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MEMORANDUM

From: Program Manager HMSB, Command Name Here

To: Petty Officer First Class Mister R. Evaluator, XXX-XX-0000, USN

Subj: APPOINTMENT AS HOSPITAL CORPSMAN SKILLS BASIC EVALUATOR

Ref: (a) BUMEDINST 1510.23D

1. You are hereby appointed as a Hospital Corpsman Skills Basic (HMSB) Evaluator for COMMAND NAME HERE.

2. Per reference (a) you have met the following criteria:

a. Professionally licensed health care personnel, Medical Doctor, Doctor of Osteopathy, Registered Nurse, Physician Assistant, Nurse Practitioner, HM Navy Enlisted Classification (NEC) 8425, HM NEC 8402, HM NEC 8403, HM NEC 8494 or have been deemed competent by the HMSB Program Manager.

b. Currently paygrade E-5 or above.

c. Have been identified by the HMSB Program Manager.

d. Non-professionally licensed health care personnel, must have had prior documented experience at a Budget Submitting Office-18 military medicine patient care environment (BSO-18 and operational).

3. In this capacity, you will be afforded sufficient time to carry out your HMSB Evaluator duties in addition to any other assigned obligations. Your appointment will ensure compliance with reference (a) and proper skill evaluation of Hospital Corpsmen as set forth in the HMSB program at this command.

J. A. SAILOR

Copy to:
Member
Staff Education and Training Office