

Federal Career Intern Program

Program Analyst, GS-0343-11

Entry Level: GS-07

OPEN: 11/15/2010

CLOSE: 11/15/2010

DESCRIPTION: This is a formal, two-year paid internship with the Department of Navy. The selected will be responsible for all facets of research administration at Naval Medical Center San Diego. This position serves as a coordinator of activities necessary for the design and implementation of research projects for the Clinical Investigation Department at NMCSA.

STARTING SALARY: GS-07: \$42,199

LOCATION: Naval Medical Center San Diego, Directorate for Professional Education, Clinical Investigation Department

PROMOTION POTENTIAL: Promotion to the next higher level is contingent upon satisfactory completion of training requirements and continuous satisfactory performance.

QUALIFICATION REQUIREMENTS:

GS-7: One year of experience equivalent to at least the GS-5 is required at the GS-7 level.

EMPLOYMENT BENEFITS:

Career Development Opportunities/Vacation and Sick Leave Program/Health and Life Insurance/Retirement Plan

NOTE: This position is Full Time, 8 hour shifts, Monday - Friday.

HOW TO APPLY:

Submit the following documents:

- a. Resume (must indicate name of employer, month and year from beginning to end of employment, and hours worked per week ;) *PLEASE SEE ATTACHED SAMPLE*
- b. College Transcripts (copies accepted)
- c. DD214, Certificate of Release or Discharge from Active Duty
- d. SF-15 and required documentation if claiming 10-point veteran's preference

SUBMIT TO: Rachel.takashima@med.navy.mil VIA EMAIL ONLY!

VETERAN'S PREFERENCE: Will be applied in accordance with Title 5 USC, Section 2108. For more information please see OPM's Veterans Guide that provides regulatory guidance in determining veteran's preference for hiring and is available at: www.opm.gov/veterans/html/vetguide.htm