



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH, VA 22042

IN REPLY REFER TO
BUMEDINST 1500.30
BUMED-M3
14 May 2014

BUMED INSTRUCTION 1500.30

From: Chief, Bureau of Medicine and Surgery

Subj: TRAINING AND CERTIFICATION REQUIREMENTS FOR HEALTHCARE
PRACTITIONERS PERFORMING COMMERCIAL DRIVER EXAMINATIONS

Ref: (a) 49 USC §113
(b) 49 CFR 571
(c) 49 CFR 390.101 - 390.115
(d) DoD 4500.36-R of Mar 16, 2007
(e) DoD 6055.05-M of Sep 16, 2008
(f) 49 CFR 390.103(a)(1)
(g) 49 CFR 391.41 - 391.49
(h) NMCPHC-TM OM 6260 of Jul 2011

Encl: (1) State Licensure Memorandum

1. Purpose. To advise healthcare practitioners and activities responsible for performing commercial motor vehicle driver medical examinations of new training and certification requirements and to assign responsibilities to ensure compliance with the new requirements.
2. Scope. This instruction applies to all Navy Medicine healthcare practitioners who perform commercial motor vehicle driver medical examinations.
3. Background. Preventing commercial motor vehicle-related crashes, injuries, and fatalities is a priority. The ability to safely operate the Navy's large fleet of commercial motor vehicles (e.g., trucks and buses) on our Nation's streets and highways is critical to maintaining the public's confidence. Healthcare practitioners performing medical examinations for drivers must be qualified to do so and must be educated about occupational matters for drivers.
 - a. Reference (a) provides the Department of Transportation (DOT) with the authority to prescribe safety standards. Reference (a) established the Federal Motor Carrier Safety Administration (FMCSA) as an administration of the DOT with safety as its highest priority. Rules and regulations concerning motor vehicle safety established by the DOT and FMCSA under the authority of reference (a) are contained in reference (b).
 - b. As a part of the FMCSA's commitment to preventing commercial motor vehicle-related crashes, injuries, and fatalities, FMCSA established the National Registry of Certified Medical

Examiners (NRCME) to enhance the medical oversight of commercial motor vehicle drivers. The NRCME is a federal program that establishes requirements for healthcare practitioners who perform physical qualification examinations for commercial motor vehicle drivers. The NRCME seeks to ensure that medical examiners understand fully the medical standards in the FMCSA regulations, including the medical advisory criteria prepared by the FMCSA, are knowledgeable of the specific physical and mental demands associated with operating a commercial motor vehicle, are proficient in the medical protocols necessary to adequately perform the medical examination, and are able to make a determination whether a driver should be issued a medical certificate. To become a certified medical examiner and be listed in the NRCME, healthcare practitioners must complete training and testing on the FMCSA's physical qualification standards and guidelines. Per reference (c), all healthcare practitioners who perform physical examinations and issue medical certificates for commercial motor vehicle drivers to meet the FMCSA's physical qualification requirements must be certified and listed in the NRCME by 21 May 2014.

c. Reference (d) directs all Department of Defense (DoD) Components, including the Military departments, to comply with the provisions of 49 CFR. Reference (d) requires DoD civilian motor vehicle operators who operate government vehicles on public roads to comply with the licensing requirements in 49 CFR. In order to meet the requirements of 49 CFR, motor vehicle operators must be medically examined by a certified medical examiner. Reference (e) is consistent with reference (d) by directing that commercial motor vehicle drivers be qualified per the physical qualification standards contained in reference (e).

d. While 49 CFR exempts military drivers, reference (d) directs the DoD components to prescribe licensing requirements for its military drivers that meet or exceed the minimum national requirements issued by the Secretary of Transportation and articulated in reference (b).

e. The Navy owns and operates a large number of trucks and buses that require the driver to have a commercial motor vehicle license and its accompanying medical examiner's certificate. Navy Medicine healthcare practitioners (typically Occupational Health Clinic providers) currently perform commercial motor vehicle driver medical examinations and issue medical certificates.

4. Policy

a. Commercial motor vehicle driver medical examinations will only be performed by healthcare practitioners that meet the definition per reference (f).

b. Navy Medicine healthcare practitioners who perform commercial driver medical examinations will apply the physical qualification standards, per reference (g), to military service members and DoD civilian employees who require such examinations as a part of their official duties for the Federal government in the operation of government owned vehicles.

c. Navy Medicine healthcare practitioners who perform commercial driver medical examinations for DoD civilian employees will comply with the training and certification requirements per reference (f) including registration in the NRCME.

d. Navy Medicine healthcare practitioners who perform commercial driver medical examinations for military service members will ensure that they are well versed in the physical qualification standards articulated in reference (g). Compliance with the training and certification provisions of reference (g) is not required for healthcare practitioners who only perform examinations for military service members. However, formal training is encouraged to ensure adequate knowledge of the physical qualification standards articulated in reference (g).

e. Navy Medicine healthcare practitioners will only perform commercial motor vehicle driver physical examinations for military Service members and DoD civilian employees who require this qualification as a part of their official duties for the Federal government.

5. Responsibilities

a. Navy and Marine Corps Public Health Center (NMCPHC)

(1) Publish commercial driver medical examination procedures in reference (h) for military Service members and DoD civilian employees.

(2) Serve as subject matter experts on commercial driver physical qualification standards.

(3) Provide technical advice and guidance to healthcare practitioners concerning commercial driver physical qualification standards and medical examination procedures.

(4) Provide technical advice and guidance to Bureau of Medicine and Surgery on policy matters concerning commercial driver physical qualification standards and medical examination procedures.

b. Navy Medicine Regions

(1) Identify clinics that perform commercial motor vehicle driver examinations.

(2) Provide oversight of clinics to ensure that affected healthcare practitioners are receiving training, sitting for and passing the FMCSA test, and becoming listed in the NRMCE so as not to impede the ability of Navy Medicine to meet customer demand for commercial motor vehicle driver examinations.

c. Medical Treatment Facility Commanders, Commanding Officers, and Officers-in-Charge

(1) Ensure that affected military and DoD civilian healthcare practitioners receive training, sit for the FMCSA test, and become registered in the NRCME in a timely fashion so as

not to impede the ability of Navy Medicine to meet customer demand for commercial motor vehicle driver examinations. Track affected healthcare practitioner training, examination, and certification status. Regular, periodic reporting of this information is not required. However, this information will always be up-to-date and readily available upon request by the Navy Medicine Regions and will be made available during inspections.

(2) Program for resources to pay for the training and testing of affected military and DoD civilian healthcare practitioners.

(3) Update contracts for contract employee healthcare practitioners who provide occupational health services to specify the requirement to be a certified medical examiner and listed in the NRCME as a condition of employment.

(4) Verify credentials and privileges for healthcare practitioners that are licensed in a state, District of Columbia, commonwealth, or territory that is different from the state in which they are performing commercial motor vehicle driver examinations. Proof of credentials and privileges is required by the FMCSA for healthcare practitioners practicing in states other than where they are licensed. A template memorandum is provided in enclosure (1).

d. Healthcare Practitioners Performing Commercial Driver Examinations

(1) Ensure full understanding of the medical standards in the FMCSA regulations, including the medical advisory criteria prepared by the FMCSA, be knowledgeable of the specific physical and mental demands associated with operating a commercial motor vehicle, be proficient in the medical protocols necessary to adequately perform the medical examination, and be able to make a determination whether a driver should be issued a medical certificate.

(2) If performing examinations for DoD civilian employees, participate in a training program, pass the FMCSA's certification test, become listed in the NRCME, and maintain NRCME certification by fulfilling requirements, including monthly reporting the number of commercial vehicle driver exams completed, even if the number is zero.

(3) If practicing in a state, District of Columbia, commonwealth, or territory other than where licensed, when applying for NRCME registration obtain proof of credentials and privileges from your medical treatment facility, and provide this information to the FMCSA. The information needed for this proof of credentialing and privileging is contained in enclosure (1). This document should be completed by the cognizant Medical Staff Services Office and provided to the practitioner. The FMCSA will request this document after the practitioner passes the certification exam, and will provide instructions for uploading the document directly into the practitioner's National Registry account. Instructions for uploading are also provided in enclosure (1).

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6. Additional Information

a. For detailed information concerning the new training, testing, and NRCME, rules visit the FMCSA Web site at: <http://nrcme.fmcsa.dot.gov/index.aspx>.

b. For technical advice and guidance concerning physical qualification standards and medical examination procedures contact the Occupational and Environmental Medicine Department, NMCPHC at: occmed@nmcphe.med.navy.mil.

c. For assistance in identifying convenient and cost-effective NRCME training and certification, contact the regional occupational medicine managers or the Occupational and Environmental Medicine Department, NMCPHC at: occmed@nmcphe.med.navy.mil.

7. Records. Records created as a result of this instruction, regardless of media and format, shall be managed per SECNAV Manual 5210.1 of January 2012.



C. FORREST FAISON III
Acting

Distribution is electronic only via the Navy Medicine web site at:
<http://www.med.navy.mil/directives/Pages/default.aspx>

STATE LICENSURE MEMORANDUM

[Medical Treatment Facility Letterhead]

(DATE)

**MEMORANDUM FOR NATIONAL REGISTRY OF CERTIFIED
MEDICAL EXAMINERS (NRCME)**

SUBJECT: State Licensure Requirement for Registration in the NRCME

The undersigned hereby certifies that _____ (name) is a healthcare professional licensed in _____ (state) with license number _____ (number) working for the U.S. Navy, credentialed and privileged at _____ (facility), a Federal healthcare institution, and is therefore authorized to practice at any location in any State, the District of Columbia, or a Commonwealth, territory, or possession of the United States, regardless of where such health-care professional or the patient are located, so long as the practice is within the scope of the authorized Federal duties. This is per 10 USC §1094, licensure requirements for health-care professionals, section (d) and (e), which states that healthcare professionals who are “a member of the armed forces, civilian employee of the Department of Defense, personal services contractor under section 1091 of this title, or other health-care professional credentialed and privileged at a Federal health care institution or location specially designated by the Secretary for this purpose,” or are “a member of the National Guard ... performing training or duty under section 502 (f) of title 32 in response to an actual or potential disaster,” “may practice the health profession ... at any location in any State, the District of Columbia, or a Commonwealth, territory, or possession of the United States, regardless of where such health-care professional or the patient are located, so long as the practice is within the scope of the authorized Federal duties.”

This information will assist in granting certification on the NRCME to Navy-affiliated healthcare providers whose medical license is from a state different from the one in which they are practicing. The above named provider satisfies the requirement of 49 CFR 390.111(a)(3) to “be licensed, certified, or registered, and authorized to perform physical examinations, per the applicable laws and regulations of each State in which the medical examiner performs examinations.”

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Point of contact on this matter is _____, at telephone
number (_____) _____-_____, or e-mail _____@med.navy.mil.

(signature)
(printed name)
(title)

Process for Uploading State Licensure Memorandum into the NRCME:

1. Register at: <https://nationalregistry.fmcsa.dot.gov/NRPublicUI/home.seam> and receive your logon information by email.
2. Request that the supporting Medical Staff Services Office complete the memorandum on command letterhead and sign.
3. Scan the signed document into your computer.
4. Access your National Registry account and upload the requisite documentation. The appropriate category, once at the “upload” page drop down menu, is “other.”
5. Federal Motor Carrier Safety Administration will validate your credentials, so that when you complete the training, pass the certification test, and complete the documentation submission process, you will be recognized as certified.