

This page contains dynamic content—Highest Possible Classification is UNCLASSIFIED/FOR OFFICIAL USE ONLY



Training » Ethics
 Naval Medical Research and Development

Ethics Training

Ethics Training is an annual requirement for all OGE Form 450 filers and purchase card holders. If you have any questions concerning the training, contact Ms. Ning Yang, x9433, ning.yang.civ@mail.mil, or Ms. Kelly Svendsen, x9805, kelly.a.svendsen.civ@mail.mil.

Employees new to DoD during the past 12 months are required to have an initial ethics orientation within 90 days of their arrival. Please contact Ms. Kelly Svendsen, x9805 for instructions on completing this requirement.

Instructions for Accessing Training

1. Login to Total Workforce Management Services (TWMS) by going to: <https://mytwms.navy.mil>.
2. Under "Tools/Actions" on the left-hand navigation menu select "Online Training & Notices" link.
3. Select "Available Training" tab near the top of the page.
4. Scroll down through the available training to locate "2014 Annual Ethics Training (CEU: 0)" and select it. Because there are other "ethics" training courses in the system, make sure that your employees are careful to select the correct course.
5. The training will open in a new window.
6. Complete the training by following the instructions throughout the course.
7. The system will automatically generate a certificate of training for the employee to print and provide to you to confirm the completion of the AET requirement.
8. Forward a copy of the certificate to your Directorate Training Officer as well as Kelly Svendsen at kelly.a.svendsen.civ@mail.mil.
9. If you have trouble accessing this training please contact Ms. Kelly Svendsen.

Additional Ethics Resources

Provided below are some information papers related to specific ethics topics. These papers are for informational purposes only, and do not constitute advice from an Ethics Counselor. If you have any questions or concerns or require a formal Ethics Opinion, you should promptly contact the NMRC Command Ethics Counselor, Ms. Ning Yang, x9433, ning.yang.civ@mail.mil.

Additional Ethics Resources

Name

Use of Government Resources

Travel

Teaching Speaking and Writing

Post Government Employment

Political Activities of Military Members

Political Activities of Civilian Employees

Impartiality in Performing Official Duties

Fundraising

Conflicts of Interest

Basic Obligations of Public Service

To access the most current version of the Joint Ethics Regulation, you should go to the SOCO Website, http://www.dod.mil/dodgc/defense_ethics/



Ms. Ning Yang
 Command Ethics Counselor
 Naval Medical Research Center
 301-319-9433
ning.yang.civ@mail.mil

503 Robert Grant Avenue
 Room 1W44
 Silver Spring, MD 20910-7500

Additional Points of Contact:

Ms. Kelly Svendsen
 301-319-9805
kelly.a.svendsen.civ@mail.mil

Dr. Albert Churilla
 301-319-7503
albert.m.churilla.civ@mail.mil