

MEMORANDUM FOR THE RECORD

From: Hospital Corpsman Skills Basic Program Director

Subj: GUIDANCE FOR IMPLEMENTATION OF HOSPITAL CORPSMAN SKILLS BASIC

Ref: (a) BUMEDINST 1510.23D

1. Purpose. To provide guidance in the absence of a Program Manager Guide and answer frequently asked questions (FAQ) for the 1 Oct 15 implementation of Hospital Corpsman Skills Basic (HMSB).

2. Frequently Asked Questions:

Q: When will the HMSB Program Manager's guide be available?

A: The HMSB Program Manager's guide is expected to be released early in 2016. Initial guidance for course management can be found in the Q&As. Additionally, guidance will be disseminated as it becomes available.

Q: Where are the performance checklists (PCL) located?

A: The PCLs can be found on the Navy Medicine Learning Management System (LMS) and the Navy Medicine Professional Development Center webpage. All PCLs are located under the course titled HMSB Program (NMETC-15-HMBS-1.0).

Q: After October 1, 2015, can a command use the old PCLs.

A: No. The updated PCLs are the only authorized documents utilized for HMSB program compliance and documentation.

Q: Starting October 1, who is authorized to evaluate students utilizing the new HMSB PCLs.

A: Existing evaluators must have documented competency on the new PCLs. The command appointed Program Manager is authorized to evaluate and sign-off existing and future evaluators utilizing the new PCLs.

Q: How will the new course be documented?

A: The new PCLs will be documented in the LMS under HMSB Program. The command will assign the course to a staff member. The staff member will print out the updated PCLs, prepare for the evaluation, complete the evaluation with an approved evaluator, and upload the completed signed PCLs. After all PCLs are uploaded, the staff member will receive credit for program completion.

Q: How can the Program Manager verify completion?

A: Site Coordinators can review the course documents or give access for the Program Manager to conduct the review.

Q: When are the demonstration videos expected to be released and where will they be located?

A: Currently, the projected completion date is early January 2016 and promulgation after appropriate authorization, soon after. The videos will be located on the LMS and NMPDC webpage.

Q: What is the purpose of the videos?

A: The videos will demonstrate to students and evaluators how to correctly perform the steps of a PCL. Ideally, a student will view the videos prior to requesting an evaluation of a particular skill.

Q: Where are the HMSB courses listed in the LMS?

A: The HMSB courses listed are links to Navy E-learning content. The courses provided clarification and guidance for the old PCLs.

Q: What should I use to remediate Corpsman?

A: All of the information covered in the HMSB program is derived from Mosby's Nursing Skills and the Brady Books. Commands are also encouraged to create a "remediation program" or course to satisfy this requirement.

Q: If a Sailor fails HMSB one time, what is the next step?

A: Please consult the Hospital Corpsman Skills Basic Program Director, HMCS Czarniawski, for further guidance.

Q: When will the updated MED-IG inspection sheet be available?

A: The Medical Inspector General's office has been in contact with NMPDC and is aware of the recent changes. The new inspection checklist will be available the second week of October.

3. For any further questions or comments, please contact HM2 Matthew Blake, HMSB Program Administrator, at [matthew.a.blake2.mil@mail.mil](mailto:matthew.a.blake2.mil@mail.mil) or HMCS Charissa Czarniawski, HMSB Program Director, at [charissa.czarniawski.mil@mail.mil](mailto:charissa.czarniawski.mil@mail.mil)

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