



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

BUMEDINST 5450.207A
BUMED-N1
20 Aug 2026

BUMED INSTRUCTION 5450.207A

From: Chief, Bureau of Medicine and Surgery

Subj: MISSION, FUNCTIONS, AND TASKS OF NAVY MEDICINE READINESS AND
TRAINING COMMAND GREAT LAKES, ILLINOIS

Ref: (a) BUMEDINST 5450.174B
(b) BUMEDINST 6320.104
(c) OPNAVINST 1000.16L
(d) OPNAVINST 3120.32D
(e) OPNAVINST 6400.1D

Encl: (1) Functions and Tasks of Navy Medicine Readiness and Training Command Great
Lakes, Illinois
(2) Veterans Health Administration and Military Treatment Facility Directorates and
Organizational Codes

1. Purpose. To publish the mission, functions, and tasks of Navy Medicine Readiness and Training Command NAVMEDREADTRNCMD Great Lakes, Illinois and subordinate units under the mission established by references (a) through (e) and enclosures (1) and (2). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUMEDINST 5450.207.

3. Mission. Maximize warfighter performance through optimized medical readiness tailored to operational requirements; enhance the readiness of the medical force to sustain expeditionary medical capability; and train and develop the Navy Medical Force.

4. Command Hierarchy. NAVMEDREADTRNCMD GREAT LAKES IL is a shore activity in an active operating status under a commanding officer (CO).

a. Command

Commanding Officer
Navy Medicine Readiness and Training Command Great Lakes
3001 Green Bay Road
North Chicago, Illinois 60064-0000

(SNDL: FH24) (Unit Identification Code (UIC): 00211)
(PLA: NAVMEDREADTRNCMD GREAT LAKES IL)

b. Echelon

- (1) Echelon 1: Chief of Naval Operations
- (2) Echelon 2: Chief, Bureau of Medicine and Surgery (BUMED)
- (3) Echelon 3: Commander, Naval Medical Forces Atlantic
- (4) Echelon 4: CO, NAVMEDREADTRNCMD GREAT LAKES IL

c. Immediate Superior in Command of: None.

d. Area Coordination

- (1) Area Coordinator: CO, Naval Station Great Lakes.
- (2) Regional Coordinator: Commander, Navy Region Mid-Atlantic.

e. Office of the Chief of Naval Operations (OPNAV) Resource Sponsor

(1) Director, Military Personnel Plans and Policy (OPNAV N13), Chief of Navy Reserve (OPNAV N095), and Expeditionary Health Branch (OPNAV N4L4).

(2) Activity-level aggregation of estimated manpower cost.

(a) Military Personnel Navy: \$98.53 million.

(b) Reserve Personnel Navy: \$26.56 million.

(c) Civilian Personnel: \$728,000.

5. Supporting Relationships

a. Administrative Support

(1) NAVMEDREADTRNCMD GREAT LAKES IL Detachment (Det) Fisher (UIC: 00212)

(2) NAVMEDREADTRNCMD GREAT LAKES IL Det Red Rover (UIC: 00219)

(3) NAVMEDREADTRNCMD GREAT LAKES IL Det Osbourne-Dental (UIC: 00220)

- (4) NAVMEDREADTRNCMD GREAT LAKES IL Det Tranquility (UIC: 40237)
- (5) Blood Donor Center Great Lakes (UIC: 4304A)
- (6) NAVMEDREADTRNCMD GREAT LAKES IL Det University of Pennsylvania (UIC: 4981A)
- (7) Expeditionary Medical Ship Two Det Great Lakes (UIC: 3004D)
- (8) Expeditionary Medical Ship Three Det Great Lakes (UIC: 4401B)
- (9) Expeditionary Medical Unit Six Det Great Lakes (UIC: 3007D)
- (10) Expeditionary Resuscitative Surgical System (ERSS) Team One (UIC: 4121B)
- (11) ERSS Team Two (UIC: 4360B)
- (12) ERSS Team Three (UIC: 4361B)
- (13) ERSS Team Six (UIC: 4124B)
- (14) ERSS Team Seven (UIC: 4115B)
- (15) ERSS Team 15 (UIC: 4108B)
- (16) En-Route Care System Group 28-30 (UIC: 4460B)
- b. Operational Control: None.
- c. Additional Duty (To): Dive Independent Duty Corpsman (1) to Recruit Training Command Great Lakes.
- d. Additional Duty (From): None.
- e. Memorandum of Understanding (MOU)
 - (1) MOU between NAVMEDREADTRNCMD GREAT LAKES IL and Cook County Health and Hospital System on trauma training and skills sustainment (16NR214).
 - (2) MOU between NAVMEDREADTRNCMD GREAT LAKES IL and Advocate Condell Medical Center on trauma training and skills sustainment (21NR050).
- 6. Obligations to external entities: None.

7. Action. The CO, NAVMEDREADTRNCMD GREAT LAKES IL will ensure performance of the functions and tasks in enclosure (1) and forward recommended changes via the chain of command to Commander, Naval Medical Forces Atlantic per reference (a).

8. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules found on Directives and Records Management Division portal page at

<https://portal.secnave.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Office of the Chief of Naval Operations (OPNAV) Records Management Program (DNS-16).

9. Review and Effective Date. Per OPNAVINST 5215.17A, Manpower Plans and Business Policy (BUMED-N12) will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of War (DoW), Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in the OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

10. Information Management Control. Reports required in paragraph 7 of this instruction are exempt from reports control per Secretary of the Navy Manual 5214.1 of December 2005, part IV, subparagraph 7k.



M. CASE
Acting

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>

FUNCTIONS AND TASKS OF NAVY MEDICINE READINESS AND TRAINING
COMMAND GREAT LAKES, ILLINOIS

1. Key Functions. Subparagraphs 1a through 1o identify key functions of NAVMEDREADTRNCMD GREAT LAKES IL within its area of responsibility (AOR).
 - a. Provides medical force assets to optimize health, performance, and resilience of operational forces (e.g., sports medicine and rehabilitation therapy clinics, Connected Corpsmen in the Community, and other forward-leaning total force health optimization programs).
 - b. Analyzes and adjusts medical force structure and productivity to meet the tailored-medical readiness needs of the operational units.
 - c. Serves as communication platform between CO, line medical assets, and Navy Medicine leadership.
 - d. Utilizes information technology (IT), research, and analytics to optimize decision making and readiness (e.g., virtual medical centers, etc.).
 - e. Provides support for established installations and tenant command medical readiness, care, and field support requirements. Acts as a critical link for communication and tracking of the health readiness of installation, tenant, and area command needs. Provides additional support to emerging requirements of installation, tenant, and area commands based on mutual agreement and higher-level authority or direction.
 - f. Ensures medical force clinical currency and competency.
 - g. Ensures expeditionary medicine (EXMED) system medical currency and competency.
 - h. Coordinates clinical currency and force sustainment support to the operational medical force, including non-clinical skills and specialties.
 - i. Tracks and reports medical force readiness status to higher echelon authorities.
 - j. Manages “requests for forces” as directed by the Surgeon General of the Navy via the chain of command.
 - k. Provides institutional, financial, and personnel support for graduate professional health education programs and medical professional activities.
 - l. Negotiates MOU with partner institutions to facilitate mission needs and CO’s intent.
 - m. Provides and coordinates information and contingency taskings with associated Defense Health Agency (DHA) military medical treatment facilities (MTF).

n. Coordinates disaster preparedness exercises (e.g., for natural and medical disasters; chemical, biological, radiological, nuclear, and high explosives response; hostile or terrorist actions) and command participation in support of local area exercises.

o. Ensures comprehensive medical readiness and resilience of the force through the management of the complete warfighter readiness lifecycle. This encompasses the oversight of the full-scope of policy defined Service medical readiness programs, including but not limited to individual medical readiness; Service waivers; periodic and deployment related health assessments; suitability screenings for Sailors, Marines, and their dependents; warfighter brain health; and the Medical Evaluation Board and Disability Evaluation System procedures. This authority extends to the support of all personnel, as needed, for whom the command holds medical cognizance, as defined in reference (b). The DHA, as a combat support agency supports execution of these requirements, but the NAVMEDREADTRNCMD has ultimate Service authority and responsibility for ensuring execution, oversight, and reporting.

2. Functions and Tasks

a. Command Suite. Comprised of a CO, executive officer, and command master chief. Responsible and accountable for all aspects of the command. Ensures the effective and efficient performance of the functions and operations per U.S. Navy Regulations, the Manual of the Medical Department, and other directives issued by competent authority. Serves as primary medical point of contact for all commands aligned to the installation. Ensures readiness of all medical personnel and provides oversight of medical readiness of the personnel within the AOR. When directed, the CO also serves as Deputy Director of Captain James A. Lovell Federal Health Care Center under the joint administration and management of DHA and Veterans Health Administration (VHA).

b. Special Assistants. These functions and tasks are performed by individuals with direct access to and supporting the CO. The CO may elect to devote a full-time equivalent in performance of the tasks and responsibilities or may designate the roles listed in subparagraphs 2b(1) through 2b(12) be performed as an additional or collateral duty by NAVMEDREAD-TRNCMD GREAT LAKES IL personnel. Program managers appointed or hired by the CO to coordinate and manage programs required by either the Navy or Navy Medicine's Inspector General, such as safety manager, command managed equal opportunity (CMEO) officer, etc., are presumed to be special assistants unless classified otherwise by instruction or higher authority.

(1) Command Legal Officer. Provides counsel and representation in matters relating to civil, criminal, military, and administrative law, ethics, litigation, claims, and legal matters directly to the CO and for component activities. Provides legal advice to staff members regarding questions arising in the performance of their official duties and other matters of legal readiness (e.g., wills, deployment readiness-related legal issues, etc.).

(2) Public Affairs Officer. Serves as the primary communications advisor to command leadership and administers the public affairs program with CO's intent. Develops communication strategies, manages media relations and crisis communications, supports community outreach, and engages internal and external audiences. Coordinates with security and antiterrorism elements of NAVMEDREADTRNCMD GREAT LAKES IL and similar resources, especially with regard to intentional and inadvertent information release concerns and operations security. Supervises content production and digital media, to include the preparation, editing, and final review of information for release and management of web and social media platforms. Coordinates photographic coverage of historical, newsworthy and community-building events at NAVMEDREADTRNCMD GREAT LAKES IL.

(3) Comptroller

(a) Resource Management. In partnership with the VHA, oversees financial and business operations of NAVMEDREADTRNCMD GREAT LAKES IL. Advises the CO on issues pertaining to financial management, business operations, and financial data. Maintains accounting systems including appropriation, civilian payroll preparation, and travel processing. Maintains the official appropriation accounting records for the command ensuring general ledger accounting is performed within the guidelines of the DoW Financial Management Regulations. Formulates and executes the command's expense operating budget.

(b) MOU and Support Agreements Office. Central coordinating function to review MOUs and support agreements (internal and external, reimbursable and non-reimbursable) between NAVMEDREADTRNCMD GREAT LAKES IL MTFs and other agencies. Provides in-depth technical advice and recommends approval or disapproval of renewal agreements. Works with accounting and budget to ensure reimbursement methodology and accounting requirements are correctly articulated within the reimbursable agreements. Adheres to statutory requirements for non-reimbursable agreements requiring Institutional Review Board, Navy Assurance, and data sharing involving personally identifiable information and prohibited health information. Provides technical assistance and coordination of cross-agency and cross-organization sharing agreements.

(c) Readiness Workload Collection. Coordinates with human resources and other NAVMEDREADTRNCMD GREAT LAKES IL elements to ensure usage of G-codes for capture of readiness related time resource allocation, capturing readiness-related workload and cost pools. Transmits civilian time and attendance data per Defense Finance and Accounting System regulations.

(4) Inspector General Inspection Coordinator. Tracks compliance with Navy and Navy Medicine Inspector General inspection programs. Coordinates related external visits to NAVMEDREADTRNCMD GREAT LAKES IL and handles hotline complaints, and other command inquiries as directed.

(5) Occupational Safety Officer. Coordinates the accomplishment of the objectives of the Naval Occupational Safety and Health Program. Provides technical support including promotion of safety training and education in support of the operational and readiness mission. Maintains required data on accident investigation, analysis, reporting, hazard identification and control, proper use of personal protective equipment, safety instruction, and occupational safety and health surveys. Maintains familiarity with operational risk management.

(6) Pastoral Service. Serves as the direct advisor to the CO on all matters pertaining to religious, moral, ethical, and personal concerns of command staff, while maintaining confidentiality. Manages and facilitates the Command Religious Program across all NAVMEDREADTRNCMD GREAT LAKES IL, and EXMED platforms in support of warfighter resiliency and spiritual readiness. Offers confidential spiritual care, religious and non-religious, to all command staff and their dependents, patients, and their families.

(7) Quality Management. VHA functions for all activities at NAVMEDREADTRNCMD GREAT LAKES IL. Serves as principal advisor to the CO for all aspects of clinical quality and patient safety related to readiness healthcare operations. Includes medical staff services, healthcare risk management, patient safety program, accreditation and compliance, performance improvement, and command evaluation office.

(8) Senior Corps Representatives. Serves as Corps' subject matter expert and facilitate related issues. Actively engage in regular meetings with Naval Medical Forces Atlantic and BUMED to discuss Corps direction and goals. Provides counsel to the CO and works with key stakeholders regarding practice, competency, education, training, and manpower issues, as needed. Provides advice and counsel regarding career development of Corps personnel assigned to the command to ensure readiness and skills sustainment in support of a ready medical force.

(9) Command Career Counselor. Serves as principal advisor to the CO and command master chief on enlisted career development. Plans, develops, and implements career information programs and policies for Naval Medical Forces Atlantic, incorporating relevant guidance from Navy Personnel Command, BUMED, and Naval Medical Forces Atlantic.

(10) Sexual Assault Prevention and Response Point of Contact. Serves as principal advisor to the CO on sexual assault prevention and response initiatives. Provides statistical data on sexual assault cases to Naval Medical Forces Atlantic and other regional command elements, as appropriate.

(11) CMEO Program Manager. Serves as the principal advisor to the CO as command climate specialist and CMEO officer on all matters pertaining to military equal opportunity.

(12) Drug and Alcohol Program Advisor. Responsible to the CO for implementing the Navy Alcohol and Drug Program. Conducts onboard administrative screenings directed by the

CO, coordinates or assists in conducting command awareness education, assists in monitoring aftercare, prepares required reports and correspondence, and serves as the command's self-referral agent.

c. Directorate for Administration. Led by the milestone-slotted Director for Administration, the directorate is responsible to the CO for administrative matters related to human capital and total force management in support of NAVMEDREADTRNCMD GREAT LAKES IL, EXMEDs, and supported command stakeholders. Administers relevant Navy command programs included within command inspection areas of review by the Navy Inspector General. Executes the COs intent via oversight and technical assistance for the effective and efficient management of military and administrative operations of NAVMEDREADTRNCMD GREAT LAKES IL. Coordinates and directs policies and procedures related to NAVMEDREADTRNCMD GREAT LAKES IL administration. Manages the preparation, tasking, and response process from higher authority to subordinate units. The Directorate for Administration consists of the elements mentioned in subparagraphs 2c(1) through 2c(11):

(1) Human Resources. Analyzes work processes and identifies the right number and mix of staff to provide directorate operations and services. Provides manpower to authorized billets to support NAVMEDREADTRNCMD GREAT LAKES IL and its subordinate units. These functional areas are broken down further:

(a) Manpower. Assists in planning, analyzing, and monitoring of manpower assets for directorates within NAVMEDREADTRNCMD GREAT LAKES IL and subordinate commands. Interprets and analyzes manpower directives to ensure compliance and consistency.

1. Provides consultation and professional guidance to subordinate commands on various manpower reports and systems, such as the Activity Manpower Document and the Total Force Manpower Management System.

2. Coordinates with Naval Medical Forces Atlantic for execution of manpower requests and human resource system resolution.

3. Prioritizes manpower requirements based on readiness and mission requirements, and personnel executability; and translates authorizations into a demand signal for personnel, training, and education processes.

4. Under the direction of higher authority, manages organizational design efforts for the command. Serves as the single point for organizational reporting.

(b) Personnel. Provides administrative and program support essential to the direction and operational readiness of military and civilian personnel programs.

1. Fulfills duties of command pay and personnel administrator. Administers the command's special pays program for NAVMEDREADTRNCMD GREAT LAKES IL personnel and serves as unit pay and personnel administrator. Ensures all aspects of pay and personnel support are accomplished through coordination with personnel and Transaction Service Center and familiarity with relevant directives and manuals.

2. Provides consultation and guidance on military and civilian personnel issues to include retention, advancement, retirement, staffing and assignments, compensation management (civilian), career management, and performance management.

3. Tracks and manages personnel data within information systems including the Defense Medical Human Resources System – internet (DMHRSi), Individual Augment Portal, Defense Civilian Personnel Data System, Personnel Security Program, and other human resource systems as required.

4. Coordinates with Naval Medical Forces Atlantic for execution of manpower requests and human resource system resolution and ensures “fit-to-fill” policies are executed and reports metrics to higher authority, as required.

5. Liaises with Naval Medical Forces Atlantic, DHA, and other higher authorities on civilian and military personnel requests and human resource system issue resolution, as directed.

6. Administers the Navy military and civilian command awards programs, in conjunction with the CO and necessary delegates, including the awards board, equal employment opportunity and CMEO representative(s), public affairs, etc., as directed.

7. Ensures oversight and execution of decedent affairs and personnel casualty reporting responsibilities are carried out per applicable Service instructions.

(2) Logistics. VHA led, provides logistical management support, coordination, oversight, and direction to NAVMEDREADTRNCMD GREAT LAKES IL supported activities in collaboration with DHA. Provides functional guidance and assessment of military and other logistical materiel systems used. Provides oversight and direction to NAVMEDREAD-TRNCMD GREAT LAKES IL-supported activities on medical logistics support systems, contractual agreements, information architecture, and technologies necessary to perform their mission. Reviews and validates user requirements to include training system availability to reflect changing fleet requirements. Ensures any major change requirements are reflected in the appropriate contracting vehicles and are included in budget models for out-year planning purposes. Coordinates operations and maintenance and other procurements equipment budget submissions.

(a) Procurement. Manages the procurement, storage, and shipping of collateral equipment required as part of facilities construction or renovation. Tracks budget of collateral equipment required as part of facilities construction or renovation in coordination with Navy region health facility planning projects officer and resource management. Manages and supervises the appropriate use of government purchase card accounts for assigned personnel.

(b) Equipment Management. Coordinates the collateral equipment requirements, budget estimates, and procurement strategies for all new construction and existing facility major modernization projects within the NAVMEDREADTRNCMD GREAT LAKES IL AOR. Reviews and coordinates the BUMED triennial equipment inventory.

(c) Materiel Management. Plans, administers, directs, and controls all aspects of supply, contracting, and equipment management within NAVMEDREADTRNCMD GREAT LAKES IL.

(3) Operations Management

(a) Operations Management. Provides administrative management support services for effective, efficient command operations including mail distribution, transportation, and Quarterdeck operations within NAVMEDREADTRNCMD GREAT LAKES IL.

(b) Security. Implements the command's physical security program. Provides technical support and oversight of NAVMEDREADTRNCMD GREAT LAKES IL and subordinate units' physical security, anti-terrorism and force protection, insider threat program, and other policy, guidance, information, procedures, and responsibilities for the protection of military personnel, facilities, and equipment within NAVMEDREADTRNCMD GREAT LAKES IL against terrorist and active attacker acts. Coordinates installation access and safety with related offices, to include command pass coordinator, command personnel security manager, command safety office, installation emergency response, and watch-standers, as applicable.

(4) Information Management. Executes information management and technology policies and programs for NAVMEDREADTRNCMD GREAT LAKES IL and supported activities. Acts as liaison between subordinate commands, operational medical forces within AOR, Reserve forces, and information management and IT regional representatives. Oversees the identification, development, and governance submission of Navy medical readiness information management and IT requirements within AOR. Ensures cyberspace IT and cybersecurity workforce core workforce training, certification, education, and management requirements are identified and tracked within AOR per Department of the Navy direction. Ensures the NAVMEDREADTRNCMD GREAT LAKES IL IT service requirements are identified and maintained according to the DOW technology and information standards and needs, in support of Navy Service requirements.

(5) Facility Management. Manages NAVMEDREADTRNCMD GREAT LAKES IL facility lifecycle management and modernization, sustainment, and restoration program. Conducts, analyses, and produces documentation to support military construction planning, design, programming, and funding. Provides guidance and consultation for facilities management proposals and recommends funding for special projects, including flexible space requirements and installation in coordination with DHA.

(6) Patient Administration. VHA led, provides administrative oversight, coordination, and support for clinical operations within the facility. Functions include inpatient and outpatient administration, transcription service, medical records processing, tumor registry, admissions, dispositions, Medical Evaluation Boards, medical cognizance oversight, the Secretariat Designee Program, decedent affairs, birth registration, eligibility determination, aero-medical evacuation administration, vital statistics reporting, and coding. Directs and manages the Medical Evaluation Board process, Temporary Disability Retired List, and temporary limited duty administration for military members. The decedent affairs eligibility officer is responsible for the overall management of the Decedent Affairs Program including staff training, patient and family member counseling, military funeral management, and contracting representative for mortuary and funeral services. Acts as operational forces medical liaison and arranges for medical evacuation.

(7) Food Management. VHA led function. Manages efforts aimed at supporting recovery, maintaining health, and optimizing performance of Service members and patients assigned to NAVMEDREADTRNCMD GREAT LAKES IL. Functions include foodservice operations and clinical nutrition.

(a) Foodservice Operations. Operates the kitchen, ward patient distribution system, and the dining room. Prepares and serves meals, ensuring that proper safeguards are taken in the preparation and handling of all food items to prevent foodborne illness. Responsible for providing all administrative support, management, and efficient operation and utilization of the command's bachelor enlisted quarters.

(b) Clinical Nutrition. Consults with staff medical and dental officers in the planning of medical nutrition therapy for both inpatients and outpatients. Closely monitors the preparation and service of regular and modified diets to inpatients as prescribed by the clinical staff, and screens patients for nutrition risk. Records of dietary histories of patients are documented, such as those with food allergies and those unable to accept a regular diet program. Participates in clinical ward rounds and conferences, records observations and information pertinent to dietetic treatment in the medical record and approves the command menu for nutritional adequacy. Operates a nutrition clinic within the outpatient service to counsel patients concerning normal and modified nutrition care plans as well as encouraging patients to participate in planning their own normal or modified programs. Conducts training, monitors diet aids, and provides nutrition classes to external facilities, as requested.

(8) Plans, Operations, and Medical Intelligence. Manages oversight of force knowledge, skills, and abilities (KSA) sustainment pertaining to level of clinical competency related to workload, NAVMEDREADTRNCMD GREAT LAKES IL requirements and Service-specific functions (e.g., medical boards), military-required and specified training (e.g., firefighting and rifle training), and EXMED training for clinical and non-clinical skills to meet the requirements of EXMEDs. Includes individual readiness, including medical and physical fitness, training, administrative, personal, and family readiness. Communicates requirements and deficiencies to the human resources department to address staffing assignments. Communicates the overall individual readiness of personnel to operational EXMED leadership. Oversees completion of operational readiness training requirements for assigned personnel consistent with current Naval Training Systems Plans (e.g., advanced trauma life support, tactical combat casualty care, trauma nurse core course; enroute care; weapons qualifications; chemical, biological, radiological, nuclear, explosives; etc.) in coordination with other NAVMEDREADTRNCMD GREAT LAKES IL office elements (e.g., Directorate for Administration departments, etc.). Manages operational readiness training libraries and portfolios. In coordination with the Surgeon General; and the human resources or personnel office, facilitates the operational currency and competency requirements of EXMEDs aligned to NAVMEDREADTRNCMD GREAT LAKES IL. Communicates the overall operational readiness of medical personnel to EXMED commanders.

(a) Platform Management. Serves as the critical linkage between NAVMEDREADTRNCMD GREAT LAKES IL's deployable forces and BUMED, associated MTFs, U.S. Fleet Forces Command, and supported combatant commanders across the globe via the region chain of command. Provides liaison function to supported commands through the execution of the Navy Medicine Augmentation Program (NMAP) training, preparation, deployment, and support cycle. Coordinates training dates, MTF participation, message traffic, and logistical issues associated with NMAP. Conducts readiness reviews of sourcing commands to verify NMAP readiness and overall program conformity. Reviews, validates, and determines the sourcing and tasks as appropriate all for military temporary support requests within the NAVMEDREADTRNCMD GREAT LAKES IL.

(b) Readiness Reporting. Executes readiness reporting for all operational units assigned to NAVMEDREADTRNCMD GREAT LAKES IL. Ensures staff are adequately trained in Expeditionary Medicine Platform Augment, Readiness, and Training System (EMPARTS) and the Defense Readiness Reporting System. Ensures members are assigned to EXMEDs and receive notification of readiness and training requirements. Tracks the CO's assessments for each operational unit within NAVMEDREADTRNCMD GREAT LAKES IL to ensure they are updated and approved by the unit's commander monthly. Continually monitors EMPARTS to ensure data accuracy and EXMED assignments. Reports discrepancies to Surgeon General via Naval Medical Forces Atlantic as needed. Performs operational readiness evaluations of EXMEDs in coordination with Naval Medical Forces Atlantic readiness and training elements.

(c) Partnership Integration. Liaison function, in coordination with the DHA, in the establishment of joint partnerships between NAVMEDREADTRNCMD GREAT LAKES IL, DHA, and other organizations and facilities (e.g., other MTFs, Department of Veterans Affairs, civilian hospitals, community facilities) to maximize readiness of medical personnel and maintain experience required for clinical and non-clinical KSAs. Evaluates the training readiness needs of the assets and reviews cooperative agreements to provide sharing and understanding in support of readiness.

(9) Reserve Programs. This department oversees and manages reserve resources to ensure their readiness and effectiveness as a vital component of BUMED. In coordination with external and internal stakeholders, develop and implement strategic plans, manage financial resources, and oversee training requirements to align with organizational goals. Coordinates responses to crises and emergencies as a key liaison between Reserve units and the command. Additionally, communicates the value and contributions of Reserve resources to stakeholders, which is critical in ensuring these assets are a capable and effective force that supports the command's mission and operations worldwide.

(10) ERSS Cadre. Full-time embedded ERSS teams at Level 1 civilian trauma centers providing unit-based training including emergency medical, trauma, anesthesia, nursing, and critical care services in preparation for unit-based deployments.

(a) Cook County Hospital (Chicago, Illinois)

(b) University of Pennsylvania (Philadelphia, Pennsylvania). Includes both ERSS and En-Route Care System (ERCS) training.

(11) Health Care Business. The directorate aims to optimize healthcare delivery and ensure efficient use of resources within the TRICARE and MTF networks. Navy personnel are assigned to this department to ensure garrison access to care for active duty Service members and their families are meeting established timelines and requirements. Functions include:

(a) TRICARE Operations Department.

(b) Case Management: Medical cognizance over a 12-state region, servicing all branches.

1. Medical management lead for the facility regarding case management, disease management, and utilization management.

2. Tracks active duty and recruit inpatient admissions and report status to leadership, DoW medical liaisons, commands, and medical team; supports readiness and duty determinations for Service members.

3. Case management for limited duty to determine need for case management services. Support coordination of care for remote or complex limited duty cases requiring extensive specialty and network care.

4. Coordinates follow on medical care for recruits separating and transitioning to their home of record.

(c) VHA led departments include utilization management and patient relations.

d. KSA Management. The Chief, BUMED approved a two-directorate structure for five specific NAVMEDREADTRNCMDs and Navy Medicine Readiness and Training Unit to describe Navy Medicine readiness functions outside of healthcare delivery, consisting of a Directorate of Administration and an EXMED directorate. The remaining NAVMEDREADTRNCMDs and Navy Medicine Readiness and Training Unit will consist of one directorate. However, the integration with DHA healthcare operations and validating the uniformed functional requirement to maintain a skilled and ready medical force is paramount. Therefore, the remaining directorates and healthcare functions are integrated with VHA MTF operations and found in enclosure (2) of this mission, functions, and tasks document. Standard organizational codes utilized will encompass the NAVMEDREADTRNCMD directors as well as MTF unique nomenclature.

VETERANS HEALTH ADMINISTRATION AND MILITARY TREATMENT FACILITY
DIRECTORATES AND ORGANIZATIONAL CODES

1. Directorate for Nursing Services. Led by the milestone-slated chief nursing officer, the directorate is responsible to the CO for the oversight of nursing practice in inpatient medical and surgical areas. All areas are responsible for providing patient care, teaching and evaluating nursing staff, and ensuring care is provided following policies and procedures. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their EXMED assignment or their community's normal sea-shore rotation. The directorate includes:

- a. Critical Care Nursing Intensive Care Unit
- b. Multi Service Ward

2. Directorate for Medical Services. Oversee the delivery of medical services, including primary and specialty care, to eligible beneficiaries. Ensures care is provided following hospital policy and standards. A wide range of specialty medicine care is provided to Navy recruits, active duty Service members, TRICARE dependents, and veterans with primacy placed on recruit and active duty access to care. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their EXMED assignment or their community's normal sea-shore rotation. Inclusion of the veteran population provides a wide spectrum of pathology which supports maintenance of clinical competency and KSAs. The directorate includes several departments and clinics, providing services such as:

- a. Internal Medicine Department to include Cardiology Division
- b. Emergency Medicine Department
- c. Dermatology Department
- d. Optometry Department
- e. Pulmonary Department
- f. Family Medicine Department
 - (1) Medical Team One Division
 - (2) Medical Team Two Division
 - (3) Medical Team Three Division

3. Directorate for Surgical Services. Provides safe and reliable medical and surgical care, perform surgeries, and train personnel. A broad range of ambulatory, inpatient, and critical care surgical procedures are performed at the facility though some surgical subspecialty care is not available. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their EXMED assignment or their community's normal sea-shore rotation. Inclusion of the veteran population provides a wide spectrum of pathology which supports maintenance of clinical competency and KSAs that is not typically seen at Navy MTFs outside of Walter Reed, Portsmouth, and San Diego. Oversees various surgical departments, including:

- a. Anesthesiology Department
- b. General Surgery Department
- c. Main Operating Room Department, including Sterile Processing Room
- d. Obstetrics and Gynecology Department
- e. Otorhinolaryngology Department
- f. Ophthalmology Department
- g. Orthopedic Department including Podiatry Division
- h. Urology Department

4. Directorate for Clinical Support Services. Provides efficient and effective clinical support services to patients and staff providers. These departments provide diagnostic services, manage medications, offer physical therapy, and operate imaging services to support patient care. Additionally, the Optometry Department provides direct care to patients; the Blood Donor Center screens donors and collects blood for distribution and utilization throughout the world by operational forces. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their EXMED assignment or their community's normal sea-shore rotation. Clinical support functions also ensure garrison access to care for active duty Service members and their families to ensure Service medical readiness requirements are met. Oversee various clinical support departments while ensuring accreditation. The directorate includes:

- a. Laboratory and Clinical Pathology Department
- b. Pharmacy Department
- c. Radiology Department, including Radiation Health Program

d. Navy Blood Donor Center

5. Directorate for Dental Services. Led by the milestone-slotted chief dental officer, the directorate is responsible to the CO for the provision of general and specialty dental care across the Captain James A. Lovell Federal Health Care Center, Recruit Training Command Great Lakes, and Naval Station Great Lakes sites to multiple beneficiary categories. Offers a wide range of dental services to support DoW readiness mission, Department of Veterans Affairs patient needs, and professional skills attainment via formal advanced training programs. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their EXMED assignment or their community's normal sea-shore rotation. Includes departments listed in subparagraphs 5a and 5b:

a. General Dentistry Department

b. Dental Prosthetic Care Department

6. Directorate for Mental Health. Oversee the delivery of mental health services and substance abuse rehabilitation programs. Navy personnel are assigned to this directorate to ensure their clinical competency and KSA attainment in support of their community's normal sea-shore rotation. Additionally, mental health is considered a military essential service line in support of operational readiness for Navy and Marine Corps personnel. Includes departments listed in subparagraphs 6a and 6b:

a. Mental Health Department

b. Substance Abuse Department

7. Directorate for Professional Education. VHA led function, responsible for tracking compliance with training programs, providing direction for ongoing growth and development, and managing education services. The directorate provides high-quality education and training to assigned personnel and supported activities, ensuring they are competent and ready to deliver patient care in a variety of settings. Graduate professional health education is considered a military essential requirement, and Navy personnel are assigned as core faculty and instructors, program directors, and technical teaching faculty and instructors to ensure force development pipelines of Navy medical department personnel are maintained to meet community inventory requirements. The directorate is tasked with managing the Independent Duty Corpsman (IDC) program, to include identifying and capitalizing on IDC competencies in the deployed environment, authorizing IDCs to provide patient care within their scope of practice without direct supervision and ensuring IDCs work within established formularies and scopes of practice. Includes departments listed in subparagraphs 7a through 7c:

a. Graduate Professional Health Education. Ensures continued accreditation and smooth operation of the graduate professional health education program. Supervises and directs the NAVMEDREADTRNCMD GREAT LAKES IL's established residency program(s),

fellowship program(s), phase two clinical training for Dental Corps, Medical Service Corps, Nurse Corps, and hospital corpsmen (as assigned), and maintains full accreditation by the Accreditation Council for Graduate Medical Education and other governing and oversight bodies. Includes:

- (1) The Program Director
- (2) Graduate Professional Health Education Support Staff
- (3) Graduate Professional Health Education Faculty
- (4) Dental Students
- (5) Space, Funding, and MOU Management

b. Professional Military Education. Provides and implements a centralized training plan for continuous professional military education, including:

- (1) Developing and maintaining an understanding of EXMED capability.
- (2) Promoting specific Service courses and tracking personnel development.

c. Staff Education and Training. Supports education and training programs and efforts for NAVMEDREADTRNCMD GREAT LAKES IL personnel to include continuing health education, staff development, and facilitation of resource sharing across commands (e.g., training, equipment, simulation, instructor support). Assists in the coordination of full array of resuscitative medicine courses. Serves in a supporting relationship with MTF for such training requirements (e.g., basic life support, advanced life support, pediatric advanced life support, etc.). Where training opportunities exist but are controlled to outside entities (e.g., enroute care, medical regulation course, etc.), serves as ongoing point of contact and disseminates information to NAVMEDREADTRNCMD GREAT LAKES IL members on how to register for courses held at distributed training sites.

(1) Coordinates scheduling, monitors completion, and reports status of required military training for medical personnel (e.g., general military training). NAVMEDREADTRNCMD GREAT LAKES IL will be responsible for Service-specific training requirements, to include staff compliance with professional medical requirements and credentials specific to the Navy. Oversees, documents, and reports status of individual medical specialty KSA completion.

(2) Leads, coordinates, and tracks NAVMEDREADTRNCMD GREAT LAKES IL specific staff requirements to support partnership engagements to achieve readiness training requirements (that cannot be fulfilled by the supporting MTF) to include training affiliation agreements, etc.

(3) Procures, maintains, and manages medical training supplies and equipment allocated to support NAVMEDREADTRNCMD readiness, education, and training requirements.

(4) Maintains and sustains a training cadre to support NAVMEDREADTRNCMD GREAT LAKES IL operational readiness requirements in conjunction with other elements of the NAVMEDREADTRNCMD GREAT LAKES IL structure for tracking, coordination, etc.

(5) Coordinates with other elements of the NAVMEDREADTRNCMD GREAT LAKES IL (e.g., EXMED, etc.) to support the command's training exercise and employment plan.

(6) Collects, processes, and maintains actionable library of lessons learned to support improved corporate knowledge, in partnership with other NAVMEDREADTRNCMD GREAT LAKES IL elements.

(a) Graduate Dental Education

(b) Clinical Investigations

(c) Bioskills training

(d) Research

8. Directorate of Branch Clinics. Oversee all activities at the branch health clinics that care for Navy recruits, students, and active duty staff in the local area as well as provide readiness, duty determinations, and other coordinated support for Service members at remote or Reserve duty stations throughout a 12-state region of medical cognizance. Provides primary care and immunization services for dependent family members of active duty Service members and retirees. This directorate includes:

a. Public Health Department

(1) Surveillance, diagnosis, treatment, and outbreak response for communicable infections among recruits, students, and staff living and working on Naval Station Great Lakes.

(2) Health, hygiene, and sanitation surveys for 147 berthing, galley, training structures, pools, barber shops, and other sites for Naval Station Great Lakes and sample water and ice from 130 sites to ensure safe drinking water for military members, civilian federal workers, and civilian dependents.

(3) Comprehensive industrial hygiene surveys for geographically split commands across a 12-state region that encompass DoW active, Reserve, and Fourth Estate assets, and include indoor air quality assessments, exposure monitoring, ventilation assessments, equipment certification, personal protective equipment evaluation, and program reviews.

(4) Occupational health evaluations and exams for pre-employment and post-offer pre-placement settings; current worker periodic medical surveillance exams, medical certification exams, and termination medical exams; examine, treat, and make full-scope recommendations for supervisors after worker injuries; perform worksite visits with multi-disciplinary teams to ensure work settings are safe; and medically qualify active duty military of all branches as well as federal civilian workers.

(5) Operate Hearing Conservation Program: Prevent noise-induced hearing loss by completing audiologic surveillance of workers and ensuring documentation of testing, referrals, and follow-ups are communicated in the requisite DoW environmental and health systems and provide training on hearing protection and fitting recommendations as well as site visit assessments.

(6) Medical screening and vaccine administration for travel or by requisite military instructions following DoW and combatant commander requirements.

(7) Provides wellness coaching, events, and education regarding monthly health topics to active duty and Reserve Service members, beneficiaries, and government civilians; collect and report Navy health promotion qualitative data from activities, participation, and programs.

b. Medical Home Port. Family medicine, internal medicine, pediatrics, and immunizations for all TRICARE beneficiaries.

(1) Maintains medical readiness, makes duty determinations, and processes light duty, physical fitness assessment waivers, limited duty, and Medical Evaluation Boards for active duty enrollees. Provides overseas screenings for active duty Service member and dependents and collaborates with case management to evaluate and provide Exceptional Family Member Program services.

(2) Provides diagnosis, treatment, and medical management, as well as embedded behavioral health, nutritional and dietary, weight management education, and clinical pharmacy services for active duty Service members, retirees, and other enrolled TRICARE beneficiaries. Provides well-child visits and developmental monitoring for the enrolled pediatric population.

(3) Conducts health promotions outreach for various medical screenings and cancer prevention and maintains population health (Healthcare Effectiveness Data Information Sets) services, track and report metrics, enhance awareness, promote education, and provide intervention services for healthy lifestyle management (such as tobacco cessation, substance abuse, and sexual health).

(4) Educates patients on vaccine-preventable diseases, possible side effects, and post-vaccination care and administers vaccines to pediatric and adult populations.

(5) Participates in emergency preparedness efforts, outbreak response, and mass vaccination events. Support in-facility rapid response and code blue calls.

(6) Collaborates with VHA and DoW IT to grow interoperability of the Federal electronic health record, support formal and on-the-job training for new staff.

(7) Provides wellness coaching, events, and education regarding monthly health topics to active duty and Reserve Service members, beneficiaries, and government civilians; collects and reports Navy health promotion qualitative data from activities, participation, and programs.

c. NAVMEDREADTRNCMD GREAT LAKES IL Det Red Rover. Conducts medical and dental in-processing for all Navy enlisted accessions. Includes the departments listed in subparagraphs 8c(1) through 8c(9):

- (1) Administration Department
- (2) Audiology Department
- (3) Primary Care Department
- (4) Immunization Department
- (5) Optometry Department
- (6) Recruit In-Processing Department
- (7) Records Department
- (8) Obstetrics and Gynecology Department
- (9) Recruit Dental Department

d. NAVMEDREADTRNCMD GREAT LAKES IL Det Tranquility. Provides recruit care, readiness, duty clearance, and medical waiver services.

- (1) Administration Department
- (2) Mental Health Department
- (3) Recruit Care Functions Department
- (4) Medical Readiness Department
- (5) Preventive Medicine Department

(6) Primary Care Department

(7) Sports Medicine Department

e. NAVMEDREADTRNCMD GREAT LAKES IL Det Fisher. Provides primary care, operational medicine, dental, and ancillary services for students and active duty staff. Includes the departments listed in subparagraphs 8e(1) through 8e(15):

(1) Administrative Department

(2) Records Department

(3) Mental Health Department

(4) Medical Readiness Department

(5) Primary Care Department

(6) Occupational Medicine Department

(7) Preventive Medicine Department

(8) Audiology Department

(9) Optometry Department

(10) General Dentistry Department

(11) Advanced Education in General Dentistry Program Department

(12) Oral Diagnosis Department

(13) Oral Surgery Department

(14) Periodontics Department

(15) Restorative Department

f. NAVMEDREADTRNCMD MRTC Great Lakes Det Osbourne. Provides dental services to recruits, students, and staff members. Includes the departments listed in subparagraphs 8f(1) through 8f(7):

(1) Administration Department

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- (2) General Dentistry Department
- (3) Endodontics Department
- (4) Oral Diagnosis Department
- (5) Oral Surgery Department
- (6) Periodontics Department
- (7) Restorative Department