



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

IN REPLY REFER TO
BUMEDINST 6600.12B CH-1
BUMED-M3
4 Jun 2018

BUMED INSTRUCTION 6600.12B CHANGE TRANSMITTAL 1

From: Chief, Bureau of Medicine and Surgery

Subj: DENTAL HEALTH QUESTIONNAIRE, NAVMED 6600/3

Encl: (1) Revised Page 2

1. Purpose. To transmit a new page 2. The changes correctly denote the number of signature lines on the revised NAVMED 6600/3 Dental Health Questionnaire; provide further guidance to providers for patients who answer "yes" to certain conditions; and add the Privacy Act of 1974 and Health Insurance Portability and Accountability Act of 1996 to the NAVMED 6600/3.
2. Action. Remove page 2 of the basic instruction and insert enclosure (1).
3. Records Management. Records created as a result of this change transmittal, regardless of media or format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.


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Releasability and distribution:

This change transmittal is cleared for public release and is available electronically via the Navy Medicine Web site, <http://www.med.navy.mil/directives/Pages/BUMEDInstructions.aspx>.



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IN REPLY REFER TO
BUMEDINST 6600.12B
BUMED-M3
23 Jun 2017

BUMED INSTRUCTION 6600.12B

From: Chief, Bureau of Medicine and Surgery

Subj: DENTAL HEALTH QUESTIONNAIRE, NAVMED 6600/3

Ref: (a) NAVMED P-117, Manual of the Medical Department (MANMED)

1. Purpose. To establish guidance for the use of the revised NAVMED 6600/3 Dental Health Questionnaire.
2. Cancellation. BUMEDINST 6600.12A.
3. Scope. This instruction applies to all medical treatment facilities (MTF) and dental treatment facilities (DTF).
4. Background. The health and physical status of dental patients must be determined and documented prior to providing dental care for the protection and well-being of both the patient and staff. This documentation is an important element of the medical-legal record of dental care.
5. Policy and Procedures
 - a. All providers of dental treatment in MTFs and DTFs must ensure that each patient presenting for dental treatment has a complete and current NAVMED 6600/3 Dental Health Questionnaire signed and dated in the dental record before providing any treatment, including examinations.
 - b. Steps to complete NAVMED 6600/3:
 - (1) Each patient presenting for dental treatment must complete the questionnaire, and sign and date where indicated at least annually or whenever significant changes in medical status have occurred. For minors, i.e., under the age of consent or majority in the applicable jurisdiction, a parent or guardian must complete the NAVMED 6600/3 and sign in the patient's signature block. The parent or guardian must sign his or her own name, not the name of the child.
 - (2) A licensed independent practitioner privileged in the practice of dentistry (hereinafter referred to as "dental officer") must review the questionnaire with the patient, and sign and date where indicated.
 - (3) The dental officer providing or overseeing treatment must indicate on the examination form or in the treatment progress note, health questionnaire reviewed (HQR) and

updated per guidelines delineated in paragraph 5b(1) and 5b(2), using the following annotation: “HQR (date) (findings).” The findings can be “within normal limits (WNL),” or will include significant findings which may affect the treatment provided. It is not essential to restate all positive responses on the NAVMED 6600/3 unless pertinent to the treatment.

c. NAVMED 6600/3 allows for the completion and update of the questionnaire by both patient and dental officer three times on the same sheet. Re-use of the questionnaire in this manner is authorized if no significant changes have occurred in the patient’s medical status.

d. Whenever a significant change in medical history or health status occurs, a new questionnaire must be filled out, dated, and signed by the patient, and reviewed and signed by a dental officer.

e. The initial and subsequent NAVMED 6600/3 must be permanently maintained in the dental treatment record per reference (a), chapter 6. NAVMED 6600/3 is compliant with the Privacy Act of 1974 as long as it is filed in the dental treatment record. Health Insurance Portability and Accountability Act (HIPAA) of 1996 applies.

f. For patients with medical, mental, or social conditions requiring clarification or consultation, use the applicable local command protocol for seeking medical, psychological, or legal consultation. Documentation of consultation results must be annotated in the provider’s notes on the NAVMED 6600/14 Dental Treatment Form in the dental treatment record and in the summary of pertinent findings section of the NAVMED 6600/3.

6. Review and Effective Date. Per OPNAVINST 5215.17A, this instruction will be reviewed annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy (SECNAV), Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

8. Forms

a. NAVMED 6600/3 Dental Health Questionnaire is authorized for local reproduction and is available for download from the Navy Medicine Web site at <http://www.med.navy.mil/directives/Pages/NAVMEDForms.aspx>.

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b. NAVMED 6600/14 Dental Treatment Form is not authorized for local reproduction and can be ordered from Naval Forms Online at:

<https://navalforms.documentservices.dla.mil/web/public/forms>.



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