



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH, VA 22042

IN REPLY REFER TO  
BUMEDINST 6250.12D  
BUMED M3B  
27 Aug 2014

BUMED INSTRUCTION 6250.12D

From: Chief, Bureau of Medicine and Surgery  
To: Ships and Stations Having Medical Department Personnel

Subj: PESTICIDE APPLICATOR TRAINING AND CERTIFICATION FOR MEDICAL PERSONNEL

Ref: (a) DoD Instruction 4150.07 of 29 May 2008  
(b) DoD 4150.07-M, Volume 1 of May 2013  
(c) Title 7 U.S.C. §136  
(d) OPNAVINST 5090.1D  
(e) OPNAVINST 6250.4C  
(f) NAVMED P-5010, Chapter 8 of Nov 2004  
(g) MANMED Chapter 22  
(h) NAVMED P-5052-26 of May 2008  
(i) OPNAVINST 1510.10C

1. Purpose. To issue procedures for training, certification, and recertification of medical personnel assigned responsibility for surveillance and control of disease vectors, pests of medical importance, and shipboard pest management. This is a complete revision and must be read in its entirety.

2. Cancellation. BUMEDINST 6250.12C.

3. Definitions

a. Pests. Arthropods, birds, rodents, nematodes, fungi, algae, snails, marine borers, snakes, weeds, and other organisms (except for human or animal disease-causing organisms) that adversely affect military operations and the well-being of man and animals, attack real property, supplies, or equipment, or are otherwise undesirable.

b. Disease Vector. Any animal (including arthropods) that transmits or can potentially transmit causative agents of human or animal diseases, or serves as an intermediate or reservoir host of such agents. It is recognized certain disease vectors may require suppression as conditions change.

4. Background

a. Reference (a) establishes policy which governs Department of Defense (DoD) pest management programs worldwide, requires compliance with Environmental Protection Agency

(EPA) standards in areas under EPA jurisdiction and in foreign countries without formal standards, and requires training and certification of pest control personnel per references (b) and (c).

b. Reference (d) requires all Navy personnel who select or recommend pesticide products and equipment for use or who apply or supervise the application of pesticides on a Navy activity to be certified per references (b) and (e). Non-compliance with required procedures is a direct violation of DoD and Federal regulations.

c. Guidance and responsibilities for medical personnel on surveillance and control of disease vectors and pests of medical importance and shipboard pest management are outlined in references (f) through (i).

5. Policy. To maintain operational readiness and to comply with laws and regulations for pest management programs, all medical personnel assigned responsibility for surveillance and control of disease vectors and pests of medical importance must maintain certification in the appropriate categories described in references (b) and (e).

a. Preventive medicine technicians must maintain DoD pesticide applicator certification in Category 8 - Public Health Pest Management, as part of their Navy enlisted classification, following references (b), (d), and (e).

b. All medical entomologists must maintain DoD pesticide applicator certification in Category 8 - Public Health Pest Management. Medical entomologists serving in deployable billets must also maintain Categories 3, 5, and 6. Medical entomologists must maintain other pest management certification categories pertinent to their positions, such as: Category 7 - Industrial, Institutional, Structural, and Health-Related; Category 11, Aerial Application; following references (b), (d), and (e).

c. All shipboard medical departments must have at least a senior enlisted medical department representative and all hospital corpsmen responsible for shipboard pest management certified as shipboard pest management specialists to perform shipboard pest management procedures following references (b) and (e).

## 6. Procedures

a. Reference (b) outlines training and certification procedures for restricted-use pesticide applicators.

(1) Initial training and certification for medical department personnel assigned responsibilities related to disease vector surveillance and control are conducted at the Navy Entomology Center of Excellence (NAVENTOCTR), Navy training centers conducting initial

certification under NAVENTOCTR oversight, or through special classes arranged by non-Navy EPA approved DoD training centers per reference (b). Information on quotas and class convening dates is available from NAVENTOCTR and the Armed Forces Pest Management Board (AFPMB).

(2) Initial training of vector control specialists requiring DoD pesticide applicator certification in Category 8 - Public Health Pest Management is conducted for hospital corps personnel at the Medical Education and Training Campus, San Antonio, Texas.

(3) Assignment of certification numbers for EPA categories is reserved for the Officer in Charge (OIC), NAVENTOCTR Jacksonville, Florida per reference (b) with the exception of 6a(2).

(4) Training and certification for shipboard pest management is conducted at the following activities or through specially-arranged classes conducted by these activities:

Navy Entomology Center of Excellence

NAVENTOCTR  
P.O. Box 43 Bldg 937  
Naval Air Station  
Jacksonville, FL 32212-0043  
DSN: 942-2424  
Comm: (904) 542-2424

Navy Environmental and Preventive Medicine Units (NAVENPVNTMEDU)

NAVENPVNTMEDU TWO  
1285 West D Street  
Norfolk, VA 23511-6600  
DSN: 377-6600  
Comm: (757) 953-6600

NAVENPVNTMEDU FIVE  
3235 Albacore Alley  
San Diego, CA 92136  
DSN: 526-7070  
Comm: (619) 556-7070

NAVENPVNTMEDU SIX  
385 South Ave. Bldg 618  
JBPHH, HI 96860  
DSN: (315) 471-0237  
Comm: (808) 471-0237

NAVENPVNTMEDU SEVEN  
PSC 819 BOX 67  
FPO AE 09645

Information regarding quotas and class convening dates is available from the above activities.

b. DoD pesticide applicator certification for medical personnel are valid for 3 years. Medical personnel also may be recertified in Category 8 - Public Health Pest Management, by the following methods:

(1) Successfully completing recertification training via regularly scheduled courses (including Operational Entomology Training) at NAVENTOCTR.

(2) Successfully completing recertification training (including operational entomology training) specially arranged by NAVENPVNTMEDUs in coordination with NAVENTOCTR.

(3) Successfully completing Naval Facilities Engineering Command (NAVFACENGCOM), Army or Air Force-sponsored DoD pesticide applicator recertification training. For vector control specialists, the curricula of NAVFACENGCOM, Army or Air Force courses must include DoD certification in Category 8 - Public Health Pest Management.

(4) DoD Pest Management Professionals (as designated by the AFPMB) may be recertified through self-study and subsequent proctored examinations as outlined in reference (b).

c. Individuals requiring DoD pesticide applicator recertification should request funding through their chain of command at least 1 year before their certification expires. Quotas should be requested from the appropriate recertification training center. A 1 year extension may be requested from NAVENTOCTR via the individual's chain of command per reference (b). Upon expiration of either an individual's certification or certification plus 1 year extension, certification may be regained only by completing the initial Pesticide Applicator Certification Program.

d. Shipboard pest management certification is valid for 4 years from the date of certification. Shipboard certification is not required for medical personnel if the member is not assigned shipboard pest management duties on a vessel or at a shore station. Training for shipboard pest management certification is available as described in paragraph 6a(4) of this instruction.

## 7. Action

a. Commanders, commanding officers (CO) and OICs of shore activities and units of operating forces ensure:

(1) All medical entomologists and preventive medicine technicians maintain certification(s) per paragraphs 5(a) and (b).

(2) Other medical personnel assigned responsibilities related to disease vector surveillance and control and shipboard pest management maintain certification to perform their assigned duties safely and legally.

(3) Certificates of competency and certification documents are current and presented to certified individuals during appropriate ceremonies.

b. OIC, NAVENTOCTR must:

(1) Conduct or provide access to courses described in paragraph 5 and enter appropriate information into the Corporate Enterprise Training Activity Resource System per reference (i).

(2) Forward a signed certificate of competency (regular and wallet size, DD 1826, Pest Control Certificate of Completion; and DD 1826-1, Pesticide Applicator, respectively) per reference (b) for each Bureau of Medicine and Surgery (BUMED) student certified in any DoD pesticide applicator certification category to the CO of the trainee's activity.

(3) Forward a signed NAVMED 6250/1, Shipboard Pest Management Specialist Certification for each student certified by NAVENTOCTR in shipboard pest management to the CO of the trainee's activity.

(4) Maintain a registry of names, certification numbers, certified categories, and grades or rates of all Navy medical personnel attending DoD pesticide applicator certification or recertification courses, including shipboard pest management.

(5) Compile all information included in paragraph 7b(4) for BUMED officers, enlisted and civilian personnel who are currently certified in any DoD pesticide applicator category and provide annually, upon request, a copy of this information to the EPA via the AFPMB.

c. OICs, NAVENPVNTMEDU shall:

(1) Schedule and present entomology courses as needed in cooperation with NAVENTOCTR.

(2) Issue locally-formulated certification numbers for Shipboard Pest Management trainees. The issuance of certification numbers for EPA category certifications is reserved for OIC, NAVENTOCTR per reference (b).

(3) Forward to OIC, NAVENTOCTR the names, grade/rate, categories challenged, results of testing, student command information and address, and (in the case of shipboard pest management training) certification numbers for all Navy medical personnel attending entomology courses conducted by respective commands.

d. BUMED personnel who are certified pesticide applicators shall:

(1) Maintain their certifications per references (b) and (e) per paragraph 4(b).

(2) Request funding via their unit's travel plan for any travel required for recertification training.

(3) Request a quota for recertification training through one of the DoD-designated school houses.

(4) Notify OIC, NAVENTOCTR if they are trained for certification or recertification at a non-BUMED training course. This can be satisfied by requesting that the non-BUMED school house send a copy of their completion letter to OIC, NAVENTOCTR; but individuals should confirm that the information has been sent by contacting NAVENTOCTR 60-90 days after completing the training.

(5) Retain their certificate of competency (DD Form 1826) and wallet card for the period of their certification. If either is lost, the individual should contact OIC, NAVENTOCTR for a replacement.

(6) Request an extension of certification prior to the expiration date by contacting the Training Department, NAVENTOCTR via e-mail ([NECE-Training.Dept@med.navy.mil](mailto:NECE-Training.Dept@med.navy.mil)), and providing name, current certification number, and expiration date.

8. Records. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV M-5210.1 of January 2012.

9. Reports. The reports required in paragraphs 7b(5) and 7c(3) are exempt from reports control per SECNAV M-5314.1 of December 2005, Part IV, Paragraph 7k.


10. Forms

a. The following DoD forms are available electronically via the DoD Forms Web site at: <http://www.dtic.mil/whs/directives/infomgt/forms/dd/ddforms1500-1999.htm>

(1) DD Form 1826 (MAR 1977), Pest Control Certificate of Competency.

(2) DD Form 1826-1 (NOV 1980), Pesticide Applicator.

(3) NAVMED 6250/1 (Rev. 1-09), Shipboard Pest Management Specialist Certification is a controlled form available only from the OIC, NAVENTOCTR.

  
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Acting

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