



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH VA 22042

BUMEDINST 5450.257  
BUMED-N1  
22 Aug 2025

BUMED INSTRUCTION 5450.257

From: Chief, Bureau of Medicine and Surgery

Subj: MISSION, FUNCTIONS AND TASKS OF NAVY MEDICINE OPERATIONAL TRAINING COMMAND DETACHMENT, NAVAL SPECIAL OPERATIONS MEDICAL INSTITUTE

Ref: (a) BUMEDINST 5450.174B

Encl: (1) Functions and Tasks of Navy Medicine Operational Training Command Detachment, Naval Special Operations Medical Institute

1. Purpose. To define the mission, functions, and tasks of Navy Medicine Operational Training Command Detachment, Naval Special Operations Medical Institute (NAVMEDOPTRACMD DET NAVSPECOPSMEDINST) as prescribed by the mission defined in reference (a) and enclosure (1).

2. Cancellation. NMOTCINST 5450.4.

3. Mission. Educate and train the full spectrum of U.S. Special Operations Command (USSOCOM) combat medics and Fleet Marine Force (FMF) reconnaissance independent duty corpsmen (IDC) through superior teaching and instruction based on educational goals and curriculum development synchronized with the requirements of the force.

4. Command Hierarchy. NAVMEDOPTRACMD DET NAVSPECOPSMEDINST is a shore activity in an active status under an officer in charge.

a. Command

Officer in Charge  
Navy Medicine Operational Training Command Detachment  
Naval Special Operations Medical Institute  
3004 Ardennes Street Stop A  
Fort Bragg, North Carolina 28310-9610

(SNDL: C52E) (UIC: 39965)

(PLA: NAVMEDOPTRACMD DET NAVSPECOPSMEDINST FORT BRAGG NC)

b. Echelon

- (1) Echelon 1: Chief of Naval Operations
- (2) Echelon 2: Chief, Bureau of Medicine and Surgery
- (3) Echelon 3: Commander, Naval Medical Forces Development Command
- (4) Echelon 4: Commanding Officer, Navy Medicine Operational Training Command (NAVMEDOPTRACMD)
- (5) Echelon 5: Officer in Charge, NAVMEDOPTRACMD DET NAVSPECOPSMEDINST

c. Immediate Superior in Command: Not applicable.

d. Area Coordination

- (1) Commander, Navy Region Mid-Atlantic
- (2) Garrison Commander, U.S. Army Fort Bragg, North Carolina

e. Office of the Chief of Naval Operations (OPNAV) Resource Sponsor

- (1) Director, Military Personnel Plans and Policy (OPNAV N13) and Expeditionary Health Branch (OPNAV N4L4)
- (2) Activity-level aggregation of estimated manpower cost.
  - (a) Military Personnel Navy: \$1.88 million.
  - (b) Civilian Personnel: \$90,000.
  - (c) Contractor Personnel: \$90,000.

5. Supporting relationships. Relationships of a special, continuing nature including administrative control (ADCON) and operational control.

a. ADCON relationship supporting Joint Special Operations Medical Training Center, U.S. Army John Fitzgerald Kennedy Special Warfare Center and School, Fort Bragg, North Carolina. NAVMEDOPTRACMD has ADCON of staff and students of NAVMEDOPTRACMD DET NAVSPECOPSMEDINST and the U.S. Army Special Operations Command (USASOC), Special Warfare Medical Group (Airborne), Joint Special Operations Medical Training Center, has operational control over personnel assigned to the NAVMEDOPTRACMD DET

NAVSPECOPSMEDINST for course instruction activities supporting force generation of FMF reconnaissance IDC Navy Enlisted Classification (NEC) L02A via the special operations combat medic (SOCM), special forces medical sergeants, and FMF reconnaissance IDC courses.

b. Support agreements. Memorandum of agreement between USASOC and NAVMEDOPTRACMD for NAVMEDOPTRACMD DET NAVSPECOPSMEDINST. NAVMEDOPTRACMD DET NAVSPECOPSMEDINST supports Joint Special Operations Medical Training Center with force development and training of NEC L02A for U.S. Marine Corps Special Operations Command (MARSOC) and FMF (Navy) component student throughput. USASOC provides local management support programs, facilities support, and other training support functions for NAVMEDOPTRACMD DET NAVSPECOPSMEDINST.

(1) NAVMEDOPTRACMD DET NAVSPECOPSMEDINST provides qualified instructors, officer in charge, senior enlisted leader, operations chief, and administrative support staff billets in support of projected MARSOC and FMF component student throughput. Instructors will be from the special operations community, as well as specially screened and selected NEC L10A, and have a minimum of 3 years experience in their respective NEC.

(2) Serves as representation and subject matter expert on various boards and committees, liaison for and between USSOCOM, MARSOC, and FMF reconnaissance in the establishment and execution of special operations baseline inter-operability per USSOCOM directive 350-29.

(3) NAVMEDOPTRACMD provides the full spectrum of information technology equipment and support personnel.

(4) Communicates and liaisons with USASOC; U.S. Army John Fitzgerald Kennedy Special Warfare Center and School, Fort Bragg, North Carolina; MARSOC; NAVMEDOPTRACMD; enlisted community managers; and Bureau of Naval Personnel on all facets of manpower management.

(5) Liaisons and coordinates quota requirements and allocation with USSOCOM components, Joint Special Operations Medical Training Center, and Army Training Requirements and Resource System (ATRRS) and Corporate Enterprise Training Activity Resource System (CeTARS) managers.

6. Obligations to external entities. Overseas Diplomacy – NAVMEDOPTRACMD DET NAVSPECOPSMEDINST serves as an effective instrument of U.S. foreign policy by initiating and continuing action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and the United States while overseas.

7. Action. NAVMEDOPTRACMD DET NAVSPECOPSMEDINST will execute the assigned mission, functions, and tasks. NAVMEDOPTRACMD DET NAVSPECOPSMEDINST will update this directive every 8 years.

8. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

9. Review and Effective Date. Per OPNAVINST 5215.17A, Manpower Plans and Business Policy (BUMED-N12) will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



R. FREEDMAN  
Acting

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>

FUNCTIONS AND TASKS OF NAVY MEDICINE OPERATIONAL TRAINING  
COMMAND DETACHMENT, NAVAL SPECIAL OPERATIONS MEDICAL INSTITUTE

1. Functions

- a. Provide special operations medical training and skills sustainment to the full spectrum of special operations combat medics and Marine special operations IDC. In conjunction with the Special Warfare Medical Group, train joint special operations forces (SOF) medical and civil affairs personnel and other allied foreign SOF medics.
- b. Provide training and support for the SOCM course, Special forces medical sergeants and special operations independent duty corpsman course, SOCM Skills Sustainment course, and the Special Forces Medical Sergeants Surgical Skills Sustainment course.
- c. Serve as the Navy representation and subject matter experts on various boards and committees including but not limited to Joint Medical Enlisted Advisory Committee, Association for Assessment and Accreditation of Laboratory Animal Care International, Institutional Animal Care and Use Committee, Committee on Tactical Combat Casualty Care, and serves as the Joint Special Operations Medical Training Center senior enlisted medical advisor.
- d. Serve as the Navy liaison for and between USSOCOM, MARSOC, USASOC, and FMF reconnaissance in the establishment and execution of special operations baseline inter-operability standards.
- e. Provide instructor, training support, and guidance to various USSOCOM service components, theater special operations commands, the North Atlantic Treaty Organization's Allied Special Operations Forces Command, and joint special operations commands. Train, certify, and recertify the full spectrum of USSOCOM combat medics to include MARSOC and FMF Special Operations Independent Duty Corpsman courses. In conjunction with Joint Special Operations Medical Training Center, train USASOC special forces, civil affairs, North Atlantic Treaty Organization foreign SOF medics, and other selected government agencies to perform the unique, global, multi-discipline, joint missions of USSOCOM.
- f. Provide staff to manage and support memorandum of understanding with external clinical rotation sites, Commission on Accreditation of Allied Health Education Professionals, Committee of Accreditation of Educational Programs for the Emergency Medical Services, Military Training Network, American Council on Education assessments, Army Training and Doctrine certification, Special Warfare Center and Schools certification.
- g. Provide advisors and representation during key leader engagements with United States and foreign visitors.

h. Provide staff to support the Learning Management System maintenance and implementation.

## 2. Inter- and Intra-Command Support Tasks

a. Maintain currency with SOF community and USSOCOM requirements. Ensure close coordination with the appropriate component commands (USSOCOM and MARSOC), and other agencies, to be responsive to dynamic SOF medical training needs. Identify new training requirements and current training areas to improve upon.

b. Coordinate with NAVMEDOPTRACMD to assist with information technology support, including resource identification, and electronic classrooms. Coordinate with USASOC for training network utilization. Use knowledge management concepts and tools to continue to improve training operations and effectiveness.

c. Advise Joint Special Operations Medical Training Center, USASOC, MARSOC, and USSOCOM on curriculum updates, resources and funding requirements, manpower allocation, doctrine and policy updates, and Navy student management.

d. Provide staff support for course physical fitness training programs for staff and students.

e. Provide qualified and certified jump masters (static line and military freefall) and dive supervisors to ensure maintenance of airborne and diving qualification.

## 3. Training Support Tasks

a. Provide student management as required by Joint Special Operations Medical Training Center to include the control, administration, and supervision of students. Conduct proactive student control. Maintain an effective schoolhouse check-in and out process. Generate course master schedules to meet training requirements. Perform quota control, assisting in reserving seats in Enterprise Navy Training Reservation System and classing up students efficiently. Coordinate with Joint Special Operations Medical Training Center Operations and Training (S3) for any assistance required. Liaise with outside activities to include Navy Pay and Personnel Regional Support Centers, Legal, Medical, Dental, Navy Personnel Command Enlisted Placement Management detailers, and other training commands concerning student issues.

b. Maintain all required student data in CeTARS. Liaise and coordinate quota requirements and allocation with USSOCOM components, Joint Special Operations Medical Training Center, ATRRS, and CeTARS managers.

c. Conduct surveillance of approved curriculum, in collaboration with Joint Special Operations Medical Training Center and USSOCOM, through ongoing informal course reviews, formal course reviews, annual safety and utilization reviews, and training requirements reviews, ensuring content meets relevant SOF requirements. Assist in maintaining NEC in-service

training, manage curriculum changes and revisions as required, and ensure eligible courses receive American Council on Education evaluations in support of occupational education accreditation retention.

d. Ensure successful and uniform accomplishment of training per prescribed course material and require high standards of qualification for instructors and students. In furtherance of these objectives, carry out, on a continuing basis, an evaluation of instruction and the complete learning environment. Maintain effective instructor certification or evaluation and student testing, remediation, and critique programs.

#### 4. Manpower, Personnel, and Administration

a. Manage military, civilian, and contractor staff personnel and requirements with assistance from NAVMEDOPTRACMD as required. Coordinate with NAVMEDOPTRACMD to initiate changes to the activity manpower document for billets authorized, titles, NECs, and naval officer billet codes, etc. Liaise with detailers and specialty leaders and coordinate with NAVMEDOPTRACMD as necessary for liaison with placement regarding military manpower matters.

b. Conduct civilian support actions to include hiring manager and supervisory actions, reassignment, nominations for civilian awards, and performance evaluations. Coordinate with NAVMEDOPTRACMD for all civilian matters including human resources, equal employment opportunity, and hiring actions.

c. Liaison with the NAVMEDOPTRACMD contracting officer representatives and contract specialist for issues with assigned contractor personnel as applicable. Help perform quality assurance and monitoring of contracting efforts regarding performance, timelines, budget, and regulatory constraints. Provide feedback to NAVMEDOPTRACMD contracting officer representatives on any issues to ensure the U.S. Government receives quality products and services at a competitive price.

d. Provide command pay and personnel administration support for assigned staff and students.

e. Provide support in the management of staff and student security clearances.

#### 5. Resource Management

a. Conduct requirements review with justification and forecast the annual budget.

b. Request required funding realignments from NAVMEDOPTRACMD and Joint Special Operations Medical Training Center comptrollers to ensure optimal usage of allocated funding.

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- c. Conduct requirements and resource data analysis to determine current and future resource requirements.
6. Perform other tasks as directed by NAVMEDOPTRACMD.