authorized individuals, which is also applicable to board certification, as specified in Part 35.59 of reference (e). Reference (c) is NRMP Information Notice 2005-02 which clarifies that only specialty boards recognized by the NRC or by an Agreement State, and listed on the NRC's website at <http://www.nrc.gov/materials/miau/med-use-toolkit/spec-board-cert.html>, are acceptable for meeting the requirements when qualifying by the board certification pathways in Part 35 of reference (e). Reference (d) is NRMP Information Notice 2005-03 which clarifies conditions in which AU physicians or other authorized individuals can be approved locally by the command and a notification forwarded to the Navy Environmental Health Center (NAVENVIRHLTHCEN) and conditions where the individuals must first be added to a command's permit via a formal NRMP amendment prior to assuming duties.

3. Part 35.13(b) in reference (e) requires an NRMP amendment if a proposed AU physician is not certified by a specialty board recognized by the NRC or Agreement State for that particular type

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of use, or was not previously listed on a NRMP, or on an NRC or Agreement State license for that particular use, in the 7 years previous of the date of the amendment request. All NRMP amendment applications must be signed by senior management; i.e., the Commanding Officer or his/her "acting" ("by direction" signatures are not allowed). For those AU physicians who have board certification as listed on the NRC's website for that particular type of use under Part 35 of reference (e) or previously listed on a permit or license for that particular type of use, an amendment is not required; however, a notification letter to NAVENVIRHLTHCEN is required within 30 days. A notification is also required within 30 days if the AU physician is no longer on AU status due to detachment or other reason.

4. Part 35.14(a) of reference (e) requires that copies of the board certification and the written attestation(s) signed by a preceptor AU, or the applicable license or permit, be submitted to NAVENVIRHLTHCEN when an individual is approved by either the board certification pathway or as an experienced AU physician as authorized in Part 35.57(b) of reference (e). The NRC 313A series of forms should be used as the preceptor attestation(s), which can be downloaded from the NRC's "Medical Uses Licensee Toolkit" webpage at <http://www.nrc.gov/materials/miau/med-use-toolkit.html>. The attestation should also document any additional case experience or required training as applicable.

5. If a formal NRMP amendment is required, the amendment application shall include the following, as applicable:

a. Cover letter signed by senior management, dated and serialized;

b. "Naval Radioactive Materials Permit Application for Medical Department Activities" form signed by senior management;

c. Copies of the items reviewed by the command's Radiation Safety Committee (RSC) on which their recommendation was based, as stated in the amendment application, including:

- (1) Specialty board certification letter or certificate;
- (2) Preceptor attestation(s) documenting training and experience, including additional case experience as applicable;

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- (3) NRMP or license on which the individual was previously named, and;
- (4) Current medical license, etc.;

d. RSC approval, including a statement recommending approval (by number vote) and the types of medical use the command is recommending; e.g., 35.100, 35.200, 35.300, etc., and;

e. Updated "Authorized User List" for the command.

6. If the command is allowed by regulation in Part 35 of reference (e) to approve an AU physician locally, the formal notification to NAVENVIRHLHCEN shall include the following, as applicable:

a. Cover letter signed by senior management, dated and serialized;

b. Copies of the items reviewed by the command's RSC on which their recommendation was based, as stated in the notification, including:

- (1) Specialty board certification letter or certificate;
- (2) Preceptor attestation(s) documenting training and experience, including additional case experience as applicable;
- (3) NRMP or license on which the individual was previously named, and;
- (4) Current medical license, etc.;

c. RSC approval, including:

- (1) Statement recommending approval (by number vote);
- (2) Types of medical use the command approved; e.g., 35.100, 35.200, 35.300, etc.;
- (3) Statement as to what the RSC based their approval on, including applicable articles and paragraphs from Part 35 of reference (e), and;

d. Updated "Authorized User List" for the command.

7. Radiation Safety Officers shall ensure that their RSC is briefed on this Information Notice. Verification of this briefing

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will be made during subsequent NAVENVIRHLTHCEN inspections of NRMP programs.

8. For additional information, please contact CDR S. L. Gaiter, MSC, USN, Radiation Health Team Leader at DSN 377-0766 or (757) 953-0766, Fax (757) 953-0670, or by e-mail at schleurious.gaiter@med.navy.mil.



B. D. POMIJE
By direction

Distribution:

All Medical Use NRMP Permittees

Copy to:

OPNAV (N455)
BUMED (M3B42)
NAVMED SUPPCMD
NAVMED NCA
NAVMED EAST
NAVMED WEST