



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

BUMEDINST 1300.8
BUMED-N4
10 Jan 2024

BUMED INSTRUCTION 1300.8

From: Chief, Bureau of Medicine and Surgery

Subj: UTILIZATION OF EXPEDITIONARY MEDICAL SYSTEMS EQUIPMENT FOR
TRAINING AND EXERCISES AND OPERATIONAL EMPLOYMENT

Ref: (a) DoD Instruction 3110.06 of 7 January 2019
(b) CJCSI 4310.01F
(c) CJCSI 3401.02B
(d) NAVMED P-117, Chapter 21
(e) OPNAVINST 3120.32D
(f) DoD Instruction 4000.19 of 16 December 2020
(g) DoD 7000.14-R, Volumes 1-16, Department of Defense Financial Management
Regulations, December 2021

Encl: (1) Memo Request for Equipment Support

1. Purpose. This instruction establishes policy and procedures for resource logistics planning, inventory management, and cost accounting guidance for units requesting utilization of Bureau of Medicine and Surgery (BUMED) Expeditionary Medical (EXMED) Systems equipment sets for use in training, exercise, and operational employment.

2. Scope and Applicability. This instruction applies to Department of the Navy (DON) components and all other organizational entities within the DON requesting utilization of BUMED EXMED equipment sets for training, exercise, and operational employment.

3. Policy. The Naval Medical Readiness Logistics Command (NAVMEDREADLOGCMD) produces, sustains, deploys, and reconstitutes BUMED EXMED equipment sets. This materiel supports a timely response to combatant commander and Navy component command requirements. BUMED EXMED equipment sets are also aligned to required capabilities within projected operational environments. Use of legacy EXMED equipment set materiel must comply with references (a) and (b). Efforts should be made to establish BUMED EXMED training sets to prevent use of operational sets constituted for real world operations. The approval of any EXMED equipment set for training, exercise, and operational employment will be dependent on availability and current need to support real world operations and the warfighter. Utilization of BUMED EXMED equipment sets for training, exercise, and operational employment must be done per reference (b) which provides a message format for requesting the use of BUMED EXMED equipment sets in this manner within enclosure (c) and approval in alignment with enclosure (f) of reference (b).

4. Responsibilities

a. Director, Logistics, Supply and Support (BUMED-N4):

(1) Coordinate with Naval Medical Forces Atlantic (NAVMEDFORLANT) to ensure BUMED EXMED equipment sets are available for training, exercise, and operational employment upon receipt of request for support (RFS).

(2) Coordinate with Director, Operations, Plans and Policy (BUMED-N3N5) and NAVMEDFORLANT N3 on upcoming requirements for exercise or training support.

b. Commander, NAVMEDFORLANT:

(1) Per reference (c), ensure readiness reporting is completed in Defense Readiness Reporting System when a BUMED EXMED equipment set is being utilized for training, exercise, and operational employment.

(2) Provide oversight of BUMED EXMED authorized medical/dental allowance list (AMAL/ADAL) for all training and or exercise including collecting best practices and lessons learned for submission into the Joint Lessons Learned Information System.

(3) Communicate with BUMED-N4 any conflicts associated with the production cycle and preparation of EXMED equipment set requested for training, exercise, and operational employment.

(4) Communicate with BUMED-N4 any conflicts associated with production cycle and the download and reconstitution of the returned EXMED equipment set.

c. Requesting Organization

(1) Submit an RFS to include materiel requirements for EXMED equipment set assets, 45 days prior to the training exercise. The request should include the capability or BUMED EXMED entity required. Requests for exercise support via Joint Training and Information Management System (JTIMS) are suitable and recommended substitutes for RFS.

(2) Designate primary and secondary responsible officer (RO) to perform pre and post limited technical inspection (LTI).

(3) When operational mission objectives require the embarkation of BUMED owned EXMEDs onto fleet platforms, the organic shipboard logistics team will provide the resupply and sustainment support for the deployed medical assets. This will be executed through normal supply procedures. Military Standard Requisitioning and Issue Procedures (MILSTRIP), DLA Electronic Catalog (ECAT), Government Commercial Purchase Card (GCPC) and Prime Vendor

or other procurement vehicles are all authorized to procure and sustain Class VIII materiel according to unit mission requirements. The Fleet Platform requesting TYCOM/COCOM will fund resupply, sustainment, transportation, and reconstitution of the EXMEDS.

(4) Coordinate with NAVMEDREADLOGCMD for a joint post LTI once equipment is returned.

(5) Provide line of accounting to NAVMEDREADLOGCMD upon submission of RFS or JTIMS submission.

(6) Return BUMED EXMED equipment set upon completion of training, exercise and operational employment no later than (NLT) 30 days.

(7) Return BUMED EXMED equipment set upon completion of training or exercise no later than (NLT) 30 days to avoid potential charges.

d. Commander, NAVMEDREADLOGCMD:

(1) Generate pre-LTI and run a status summary report of BUMED EXMED equipment set. The report provides the attainment percentage and the dollar deficiency for a given BUMED EXMED equipment set and enables NAVMEDREADLOGCMD to identify the appropriate EXMED equipment set to pull for training or exercise.

(2) Record deficiencies of all line items requiring replenishment and issue from existing stock or order the delta.

(3) Provide a summary listing of all materiel transferred to the exercise and or training sponsor.

(4) Conduct joint LTI with designated exercise and training unit RO to include quality assurance and quality control of line items, item quantity, and shelf-life assets and ensure that operational checks are conducted on biomedical equipment and other equipment pertaining to the EXMED equipment set.

(5) A controlled substance officer must be present during the joint LTI to ensure proper accountability of narcotics.

(6) Ensure designated unit RO signs the inventory sheet upon completion of the joint LTI and acknowledges the percentage of readiness and standardized configuration. The RO must be an officer or senior non-commissioned officer designated by the requesting unit. Additionally, narcotics and controlled substances must be signed for by an officer per references (d) and (e).

(7) Conduct a joint LTI NLT 30 days after the return of BUMED EXMED equipment set to identify any equipment damage or inventory discrepancies and request funding from the exercise sponsor as necessary.

(8) In cases where a joint post-LTI cannot be accomplished to determine utilization due to considerations for production priorities, NAVMEDREADLOGCMD will send a post-LTI letter NLT 90 days to the exercise sponsor outlining expended EXMED materiel. Deadlines for expeditionary medical units and expeditionary medical facilities may be extended.

(9) Provide cost associated with expended materiel to the exercise sponsor and all damaged and non-reusable inventory will be billed to the exercise or training sponsor.

e. Reimbursement:

(1) A line of accounting will be established and provided to NAVMEDREADLOGCOM 30 days in advance of exercise and or training. Reimbursement will be provided via DD Form 448 Military Interdepartmental Purchase Request when the funding source is not DON. If the exercise is funded by a DON organization, reimbursement for these costs will also be in advance of exercise via the DON Budget Office resource realignment process.

(2) Per reference (f), Fiscal Service Form 7600A United States Government Interagency Agreement, is used for reimbursable(s) within Department of Defense Components. Financial specifics and all other details on reimbursable(s) are identified within reference (g) which can be found at <https://comptroller.defense.gov/fmr/>. A record of transactions will be sent to each activity within 30 calendar days.

5. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction and the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

6. Review and Effective Date. Per OPNAVINST 5215.17A, BUMED-N4 will review this instruction annually around the anniversary of the issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in

effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

7. Forms

a. DD Form 448 Military Interdepartmental Purchase Request is available at:
https://www.esd.whs.mil/Directives/forms/dd0001_0499/.

b. FS Form 7600A United States Government Interagency Agreement is available at:
<https://www.fiscal.treasury.gov/files/forms/form-7600a.pdf>.



D. K. VIA

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>

MEMO REQUEST FOR EQUIPMENT SUPPORT

From: Commanding Officer, [Requesting Unit]
To: Commander, Naval Medical Forces Atlantic (Attn: N4)
Via: Chief, Bureau of Medicine and Surgery (BUMED-N4)

Subj: REQUEST FOR AUTHORIZED MEDICAL/DENTAL ALLOWANCE LIST
IN SUPPORT OF TRAINING OR EXERCISE

1. It is requested that the authorized medical/dental allowance list (AMAL/ADAL), pharmaceutical, and consumable list be provided in support of training exercise (_____).

NOMENCLATURE	QTY
[Block, Designate AMAL/ADAL]	[xxx]
EXAMPLE: EN ROUTE CARE SYSTEM AMAL	BLOCK 01

2. The information in subparagraphs 2a through 2f of this enclosure is provided:

- a. Responsible Officer (RO): Rank, Last, First, Middle Initial.
EXAMPLE: LT John Doe
Alternate Responsible Officer (ARO): Rank, Last, First, Middle Initial.
- b. Date of inventory/ LTI: [dd_MMM-yyyy]
EXAMPLE: 27 APR 2023
- c. Date of pick up: [dd_MMM-yyyy]
EXAMPLE: 27 APR 2023
- d. Estimated date of return: [dd_MMM-yyyy]
EXAMPLE: 15 MAY 2010
- e. Line of Accounting (LOA): [LOA to fund request]
- f. Requesting Unit (UIC): [xxxxx] EXAMPLE: 00018

3. Point of contact for this request is, [Rank, Last, First, Middle Initial, Phone, e-mail]
EXAMPLE: HM3 Smith, John A @ (757) 887-0000.

4. An advance copy of this request was sent to Commanding Officer, Naval Medical Readiness Logistics Command on DD MMM YYYY.

J. A. SMITH

Enclosure (1)