



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH VA 22042

IN REPLY REFER TO  
BUMEDINST 1412.1C CH-3  
BUMED-M00C  
7 Apr 2022

BUMED INSTRUCTION 1412.1C CHANGE TRANSMITTAL 3

From: Chief, Bureau of Medicine and Surgery

Subj: COMMAND QUALIFICATION PROGRAM FOR ACTIVE COMPONENT MEDICAL  
DEPARTMENT OFFICERS

Encl: (1) Revised page 9  
(2) Revised page 11  
(3) Revised enclosure (1)  
(4) Revised enclosure (2)

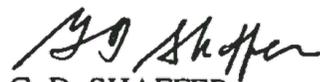
1. Purpose. To update banked officer's eligibility, to update the executive medicine categories list, and to revise the commanding officer's letter of recommendation for command screening template.

2. Action. Remove pages 9 and 11 of the basic instruction, and enclosures (1) and (2) and replace with revised enclosures (1) through (4) of this change transmittal.

3. Records Management

a. Records created as a result of this change transmittal, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this change transmittal or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

  
G. D. SHAFFER  
Acting

Releasability and distribution:

This change transmittal is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives>

(4) Report. Within 15 days of completing its deliberations, the oral board must report its findings to PERS-4415 and the officers considered in writing. Officers not recommended by the oral board will not be considered by the command screening board.

7. Command Screening Board. The function of the command screening board is to review the records of eligible Medical Department officers that request to screen for command and to select the best and fully qualified officers as command eligible. NAVPERSCOM will conduct the formal Medical Department Command Screening Board; PERS-4415 serves as the board sponsor.

a. Banked Officers. Previously command screened officers designated as command eligible (previously awarded the 2D1 AQD) will be considered banked officers. Banked officers are eligible to compete for command opportunities if they meet time on station requirements.

b. Membership. The board membership must include:

(1) Medical Department flag officer who serves as the president.

(2) Corps Chiefs flag officers.

(3) Other Medical Department flag officers as appointed by the Surgeon General of the Navy.

(4) PERS-4415 will assign the head recorder and assistant recorders as required.

c. Release of Results

(1) The results of the screening board are approved by Commander, NAVPERSCOM. Approved board results are forwarded by PERS-4415 to Chief, BUMED.

(2) The Chief or Deputy Chief, BUMED releases the results of the screening board via the Corps Chiefs to make personal notifications before posting results publicly on the Navy Medicine Executive Medicine Web page on the BUMED Corps Chiefs SharePoint site.

(3) Applicants who successfully screen are considered eligible for assignment to any executive medicine position within Navy Medicine (MTF or Navy Medicine Readiness and Training Command), research activity, support activity, or major operational command), and if slated, will be assigned based on the "Needs of the Navy." Officers who apply for command screening should do so with this in mind, and be willing to accept an executive medicine position for which they are slated.

b. All new prospective COs and prospective XOs are required to attend a week long BUMED orientation prior to or immediately after reporting to their CO or XO assignment. Requests for an attendance waiver for the orientation will be reviewed on a case-by-case basis. Waiver requests must be submitted to the orientation coordinator for final approval by the respective Corps Chief. A waiver does not alleviate the prospective CO or prospective XO from attending BUMED orientation. Those with approved waivers will be scheduled for an individual orientation by the orientation coordinator.

c. Second tour COs should discuss the prospective CO NLEC course and BUMED orientation attendance with their respective Detailer. Per MILPERSMAN article 1301-906, second tour COs are not required to attend the NLEC prospective CO course if it has been fewer than 4 years since last attendance when reporting to their subsequent CO tour.

11. Additional Information. Medical Department officers who desire to request command screening or assignment to executive medicine positions can find additional information on the Office of the Corps Chiefs Executive Medicine SharePoint site at <https://esportal.med.navy.mil/bumed/m00/m00c/pages/home.aspx>.

12. Responsibilities and Actions. Community flag officers and COs will ensure qualified officers are mentored for executive medicine positions and encouraged to apply for command screening.

### 13. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

14. Review and Effective Date. Per OPNAVINST 5215.17A, Office of the Corps Chiefs (BUMED-M00C) will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it

EXECUTIVE MEDICINE CATEGORIES AND COMMANDS

MTF or NAVY MEDICINE READINESS AND TRAINING COMMAND (NAVMEDREADTRNCMD)	
NAVMEDREADTRNCMD Portsmouth	NAVMEDREADTRNCMD Cherry Point
NAVMEDREADTRNCMD San Diego	NAVMEDREADTRNCMD Charleston
NAVMEDREADTRNCMD Camp Lejeune	NAVMEDREADTRNCMD Lemoore
NAVMEDREADTRNCMD Bethesda	NAVMEDREADTRNCMD New England
NAVMEDREADTRNCMD Fort Belvoir	NAVMEDREADTRNCMD Oak Harbor
NAVMEDREADTRNCMD Jacksonville	NAVMEDREADTRNCMD Quantico
NAVMEDREADTRNCMD Pensacola	NAVMEDREADTRNCMD Great Lakes
NAVMEDREADTRNCMD Camp Pendleton	U. S. NAVMEDREADTRNCMD Okinawa
NAVMEDREADTRNCMD Bremerton	U. S. NAVMEDREADTRNCMD Yokosuka
NAVMEDREADTRNCMD Twentynine Palms	U. S. NAVMEDREADTRNCMD Naples
NAVMEDREADTRNCMD Beaufort	U. S. NAVMEDREADTRNCMD Rota
NAVMEDREADTRNCMD Annapolis	U. S. NAVMEDREADTRNCMD Sigonella
NAVMEDREADTRNCMD Pearl Harbor	U. S. NAVMEDREADTRNCMD Guantanamo Bay
NAVMEDREADTRNCMD Patuxent River	U. S. NAVMEDREADTRNCMD Guam
NAVMEDREADTRNCMD Corpus Christi	
JOINTLY STAFFED MTF	
Walter Reed National Military Medical Center	Fort Belvoir Community Hospital
Tripler Army Medical Center	
HOSPITAL SHIPS	
USNS Mercy (T-AH 19)	USNS Comfort (T-AH 20)
RESEARCH ACTIVITIES	
Naval Medical Research Center	Naval Submarine Medical Research Laboratory
Naval Health Research Center	Naval Medical Research Unit 6-Lima
Naval Medical Research Center-Asia	Naval Medical Research Unit-San Antonio
Naval Medical Research Unit 3-Sigonella	Naval Medical Research Unit-Dayton
TRAINING ACTIVITIES	
Navy Medicine Training Support Center	Navy Medicine Operational Training Center
Naval Medical Leader and Professional Development Center	
LOGISTICS ACTIVITIES	
Navy Expeditionary Medical Support Command	
OTHER SUPPORT ACTIVITIES	
Navy and Marine Corps Public Health Center	Naval Safety and Environmental Training Center
Navy Drug Screening Laboratories	
OPERATIONAL COMMANDS	
1ST Medical Battalion Camp Pendleton	1ST Dental Battalion Naval Dental Center (NAVDENCEN) Camp Pendleton
2ND Medical Battalion Camp Lejeune	2ND Dental Battalion NAVDENCEN Camp Lejeune
3RD Medical Battalion Okinawa	3RD Dental Battalion NAVDENCEN Okinawa
Expeditionary Medical Facility Alpha, Camp Pendleton	Expeditionary Medical Facility Bravo, San Diego
Expeditionary Medical Facility Juliet, Portsmouth	Expeditionary Medical Facility Kilo, Camp Lejeune
Expeditionary Medical Facility Mike, Jacksonville	Field Medical Training Battalion West
Field Medical Training Battalion East	

COMMANDING OFFICER'S LETTER OF RECOMMENDATION FOR  
COMMAND SCREENING TEMPLATE  
(Command Letterhead)

1412  
Ser 00/  
Date

From: Commanding Officer, (insert command name)  
To: President, Fiscal Year 20XX Medical Department Command Screening Board  
Via: Commander, Naval Medical Forces Pacific or Naval Medical Forces Atlantic

Subj: LETTER OF RECOMMENDATION FOR COMMAND SCREENING IN CASE OF  
CAPT JOHN DOE, MSC, USN

1. Commanding officer's certification. This officer served as \_\_\_\_\_. I personally observed his or her performance in this capacity.
2. Commanding officer's justification. Briefly describe the officer's performance while in your command and potential for leadership in command positions.
3. Commanding officer's attestation. Per section 5947 of Title 10 U.S. Code and U.S. Navy Regulations, I have reviewed the Chief of Naval Operations Charge of Command dated 10 Jan 2022 with RANK and NAME. Based on personal observation and a thorough assessment of their Command potential, I can attest that he or she displays the requisite personal traits, characteristics, and understanding of the leadership expectations outlined in the references listed in this paragraph and deemed essential for success in command.
4. Commanding officer's endorsement. I give my \_\_\_\_\_ recommendation that CAPT \_\_\_\_\_ be selected for assignment as a commanding officer or executive officer in Navy Medicine.

Commanding Officer's signature

Copy to:  
CAPT Doe