DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

Canc: Feb 2022
IN REPLY REFER TO
BUMEDNOTE 1520
BUMED-M00C
19 Feb 2021

BUMED NOTICE 1520

From: Chief, Bureau of Medicine and Surgery

Subj: FISCAL YEAR 2022 DENTAL RESIDENCY TRAINING AND POSTDOCTORAL EDUCATION AND TRAINING

Ref: (a) NAVMED P-117
(b) OPNAVINST 6110.1J
(c) ASD(HA) Policy Memo 10-012 of 30 Sep 10 (NOTAL)
(d) OPNAVINST 7220.17
(e) BUMEDINST 1520.41
(f) DoD Instruction 6000.13 of 30 December 2015
(g) 10 U.S.C. §632(c)(1)
(h) ASD (HA) Policy Memo of 6 Aug 01 (NOTAL)

Encl: (1) Fiscal Year 2022 Advanced Dental Education Availability Announcement
(2) Sample Request Letter for Advanced Dental Education
(3) Duty Under Instruction Fiscal Year 2022 Specialty Leader Contact Information
(4) Application Checklist
(5) Summary of Active Duty Obligation for Graduate Dental Education

1. Purpose. To announce the availability and application procedures for the fiscal year (FY) 2022 dental residency training and postdoctoral education and training per references (a) through (h).

2. Scope and Applicability. This notice applies to all Navy dental personnel applying for FY 2022 dental residency training and postdoctoral education and training.

3. Background. Chief, Bureau of Medicine and Surgery will convene a selection board to recommend Dental Corps (DC) officers for assignment to full-time residency training programs and postdoctoral education and training programs in FY 2022. Full-time in-service (FTIS) residency training programs are conducted at the Naval Postgraduate Dental School, Bethesda, Maryland (MD), various military hospitals, and other Federal institutions. A limited number of full-time out-service (FTOS) residency and postdoctoral education and training programs are available in civilian universities and institutions.

4. Availability of Programs. Reference (a), chapter 6, article 6-17, describes Department of the Navy (DON) training programs for dental officers. The needs of the Navy determine the programs available for training and number of trainees projected for each program. Enclosure (1) lists the approved residency and postdoctoral educational programs beginning in FY 2022.

a. Residency Training Programs. In-service residency training programs train dental officers for the needs of Navy and Marine Corps beneficiaries. Out-service residency training programs supplement in-service residencies or provide training in specialty areas not available in military training programs. All residency training programs must meet the American Dental Association Commission on Dental Accreditation (ADA/CODA) certification requirements when applicable. Board certification is essential to specialty practice in Navy dentistry and dental officers selected for any residency program funded by the Navy, whether it is an in-service or out-service program, are expected to pursue board certification.

b. Fellowships. Based on the needs of the Navy, fellowships may be approved for specified specialties. All fellowship training programs must meet the ADA/CODA certification requirements when applicable.

5. Eligibility for Application for Postgraduate Dental Education. Consideration of an officer's military record, clinical care background, assignments (particularly operational or overseas assignments), total years of active duty service, and sustained superior military performance are an integral part of the duty under instruction (DUINS) board deliberations. Applicants for postgraduate dental training programs must be academically qualified and must meet the requirements listed in subparagraphs 5a through 5g:

a. Not be in a "failed to select" promotion status for the grade of lieutenant commander ((LCDR)/O-4) or commander ((CDR)/O-5). If an officer is a CDR and has failed to select for captain ((CAPT)/O-6), the officer may apply for training.

b. Be able to complete their incurred educational service obligation by age 62 or by the applicant's statutory retirement date.

c. Meet all physical readiness requirements per reference (b).

d. Not be subject to or pending administrative separation, punishment under the Uniform Code of Military Justice or a civilian criminal conviction, or involved in any type of action or activity considered to be misconduct.

e. Be worldwide assignable and willing and able to meet the needs of the Navy, even in the event of temporary separation from spouse, family or significant other(s). Upon completion of training, the Service member, if so assigned, must accept an operational billet, including a ship or with the Marine Corps, or overseas billet, if ordered to do so. If a Service member's family does not meet overseas screening requirements, the Service member may be given unaccompanied orders to meet mission requirements.

f. A time on station (TOS) requirement of 2 years must be fulfilled by the program's convening date, unless outside the continental United States prescribed tour length is 18 months or less. For accompanied outside the continental United States assignments a TOS requirement of 30 months must be fulfilled. Applicants with a projected rotation date that does not align with the program's convening date, in the same calendar year, must have approval from their Dental Corps detailer. Final approval from the detailers will be vetted through the respective specialty leader and Head, Graduate Dental Programs.

g. Dental officers who are in, or have completed residency, fellowship, or advanced clinical program training cannot apply to start a second residency until they have completed the training obligation for their current specialty designation. The only exception to this requirement is application for oral and maxillofacial surgery fellowship and maxillofacial prosthetics fellowship. Additionally, to apply for a second residency, candidates must request a written release from their current specialty leader. Specialty leaders will consider projected manning levels to decide if release is authorized. The recommendation of the specialty leader will be forwarded by the Graduate Dental Program office to the Corps Chief for final approval or denial of application for a second residency.

6. Application

a. Applications for graduate dental education must include the information listed in subparagraphs 6a(1) through 6a(13):

(1) Letter of Request. [Applicant submits] Applicant must write a letter of request using enclosure (2) as a template.

(2) Commanding Officer's or Dean's Letter of Endorsement. [Applicant submits] Applicant must obtain a letter of endorsement from their current commanding officer or dental school dean. The endorsement must be written on command or dean's letterhead and may be written as a simple endorsement or a full length letter of endorsement, per the discretion of the author. This letter does not count as one of the candidate's three letters of evaluation.

(3) Statement of Motivation. [Applicant submits] Applicant must write a one page statement explaining the reasons for requesting training and expound on what makes the applicant a qualified candidate. The statement must not be on letterhead stationery and must be in Times New Roman, 12 pitch, single spaced or double spaced with 1" side, top, and bottom margins. The statement must not exceed one page in length and include a signature line, with signature, in the format listed:

Active Duty:
(Rank) (First Name) (Middle Initial) (Last Name), DC, [United States Navy](USN)

Health Professions Scholarship Program (HPSP) and 1925i Program:
Ensign (First Name) (Middle Initial) (Last Name), DC, USNR

Health Services Collegiate Program (HSCP):
(Rank) (First Name) (Middle Initial) (Last Name), USN

(4) Advanced Dental Education Application Brief Sheet. [Applicant submits] Complete and submit the NAVMED 1520/16 Dental Education Application Brief Sheet by using the link in suparagraph 17a(1). If you cannot download the NAVMED 1520/16 or the form is not fillable, contact the Graduate Dental Program office immediately. Do not do an internet search for the NAVMED 1520/16. Outdated NAVMED 1520/16s found on the internet will not be accepted with the application package.

(5) Official Dental School and Graduate School Transcripts. [School must submit] Request an official transcript for dental school and other significant graduate education be sent directly to the Graduate Dental Program office either electronically using the office e-mail: usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil, or using the address listed. Undergraduate college transcripts are not requested and will not be accepted.

Head, Graduate Dental Programs
Naval Medical Leader & Professional Development Command
Building 1, 16th Deck, Room 16125
8955 Wood Road
Bethesda, MD 20889-5628

(6) National Board Dental Examination (NBDE) Part I and II results. [Testing Agency must submit] These are required ONLY from dental students. Some dental students may not have taken Part II, but must still submit Part I results, and then resubmit the results once they complete Part II. Official NBDE results are to be sent via e-mail directly to the Graduate Dental Program office at usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil.

(7) Dental License. [Applicant submits] Active duty applicants must possess and submit a copy of their current active unrestricted state dental license. The copy must be of the current active licensure that shows the expiration date. Military active, military exempt, or other restricted state dental licenses will not be accepted.

(8) Class Rank and Grade Point Average (GPA). [School must submit] If the dental school transcript does not provide a class rank, the applicant must request a letter from the dental school dean's office providing class rank or equivalent, and include the GPA if applicable. If the dental school does not rank students, the dean’s letter must state so and provide the applicant’s GPA. If the dental school does not rank students or provide a GPA, the dean’s letter must state

so. This information may be included in the dean's letter of endorsement for dental student applicants or provided in a separate letter. This office will not accept e-mails or letters directly from the applicant reporting a class rank or GPA.

(9) Graduate Record Examination (GRE), Revised General Test. [Testing Agency must submit]

(a) The GRE is not required, but is highly recommended for applicants without a dental school class rank or GPA. In some instances the specialty leader may directly recommend that candidates take the GRE. GRE results should be sent to the Graduate Dental Program office and specialty leader. Candidates taking the GRE are to take the revised general test. Go to the Educational Testing Service (ETS) (GRE section) Web site http://www.ets.org/gre. Use code 0790 to send scores directly to "Navy Graduate Dental Programs."

(b) The Defense Activity for Non-Traditional Education Support may reimburse eligible active duty Service members for one attempt of the GRE revised general test. This includes active duty personnel and HSCP scholarship students. It does not include HPSP students. Go to the Defense Activity for Non-Traditional Education Support Web site to determine eligibility and for guidance on how to request reimbursement http://www.dantes.doded.mil/index.html.

(10) National Board of Medical Examiners Comprehensive Basic Science Examination (CBSE). [Testing Agency must submit] This is for Oral Maxillofacial Surgery (OMS) applicants only. It is a mandatory testing requirement that OMS residency applicants take the CBSE. Active duty applicants that are in circumstances that cannot test, they can apply for a waiver through the OMS specialty leader. Exam results are to be sent to the Graduate Dental Program office and the OMS specialty leader. The OMS specialty leader's contact information can be found in enclosure (3).

(11) Letters of Evaluation. [Evaluators must submit] A maximum of three evaluations may be submitted using the NAVMED 1520/17 Evaluation of Advanced Dental Education. It is recommended that at least one evaluation be written by a dentist in the specialty area requested for training. It is strongly suggested that three separate evaluations be obtained to strengthen the application. If the narrative does not fit into the box provided, the writer must add "See Attached Letter" in the narrative box and include a separate sheet with the narrative. The additional page or pages must include the applicant's name and the evaluator's name. The evaluation must be signed by the evaluator in the appropriate block on the NAVMED 1520/17. Letters of evaluation are a sealed part of the board and are not available for viewing by the applicant, nor will they be released to the applicant. Evaluators must send the completed NAVMED 1520/17s directly to the Graduate Dental Program office using the office e-mail: usn.bethesda.navmedprodevctrmd.list.nmpdc-dental- corps-gp@mail.mil or by ground post to the address listed in subparagraph 6a(5) of this notice.

Evaluators can download the NAVMED 1520/17 by using the link located in subparagraph 17a(2) in this notice. In the event that you cannot download the NAVMED 1520/17, or the form is not fillable, contact the Graduate Dental Program office immediately. Do not do an internet search for the form, outdated NAVMED 1520/17s will not be accepted.

(12) Certified True Copy (Front and Back) of Fitness Reports (FITREP) Covering the Last 5 Years as a Dental Officer. [Applicant submits] This is for active duty dental officers only. If the candidate does not have FITREPs covering 5 years, submit a copy of all FITREPs on file. Prior enlisted evaluations and non-dental officer FITREPs from prior service are not requested and will not be included in the application package. Official copies of FITREPs can be downloaded from Bureau of Naval Personnel Online, but if a recent copy has not been posted to the site, the candidate can request a copy from the submitting command. It must be stamped as an official copy and be signed by the authorizing administrator. Do not submit more than 5 years of FITREPs. Any additional reports will be removed from the application. Remove or black out all social security numbers from the FITREPs before sending them to the Graduate Dental Program office. Please include FITREP correction letters and FITREP letters of extension where applicable. There should not be gaps in the FITREP dates.

(13) Interview. Applicants must complete an interview as part of the application process. Enclosure (3) lists the specialty leaders for the specialty training opportunities announced in enclosure (1). Arrange for an interview by contacting the specialty leader directly. Interviews do not have to be in person, but must be scheduled prior to the application deadline. Clinical informatics fellowship applicants do not require an interview since there is no specialty leader in these respective fields of specialty.

b. Additional information regarding the application.

(1) Curriculum Vitae will not be accepted nor included in the application package. Candidates must use the statement of motivation to expound on items they consider important for the selection board to consider.

(2) Electronic submission of application materials is permitted and encouraged. Comply with the application checklist in enclosure (4) or subparagraphs 6a(1) through 6a(12) of this notice for submitting application materials. All electronic submissions must be submitted using the following e-mail address: usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil.

(3) Applications can also be mailed to the address listed in this paragraph. Please note that it may take 3 weeks or more for items to reach this office via United States Postal Service. It is highly recommended that you utilize an express mail service of your choice with letter or package tracking and a delivery receipt.

Head, Graduate Dental Programs
Naval Medical Leader & Development Command
Building 1, 16th Deck, Room 16125
8955 Wood Road
Bethesda, MD 20889-5628

7. Active Duty Obligation (ADO). ADO incurred and payback for graduate dental education is outlined in enclosure (5). If you have any questions in this regard, contact the Graduate Dental Program office.

8. Dental Special Pays. Dental special pays for officers in residency programs comply with references (c) and (d). In general, if you are eligible for either the general dentist retention bonus or the dental specialist retention bonus, you may be eligible to receive these during residency. There may be ramifications for other special pays as well. If you have any questions in this regard, contact the Dental Corps Career Planner at (703) 681-8908 or DSN 761-8908.

9. Application Deadline. Applications must be received no later than 5 May 2021 or, if sent via mail, must be postmarked no later than 5 May 2021. Early submission is highly encouraged. It is the applicant's responsibility to verify receipt of all parts of the application by the Graduate Dental Program office by the deadline. New applications postmarked later than 5 May 2021 will not be accepted without an endorsement from the specialty leader. It is the applicant's responsibility to contact the specialty leader directly and request a written endorsement. Applicants can use enclosure (4) to track application components prior to submission.

10. Notification. The FY 2022 DUINS Selection Board will meet in June 2021. Applicants will be notified of the board selection results by e-mail. Selectees must respond within 2 weeks to confirm or decline their acceptance; otherwise the selectee risks relinquishing his or her appointment to an alternate selectee. Results will also be published in the Weekly Dental Update Special Edition once all applicants have been notified.

11. NBDE Pass Requirement. Dental students who are selected for DUINS must pass both Part I and Part II of the NBDE to start residency. Failure to pass both parts 6 months prior to the start of residency will render the selectee ineligible to start residency training. This will result in the student being detailed to another assignment to allow sufficient time for an alternate selectee to be detailed into the vacant spot. Additionally, the student will not be granted a "pre-select" status for the following FY DUINS cycle, and must reapply for future training opportunities.

12. FTOS Failure to Match. Applicants who are selected for FTOS programs by the DUINS board, but are unsuccessful in gaining admission to a civilian program, are placed in a "pre-select" status for the next FY DUINS board and are automatically enrolled in the corresponding FTIS or Tri-Service program for that FY, if one exists. These selectees do not have to reapply

for training. Applicants selected for FTOS programs in disciplines that do not have corresponding FTIS programs are not granted a "pre-select" status and must reapply for future training opportunities.

13. Conduct During Residency. Dental officers in training programs are expected to maintain the highest standards of naval service. Misconduct, failure to remain within fitness standards, or poor academic performance are grounds for disenrollment from a program. Protocols for addressing these issues are outlined in reference (e). In the event that a resident resigns, or is removed from residency before completing that residency, obligated service is still incurred for any time that was spent in training per reference (f).

14. Failure to Select for Next Rank Prior To or During Residency. Dental officers selected for DUINS who become "fail to select" for promotion will be allowed to matriculate into their selected training program, and if already matriculated, will be allowed to complete their residency provided they are meeting the program requirements. Officers in the rank of Lieutenant or LCDR who are in a fail to select status for a second or greater time will be retained on active duty per reference (g), until their obligated service for training is fulfilled.

15. Point of Contact. For questions concerning the application process contact the Navy Medicine Professional Development Center, Graduate Dental Program office at (301) 319-4509 or DSN 285-4509, or usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil.

16. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

17. Forms and Information Management Control

a. The NAVMED forms listed are available at the naval forms Web site https://navalforms.documentservices.dla.mil/.

(1) NAVMED 1520/16 Dental Education Application Brief Sheet.

(2) NAVMED 1520/17 Evaluation for Advanced Dental Education.

b. Information Control Management. The reports required in subparagraph 6a(12) are exempt from reports control per SECNAV M-5214.1 of December 2005, part IV, subparagraph 7j.

B. L. GILLINGHAM

Releasability and distribution:
This notice is cleared for public release and is available electronically only via the Navy Medicine Web site, http://www.med.navy.mil/directives/Pages/BUMEDNotices.aspx

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FISCAL YEAR 2022 ADVANCED DENTAL EDUCATION AVAILABILITY ANNOUNCEMENT

Clinical Informatics[5]
Comprehensive Dentistry[1]
Endodontics[1]
Maxillofacial Prosthetics Fellowship[5]
Operative and Preventive Dentistry[3]
Oral and Maxillofacial Surgery[4*]
Orofacial Pain[3 or 6]
Orthodontics[1]
Pediatric Dentistry[1]
Periodontics[3]
Prosthodontics[3]

1	2-year residency
2	2-year master's degree or 4 to 5-year doctorate
3	3-year residency
4	4-year residency
5	1-year fellowship
6	2-year fellowship

* Application for Match to a 6-year program is authorized.

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SAMPLE REQUEST LETTER FOR ADVANCED DENTAL EDUCATION
(Not on letterhead, delete all text above including this line)

Date

From: (Rank, Name, Service, Corps of applicant)
To: Commanding Officer, Naval Medical Leader & Professional Development Command, Graduate Dental Programs, Code 1WPGDC, 8955 Wood Road, Bethesda, MD 20889-5628
Via: Commanding Officer, (Name of Command) or Dean, (Name of Dental School)

Subj: FISCAL YEAR 2022 NAVY DENTAL CORPS ADVANCED DENTAL EDUCATION

Ref: (a) BUMEDNOTE 1520 of 19 Feb 21 (Canc: Feb 22)
(b) DoD Instruction 6000.13 of 30 December 2015

Encl: (1) Statement of Motivation

1. Per references (a) and (b), I request to be considered for assignment to residency training in (discipline), commencing in fiscal year 2022. I request to be considered for (insert specific program or programs you are applying): only full-time in-Service (FTIS) training at a Navy residency or fellowship, other Federal institution, or Tri-Service dental facility; only full-time out-Service (FTOS) training at a civilian institution; considered equally for FTIS and FTOS; primarily FTIS, but will accept FTOS; primarily FTOS, but will accept FTIS.

2. Enclosure (1) is provided for consideration. Other application requirements have been submitted or requested as required. I have arranged for an interview with the appropriate specialty leader as directed.

3. If this request for residency training is approved, and I am assigned to such training, I agree not to resign during the residency and to serve in the Navy for my service obligation plus any previously unfulfilled service obligation after completion of the residency course. I understand my service obligation for the requested primary residency to be__ years service obligation per enclosure (5) of reference (a). This will be served in conjunction with any unfulfilled service obligation existing prior to the start of the residency program. I understand that this period of service obligation is in addition to that for which I may be previously and otherwise obligated and it may or may not be performed concurrently (reference (b)).

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Subj: FISCAL YEAR 2022 NAVY DENTAL CORSP ADVANCED DENTAL EDUCATION

PRIVACY ACT STATEMENT
Data Required by the Privacy Act of 1974

Authority: 10 U.S.C. §2005 and 10 U.S.C. §2013

Principal Purpose: To evaluate applicant's qualifications for selection to participate in Naval Postgraduate Dental Education.

Routine Uses: To assist officials and employees of the Department of the Navy in determining your eligibility for and approving or disapproving the education program being requested by the Department of Defense or Navy.

Disclosure: Disclosure is voluntary; however, failure to provide requested information may result in non-selection.

4. I understand the Privacy Act of 1974 (P.L. 93-579) became effected on 27 September 1975 and is applicable to personal data records maintained on U.S. citizens and foreign nationals admitted for permanent residence. My signature acknowledges that I am familiar with the statements contained herein and authorize use of information provided for the purposes listed in the Privacy Act Statement notification in reference (a).

Signature
Printed Name

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DUTY UNDER INSTRUCTION FISCAL YEAR 2022 SPECIALTY LEADER CONTACT INFORMATION

Comprehensive Dentistry
CDR Jayson Huber, DC, USN
Specialty Leader
CVN 79-JFK
Newport News, VA
(757) 534-2236
Jayson.Huber@cvn79.navy.mil

Endodontics
CAPT Nancy Osborne, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 295-1831; DSN: 295-1831
Nancy.Osborne7.mil@mail.mil

Maxillofacial Prosthetic Fellowship
CAPT Lewis Todd Carpenter, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 295-4361; DSN: 295-4361
Lewis.T.Carpenter.mil@mail.mil

Operative Dentistry
CAPT Richard Adcook, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 319-4687; DSN: 285-4687
Richard.S.Adcook.mil@mail.mil

Oral and Maxillofacial Surgery
CDR Daniel Honl, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 319-4685; DSN: 285-4685
Daniel.J.Honl.mil@mail.mil

Orofacial Pain
CAPT Steve Hargitai, DC, USN
Specialty Leader
Navy Medicine Readiness and Training Command
San Diego, CA
(619) 532-8600 extension 4
Istvan.A.Hargitai.mil@mail.mil

Orthodontics
CDR Casey Burns, DC, USN
Specialty Leader
Navy Medicine Readiness and Training Command
Yokosuka, Japan
011-8146-816-3506; DSN: 243-3506
Casey.J.Burns.mil@mail.mil

Pediatric Dentistry
CAPT Sabina Yun, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 295-1364; DSN: 295-1364
Sabina.S.Yun.mil@mail.mil

Periodontics
CAPT John Wilson, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 295-0189; DSN: 295-0189
John.H.Wilson48.mil@mail.mil

Prosthodontics
CDR Laleh Abdolazadeh, DC, USN
Specialty Leader
Naval Postgraduate Dental School
Bethesda, MD
(301) 295-4001; DSN: 295-4001
Laleh.Abdolazadeh.mil@mail.mil

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APPLICATION CHECKLIST
Application Deadline is Wednesday, 5 May 2021

	Item	Submission Requirements	Notes	✓ when requested or submitted
1	Letter of Request	Applicant submits		
2	Commanding officer's or Dean's endorsement letter	Applicant submits		
3	Statement of motivation	Applicant submits		
4	Advanced Dental Education Application Brief Sheet NAVMED 1520/16	Applicant submits		
5	Official dental and graduate school transcripts	School must submit		
6	NBDE results (dental students only)	Testing agency must submit		
7	Current active unrestricted state dental license (active duty applicants only)	Applicant submits		
8	Class ranking letter and GPA	School must submit		
9	GRE scores (only if no dental school rank or GPA)	Testing Agency must submit		
10	CBSE Test Results (only for OMS applicants)	Testing Agency must submit		
11	Letters of evaluation (maximum of three) NAVMED 1520/17	Evaluators must submit		
12	FITREP(s) as a dental officer (covering last 5 years; certified true copies)	Applicant submits, redact social security number		
13	Specialty leader interview			

- Number 11 - Digitally signed and e-mailed letters of evaluation are acceptable.
- Redact social security number from documents.
- All electronic submissions must be submitted in compliance with the checklist using the e-mail address listed:

usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil

- Applications can also be mailed to the address provided. Please note that it may take up to 3 weeks or more for items to reach this office via United States Postal Service. It is highly recommended that you utilize an express mail service of your choice with letter or package tracking and a delivery receipt.

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SUMMARY OF ACTIVE DUTY OBLIGATION FOR GRADUATE DENTAL EDUCATION

1. In a 2 year or Longer Graduate Dental Education (GDE) Training Program. A member will incur an active duty obligation (ADO) of ½ year for each ½ year of training, or portion thereof, but the minimum ADO at the completion, termination, or withdrawal of the GDE period will not be less than 2 years.

2. In an Advanced Clinical Program. A member training in a 1 year advanced clinical program incurs a 2 year ADO.

3. Fellowship Training in a Military or Civilian Facility. The minimum ADO for training is 2 years. Payback is consecutive with prior GDE (residency) ADO.

4. Additional Obligation for GDE in Endodontics and Orthodontics. Endodontic and orthodontic residents incur a minimum of 3 years ADO even if the program is only 2 years in length.

5. In a Masters or Doctoral Degree Program. Programs leading to a master's degree (which require additional training or funding) or a doctoral degree incur an ADO of 3 years for the first year, and then an ADO of ½ year for each ½ year, or portion thereof for training beyond the first year. If the master's or doctoral degree is incidental to the completion of an established residency or fellowship, there is no additional incurred ADO for that degree. Obligations for a retention bonus may be served concurrently with any other service obligation, to include incentive pay, board certified pay, promotion, non-clinical doctorate degree, non-clinical master's degree, and non-dental military school, provided a prior residency has been completed by the individual. For individuals who have not completed a prior residency, and are participating in a master's or doctoral degree program, obligations for a retention bonus will be served consecutively with any other service obligation.

6. In a Military Facility (Full-Time in-Service (FTIS)/other Federal institution.
The ADO for GDE may be served concurrently with obligations incurred for Department of Defense (DoD)-sponsored pre-professional (undergraduate) or dental school education. No active duty obligation for GDE can be served concurrently with ADO for a second period of GDE, i.e., obligation for fellowship or second Navy-sponsored residency cannot be served concurrently with an obligation incurred for initial residency training.

7. In a Civilian Facility on Active Duty (Full-Time out-Service (FTOS)). A member subsidized by the DoD during training in a civilian facility must incur ADO of ½ year for each ½ year, or portion thereof, but the minimum ADO at the completion, termination, or withdrawal of the GDE period will not be less than 2 years. ADOs for FTOS training are added to obligations existing at the time training begins.

8. In a Civilian Facility in a Deferred Status (Navy Active Duty Delay for Specialists). A member deferred for specialty training incurs no additional obligation as long as a 2 year obligation exists at the time the training begins. Members with less than 2 years of ADO will incur a 2 year minimum term of service.

9. No portion of an ADO may be satisfied as listed:

a. By prior military service.

b. During any period of long-term health or health-related education or training.

c. Concurrently with any other ADO* or with an obligation incurred for DoD-subsidized pre-professional (undergraduate) education or training, or prior long-term health or health-related education or training, unless otherwise specified in the references of this notice.

* This includes accession bonus ADO.

Note: If any of the information contained herein is unclear, or questions regarding how existing pay, education, or other obligations could be affected by residency training and the ADO incurred, contact the Head, Graduate Dental Programs at the following e-mail with your questions usn.bethesda.navmedprodevctrmd.list.nmpdc-dental-corps-gp@mail.mil.