



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
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IN REPLY REFER TO
BUMEDINST 11014.5A
BUMED-M4
21 Jun 2018

BUMED INSTRUCTION 11014.5A

From: Chief, Bureau of Medicine and Surgery

Subj: SUSTAINMENT, RESTORATION, AND MODERNIZATION OF CLASS 2 REAL PROPERTY

Ref: (a) OPNAVINST 11010.20H
(b) DoD Directive 4165.06 of 13 October 2004
(c) 10 U.S.C.

Encl: (1) Navy Medicine Authority Levels Matrix

1. Purpose. To establish Bureau of Medicine and Surgery (BUMED) policy and funding authorities for the sustainment, restoration, and modernization (SRM) of class 2 real property for which BUMED is assigned maintenance responsibility; and to implement policy established by references (a) and (b). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUMEDINST 11014.5.

3. Scope and Applicability. This instruction applies to all echelons within Navy Medicine (NAVMED). References (a) through (c) provide direction, guidance, and procedures for the successful execution of the BUMED SRM program.

4. Background. BUMED maintained facilities must be consistent with laws, executive orders, congressional guidance, and Department of Defense (DoD) policy.

a. Reference (a) defines SRM of real property as a primary command responsibility. SRM of class 2 real property is the process of requirement and project identification, programming, and securing funding to actively prioritize needs and accurately depict facility conditions in support of mission accomplishment.

b. Given the changing needs and capabilities of medical property and the extensive lead time required to program construction and repair projects, prompt and accurate planning of future needs is critical. Reference (b) establishes real property policy for the DoD.

c. Reference (c), sections 2805 and section 2811, are the two primary laws that govern the use and limits of use for operations and maintenance funding on facilities SRM.

d. Prior to the implementation of NAVMED standard operating procedures (SOP) in support of financial audit readiness, SRM workflows were promulgated by this instruction.

5. Policy. NAVMED activities must:

a. Maximize productive use of every facility in the inventory and the return on investment of facilities SRM funding through efficient facility life cycle management. Facility life cycle management is the process of economically managing facility operations, maintenance, repair, and alterations from the time a facility is constructed until it is demolished.

b. Design, construct, commission, operate, and maintain facilities in an energy efficient and sustainable manner that ultimately reduces the total cost of facilities ownership and provides a safe, healthy, and productive environment that meets applicable accreditation standards.

c. Follow consistent authority levels outlined in enclosure (1) for investment in one-time specific facilities SRM projects to ensure compliance with existing laws, Executive orders, and regulations.

6. Responsibilities

a. Assistant Deputy Chief, Fleet Support and Logistics (BUMED-M4) must:

(1) Must develop SRM and fiscal policy and instructions consistent with references (a) through (c), sections 2805 and 2811, and the NAVMED SOP for SRM for Chief, BUMED signature and issuance.

(2) Issue specific special project program and maintenance action plan (MAP) guidance memoranda annually. Guidance will be consistent with BUMED policy and instructions.

(3) Convene the Special Projects Programming Board and set special projects priorities annually at the BUMED Headquarters (HQ) funding authority levels outlined in enclosure (1).

(4) Monitor and report the overall condition, readiness, safety, and appearance of BUMED maintained facilities through facilitation of inspections or through DoD and Defense Health Agency (DHA) directed programs such as BUILDER™ and Defense Medical Logistics Standard Support-Facilities Management module (DMLSS-FM).

(5) Establish internal controls and provide oversight to ensure the proper use of SRM and real property related databases such as BUILDER™, DMLSS-FM, and Internet Naval Facilities Assets Data Store.

(6) Aid the Assistant Deputy Chief, Financial Management (BUMED-M8) and DHA Facilities Division in the planning, programming, budget, and execution actions for SRM requirements.

(7) Assist BUMED-M8 in setting local and regional controls for SRM through facilitation of annual MAP guidance and review.

(8) Work with BUMED-M8 in reviewing and updating the NAVMED SOP for SRM.

b. NAVMED Commanders, Commanding Officers (CO) and Officers in Charge (OIC) must:

(1) Organize and staff the facilities department as needed to execute the policy and requirements of this document, the NAVMED SOP for SRM, and references (a) and (b).

(2) Prepare and submit SRM documentation using DMLSS-FM and BUILDER™ identified requirements to their respective NAVMED echelon 3 COs and OICs for review and approval. Establish a plan to correct the outstanding critical facilities deficiencies.

(3) Establish internal controls to ensure facility compliance with the SRM policy. In addition, assure BUMED and region internal controls have been implemented and adhered to at the activity level.

(4) Prepare and submit MAPs to the appropriate NAVMED echelon 3 COs and OICs for review and approval.

(5) Plan, prioritize, and locally fund one-time specific SRM projects within their funding authority only as outlined in enclosure (1).

c. NAVMED Echelon 3 COs and OICs must:

(1) Establish internal controls to ensure facility compliance with the SRM policy and the guidance provided in the NAVMED SOP for SRM. In addition, NAVMED Echelon 3 COs and OICs must ensure BUMED established internal controls are in place and adhered to at the region and activity level.

(2) Review and prioritize SRM projects annually to provide oversight, monitoring, evaluation, and identification of outstanding critical requirements. Regions must contact BUMED-M41 for any emergent facility condition which cannot be corrected before mission capability is degraded.

(3) Participate in the annual BUMED Special Projects Programming Board for projects at the BUMED HQ funding authority levels outlined in enclosure (1).

(4) Coordinate site visits with Naval Facilities Engineering Command subject matter experts so that they may, as part of their duties, review potential special projects for viability. Also, utilize Naval Facilities Engineering Command subject matter experts to review Special Projects Programming Board documentation.

(5) Convene an annual regional projects board for projects above the local funding authority levels, but below BUMED HQ funding authority levels outlined in enclosure (1).

(6) Review and submit annual MAPs to BUMED-M41.

(7) Visit each command at a minimum every 3 years to support proper management and oversight of SRM programs.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy (SECNAV) M-5210.1 of January 2012.

8. Review and Effective Date. Per OPNAVINST 5215.17A, BUMED-M4 must review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.

9. Information Management Control. The reports required in paragraphs 6b(3) are exempt from reports control per SECNAV M-5214.1 of December 2005, part IV, subparagraph 7k.


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Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <http://www.med.navy.mil/directives/Pages/BUMEDInstructions.aspx>.

NAVY MEDICINE AUTHORITY LEVELS MATRIX

1. The work classification definitions of reference (a), Chapter 3 “Classification of Work” shall apply to this instruction.
2. Figure 1-1 summarizes the authority levels for each type of one-time specific project by work classification.

	Authority Level		
	Local	Regional	BUMED Headquarters (Special Projects)
Specific Maintenance & Repair	less than \$200,000	\$200,000 - \$500,000	greater than \$500,000
Minor Construction	less than \$100,000	not-applicable	\$100,000 - \$2,000,000
Minor Construction for Laboratory Revitalization	less than \$100,000	not-applicable	\$100,000 - \$6,000,000
Equipment Installation	less than \$100,000	not-applicable	greater than \$100,000

Figure 1-1: NAVMED Authority Levels Matrix

3. Identifying types of funding for appropriation and budgetary purposes is separate from the classification of work required to adhere to governing laws. The relationship between work classification and budgetary special interest codes are shown in reference (a), figure 4-1. The majority of one-time specific facility projects in NAVMED are funded with sustainment, or restoration and modernization operations and maintenance, Defense Health Program funds.