



Frequently Asked Questions-Child Youth Programs

Submit your questions to: NMCPHCPTS-EnvironmentalHealthGroup@med.navy.mil

What instruction provides the health and sanitation requirements for Child Youth Programs?

The [OPNAVINST 1700.9E CH-1](#) provides all requirements for Child Youth Programs, including health and sanitation requirements.

- Child Youth Programs includes Youth Recreational Centers, Child Development Centers (CDC) and Child Development Homes (CDH)

What forms should I use to inspect a CDC or CDH?

The NMCPHC, [Preventive Medicine, Program and Policy Support, Environmental Health Programs page for Child Youth Programs](#) lists all of the CNIC approved inspection forms. For your convenience, they are the following:

- [CNICCYP 1700/28](#)- CYP Comprehensive Health/Sanitation Checklist
- [CNICCYP 1700/13](#)- CDH Health and Sanitation Checklist
- [CNICCYP 1700/08](#)- Medical Authorization Form/Medication Administration Form
- [CNICCYP 1700/21](#)- Medical Authorization Form/Medication Dispensation Log

How often are inspections completed?

CYP Facilities

- CDC and SAC/youth facilities preparing food are required to have monthly inspections
 - SAC/youth facilities not preparing food on-site are required to quarterly inspections
- One inspection per year must be comprehensive, including children and personnel files, utilizing the Navy CYP Comprehensive Health/Sanitation Checklist (CNICCYP 1700/28)
 - A comprehensive inspection may fulfill a monthly inspection requirement, as outlined in OPNAVINST 1700.9

CDH Facilities

- CDH facilities are required to have annual inspections utilize the Navy CDH Health/Sanitation Checklist (CNICCYP 1700/13)
 - This form is also used for the initial health and sanitation inspection



What happens if there are violations?

- Life threatening violations identified during an inspection will be remedied immediately or the CYP will be **closed***
- Non-life threatening violations will be corrected within 90 days or the CYP will be **closed***
 - If there are extenuating circumstances inhibiting the correction within the 90 day period, a waiver request may be submitted to CNIC via the chain of command
- ***If a CYP facility is closed due to failure to correct violations, the Secretary of the Navy must notify the Committees on Armed Services for the Senate and House**
 - **Included should be the violation, the cost of remediation, and a statement of why the remediation has not occurred**
- If a CDH is closed for failure to correct violations, procedures for certification revocation will be followed
- Preventive Medicine should work closely with all CYPs to ensure sanitation deficiencies are corrected in a timely manner; preventive medicine may increase the frequency of inspections. The medical chain of command, CYP facility director, and installation Commanding Officer should be made aware of unsanitary conditions that pose an immediate health hazard to children and staff.



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

PREVENTION AND PROTECTION START HERE



You may contact the following public health resources for guidance and assistance:

1. Navy and Environmental Preventive Medicine Unit

Navy Environmental and Preventive Medicine Unit TWO (NEPMU-2)
1285 West D Street, BLDG U238
Norfolk, VA 23511-3394
Phone (757) 953-6600
DSN 377-6600
Email: NEPMU2Norfolk-FleetandFMFSupport@med.navy.mil
Website: http://www.med.navy.mil/sites/nepmu2/Pages/env_health.aspx

Navy Environmental and Preventive Medicine Unit FIVE (NEPMU-5)
3235 Albacore Alley
San Diego, CA 92136-5199
Phone (619) 556-7070
DSN (312) 526-7070
e-mail: nepmu5@med.navy.mil
Website: <http://www.med.navy.mil/sites/nmcphc/nepmu-5/operational-support/environmental-health/Pages/default.aspx>

Navy Environmental and Preventive Medicine Unit SIX (NEPMU-6)
385 South Ave Bldg 618
JBPHH, HI 96860
Phone (808) 471-0237
DSN (315) 471-0237
e-mail: NEPMU6@med.navy.mil
Website: <http://www.med.navy.mil/sites/nmcphc/nepmu-6/Pages/operational-support.aspx#eh>

2. Navy and Marine Corps Public Health Center (NMCPHC)

620 John Paul Jones Cir, Ste 1100 Portsmouth, VA 23708-2103
Phone (757) 953-0700
DSN (312) 377-0700
e-mail: NMCPHCPTS-EnvironmentalHealthGroup@med.navy.mil
Website: <http://www.med.navy.mil/sites/nmcphc/program-and-policy-support/Pages/Environmental-Health-Programs.aspx>