



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH VA 22042

IN REPLY REFER TO  
BUMEDINST 5450.243A  
BUMED-N1  
31 May 2023

BUMED INSTRUCTION 5450.243A

From: Chief, Bureau of Medicine and Surgery

Subj: MISSION, FUNCTIONS, AND TASKS OF NAVAL MEDICAL FORCES SUPPORT  
COMMAND, FORT SAM HOUSTON, TEXAS

Ref: (a) OPNAVINST 1000.16L  
(b) BUMEDINST 5450.174A  
(c) OPNAVINST 5400.45A  
(d) OPNAVINST 5450.215E  
(e) BUPERSINST 1610.10F  
(f) SECNAVINST 7000.27D  
(g) BUMEDINST F3300.1B

Encl: (1) Functions and Tasks of Naval Medical Forces Support Command, Fort Sam Houston,  
Texas

1. Purpose. To publish the mission, functions, and tasks of Naval Medical Forces Support Command (NAVMEDFORSUPCMD), Fort Sam Houston, Texas (TX) per references (a) and (b) and as established by references (c) through (g), including delegated authorities and administrative control (ADCON) responsibilities of NAVMEDFORSUPCMD under the authority of Chief, Bureau of Medicine and Surgery (BUMED). This instruction is a complete revision and should be read in its entirety.

2. Cancellation. BUMEDINST 5450.243.

3. Scope and Applicability. This instruction applies to all Department of the Navy (DON) military units and personnel, Active and Reserve Component, assigned to NAVMEDFORSUPCMD under the authority of Chief, BUMED.

4. Mission. NAVMEDFORSUPCMD develops and delivers integrated, specialized healthcare education and training that produces healthcare professionals for distribution to the Navy and Marine Corps to maximize readiness, ensure mission success, and advance the personal and professional development of Navy Medical Department personnel throughout their careers.

5. Responsibility and Authority of Chief, BUMED. Chief, BUMED, (serving also as the Surgeon General of the Navy), as the immediate superior in command of NAVMEDFORSUPCMD, will:

a. Retain all authority, responsibility, and accountability as assigned by references (c) and (d).

b. Submit regular Fitness Report on Commander, NAVMEDFORSUPCMD per reference (e).

c. Retain echelon 2 authority over budget submitting office (BSO) 18 funds per reference (f). Provide program manager oversight of BSO-18 funds as executed by NAVMEDFORSUPCMD.

d. Retain echelon 2 authority over personnel within NAVMEDFORSUPCMD activities and provide program manager oversight of NAVMEDFORSUPCMD personnel.

6. Responsibility and Authority of NAVMEDFORSUPCMD

a. Per references (c) and (d), Chief, BUMED delegates to NAVMEDFORSUPCMD authority to organize, man, train, and equip assigned shore activities to develop and generate required levels of current and future readiness.

b. NAVMEDFORSUPCMD will provide echelon 3 ADCON chain of command authority, responsibility, and accountability for all NAVMEDFORSUPCMD forces.

c. Chief, BUMED delegates to NAVMEDFORSUPCMD budgetary authority and responsibility per reference (f) for assigned military, civilian, and contractor personnel; infrastructure; and budget. NAVMEDFORSUPCMD will coordinate with Chief, BUMED the execution of BSO-18 funds for NAVMEDFORSUPCMD.

7. Status and Command Relationships. NAVMEDFORSUPCMD is an echelon 3 shore-based activity in an active (fully operational) status under a commander.

a. Command

Commander  
Naval Medical Forces Support Command  
4075 Dickman Road  
Ft. Sam Houston, TX 78234

(SNDL: FH10 (UIC: 68907))  
(PLA: NAVMEDFORSUPCMD FT SAM HOUSTON TX)  
(Activity Code: 4178-100)

b. ADCON relationship is per reference (c)

(1) Echelon 1: Chief of Naval Operations

(2) Echelon 2: Chief, BUMED

(3) Echelon 3: Commander, NAVMEDFORSUPCMD Ft. Sam Houston, TX

c. Area Coordination

- (1) Commander, Navy Region Southeast
- (2) Commander, Joint Base San Antonio

8. Command Relationships

a. NAVMEDFORSUPCMD is immediate superior in command and has ADCON of the listed assigned echelon 4 activities and their subordinates, per reference (c):

- (1) Naval Medical Leadership and Professional Development Command Bethesda, MD
- (2) Navy Medicine Operational Training Command Pensacola, FL
- (3) Navy Medicine Training Support Center Fort Sam Houston, TX

b. Other Relationships. Collaborate with Defense Health Agency (DHA) and the Services regarding responsibilities, processes, policies, and resourcing of the Medical Education and Training Campus (METC).

9. Action. In accomplishing the assigned mission, Commander, NAVMEDFORSUPCMD must ensure performance of the functions in enclosure (1). Send recommended changes via the chain of command to Chief, BUMED per references (a) and (b).

10. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the DON Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

11. Review and Effective Date. Per OPNAVINST 5215.17A, Director, Manpower and Personnel (BUMED-N1) will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense (DoD), Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised

or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

11. Information Management Control. Reports required in subparagraph 5b of this instruction are exempt from reports control per Secretary of the Navy Manual 5214.1 of December 2005, part IV, subparagraph 7k.



D. K. VIA  
Acting

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>

FUNCTIONS AND TASKS OF NAVAL MEDICAL FORCES SUPPORT COMMAND  
FORT SAM HOUSTON, TEXAS

1. Exercise administrative command and control of assigned NAVMEDFORSUPCMD forces. Ensure the effective and efficient execution of subordinate command functions and tasks to include assessment of readiness, capability effectiveness, and mission performance.
2. Serve as the Surgeon General of the Navy's designated training agent for Navy Medicine's education and training enterprise.
3. Support Commander, United States Fleet Forces Command, Commander, United States Pacific Fleet, United States Marine Corps Forces Command, and United States Marine Corps Forces Pacific training policies, requirements, processes, programs, and alignments per BUMED guidance as it pertains to fleet readiness.
4. Provide force development of the DON medical enterprise necessary to meet operational medical force requirements in support of naval warfighting readiness and inform Chief, BUMED (serving also as the Surgeon General of the Navy) and Systems Integration and Combat Survivability (N4L4) on significant issues related to Navy medical education and training programs.
5. Leverage cross-functional teams as a key mechanism for organizational efficiency to support BUMED and the Fleet in providing trained medical forces for employment in support of combatant commander-assigned missions across the range of military operations.
6. Direct the activities of Navy Medicine's formalized training organizations, provide support, and execute NAVMEDFORSUPCMD training requirements, policies, and programs to meet force development and operational readiness requirements.
  - a. Exercise curriculum control authority and instructional systems design oversight, providing direction to individuals and organizations engaged in the delivery of training.
  - b. Manage initial medical force accession training, specialty training, and Service-specific individual training. Assist with development, generation, monitoring, and update to the accession plan, integrating production activities and business processes across the medical enlisted accession production lines to support the Navy enlisted supply chain strategy to meet fleet demands.
  - c. Support development of concepts of operations, doctrine, and transformation concepts for employment of NAVMED forces and mission essential task-based capabilities.
  - d. Assist in the development of the enterprise Training Events and Exercise Plan, a long-range deployment and training schedule.

e. Manage the development and maintenance of a long-term strategic plan and training schedule that identifies training objectives in alignment with the Navy Medicine Readiness Performance Plan.

f. Oversee the execution and management of the course development and revision process, to include feedback and analysis systems, evaluations, studies, and other appropriate methods.

g. Collaborate with DHA and other Services through METC to develop policies and procedures for inter-Service medical training.

(1) Identify and provide Navy Medicine service requirements and ensure Navy interests in the development, implementation, delivery, and management of curriculums are in compliance with established inter-Service Training Review Organization (ITRO) processes, and the METC collaboration between DHA and the Services.

(2) Provide academic oversight of METC training programs to ensure quality of current and future training, while managing inter-Service student and course training data.

(3) Serve as member of the METC Board of Directors and executive council to coordinate METC policy.

h. Implement requirements for advanced graduate education consistent with current professional standards of practice. Maintain programmatic and institutional accreditation standards, college credit for Navy Medicine occupations and training courses, ethical standards, and guidelines for the conduct of healthcare and academic research.

i. Identify and provide solutions for Navy Medicine issues related to training deficiencies, constraints, and critical resource requirements associated with Navy Medicine education and training programs.

j. Execute current and projected annual training requirements. Advise on the adequacy of training programs and facilities. Ensure compliance with curriculum on training programs, campus administration and schoolhouse management requirements, and college credit and degree granting requirements, to include institutional and programmatic accreditation readiness.

k. Manage institutional and programmatic accreditation, Navy Medicine Registrar functions; student quota management, Corporate Enterprise Training Activity Resource System (CeTARS) and Catalog of Navy Training Courses administration; metric development and tracking; schoolhouse and academic management assessment; professional medical education verification; clinical training support; Level III survey support; and obtain and ensure college credit for Navy Medicine training courses.

l. Apply emerging technologies to produce Ready Relevant Learning to develop a more effective and efficient learning continuum for Navy healthcare personnel. Provide life-cycle course maintenance and incorporate e-Learning courseware design, development, and publishing for various learning management systems to prepare military healthcare professionals to support the Warfighter.

m. Execute funds for the assigned mission, functions, and tasks of all subordinate commands. Ensure regional facilities are optimized to meet training requirements in an efficient and fiscally responsible manner.

7. Coordinate, advise, and facilitate analysis for the tri-service medical training program, ITRO, and the healthcare inter-Service Training Advisory Board on all DoD ITRO medical training to improve effectiveness of healthcare training, consistent with Service requirements by standardizing instruction, eliminating duplication, and reducing costs.

8. Direct and administer NAVMEDFORSUPCMD operations, planning, readiness programs, modeling, and simulation to improve functions and identify gaps in capability and capacity, to include contributing to the design of operational readiness exercise elements.

9. Monitor and enable medical training and clinical practice opportunities to ensure currency and proficiency levels required for operational force medical requirements of combatant commands are met.

10. Manage officer and enlisted career and personal development education and training programs in coordination with BUMED-N1 and the Corps Chiefs.

11. Develop models that measure and analyze training effectiveness on human performance to assist BUMED and Manpower and Personnel OPNAV N1 perform their roles in resource sponsorship and training assessment.

12. Draft NAVMEDFORSUPCMD-unique contract provisions related to delivering training systems and curricula, and the provision of training support agents to administer them.

13. Assist in the development of training and capability requirements in support of Expeditionary Medicine platforms, systems, and personnel during the planning, programming, budgeting, and execution process.

14. Provide guidance, oversight, and coordination for information management and information technology governance, architecture, cyber security, privacy, training, life-cycle maintenance, and integration.

a. Perform information technology governance for workforce development training, systems, equipment, and applications that support Navy medical training.

b. Implement and maintain policy, directives, and publications in operational-specific BUMED activities separate from medical treatment facilities, clinical or healthcare services, and business operations.

c. Provide and coordinate consultation of cybersecurity and risk management framework and manage a system for knowledge management.

d. Liaise with the DHA regarding negotiated services (support for network, hardware, software, etc.) and major configuration changes and upgrades.

e. Advise on technology to NAVMEDFORSUPCMD Operations, Plans and Readiness and Training and Education regarding Navy Medicine's Center of Innovation, e-learning, operational training, and evaluation, or any unique training initiatives.

f. Provide electronic training delivery systems, student management and production tools, decisional information, lean business processes, and program management-level support for NAVMEDFORSUPCMD production tools and student management systems.

g. Provide products and services that accelerate the learning process while delivering cost effective training methods supporting Navy Medicine.

15. Develop a wide range of partnerships and collaborate on advanced and future technology initiatives to enhance Navy Medicine's readiness training.

16. Collaborate with all DoD, DHA, Department of Veterans Affairs, and civilian training organizations to define system capability requirements and leverage joint online training opportunities for Navy Medicine personnel.

17. Provide administrative oversight and professional and technical assistance for the effective and efficient management of military and administrative operations consistent with the strategic plan for NAVMEDFORSUPCMD and subordinate commands, to include special assistants (i.e., public affairs, judge advocate general, command religious programs, command career counselor).

18. Support Chief, BUMED in the planning, analysis, and monitoring of active duty and reserve component manpower assets for those commands under the ADCON of NAVMEDFORSUPCMD. Provide guidance to subordinate commands on the implementation of manpower directives to ensure compliance and consistency. Ensure the effective and efficient execution of subordinate activities' missions, functions, and tasks.

19. Develop anti-terrorism and force protection standards, policies, programs, and training within NAVMEDFORSUPCMD activities per reference (g). Establish additional anti-terrorism and force protection measures commensurate with an echelon 3 command that may be required to safeguard personnel and property.