



DEPARTMENT OF THE NAVY  
BUREAU OF MEDICINE AND SURGERY  
7700 ARLINGTON BOULEVARD  
FALLS CHURCH VA 22042

BUMEDINST 6250.12E  
BUMED-N44  
6 Dec 2023

BUMED INSTRUCTION 6250.12E

From: Chief, Bureau of Medicine and Surgery

Subj: PESTICIDE APPLICATOR TRAINING AND CERTIFICATION FOR MEDICAL PERSONNEL

Ref: (a) DoD Instruction 4150.07 of 26 December 2019  
(b) DoD Manual 4150.07, Volume 2, DoD Pest Management Program Elements and Implementation: Pesticide Applicator Training and Certification Program, 22 January 2020  
(c) OPNAV M-5090.1 of August 2021  
(d) OPNAVINST 6250.4C  
(e) NAVMED P-5010-8 of 13 Jun 2023  
(f) NAVMED P-5052-26 of 28 Mar 2023  
(g) NAVMED P-117  
(h) OPNAVINST 1510.10D

1. Purpose. To issue procedures for training, certification, and recertification of medical personnel assigned responsibility for surveillance and control of disease vectors, pests of medical importance, and shipboard pest management. This is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUMEDINST 6250.12D.

3. Scope and Applicability. This instruction applies to medical personnel assigned responsibility for surveillance and control of disease vectors, pests of medical importance, and shipboard pest management.

4. Definitions

a. Pests. Arthropods, birds, rodents, nematodes, fungi, algae, snails, marine borers, snakes, weeds, and other organisms (except for human or animal disease-causing organisms) that adversely affect military operations and the well-being of man and animals, attack real property, supplies, or equipment, or are otherwise undesirable.

b. Disease Vector. Any animal (including arthropods) that transmits or can potentially transmit causative agents of human or animal diseases or serves as an intermediate or reservoir host of such agents. It is recognized certain disease vectors may require suppression as conditions change.

## 5. Background

a. References (a) and (b) establish policy which governs Department of Defense (DoD) pest management programs worldwide and requires compliance with the Environmental Protection Agency (EPA).

b. Reference (c) requires all Navy personnel who select or recommend pesticide products and equipment for use or who apply or supervise the application of pesticides on a Navy activity to be certified, per references (b) and (d). Non-compliance with required procedures is a direct violation of DoD and Federal regulations.

c. Guidance and responsibilities for medical personnel on surveillance and control of disease vectors and pests of medical importance and shipboard pest management are outlined in references (e) and (f). Preventive Medicine and Occupational Health guidelines and responsibilities are outlined in reference (g), chapter 22.

6. Policy. To maintain operational readiness and to comply with laws and regulations for pest management programs, all medical personnel assigned responsibility for surveillance and control of disease vectors and pests of medical importance must maintain certification in the appropriate categories described in references (b) and (d).

a. Preventive medicine technicians must maintain DoD pesticide applicator certification in Category 8 - Public Health Pest Management, as part of their Navy enlisted classification, following references (b) through (c).

b. All medical entomologists must maintain DoD pesticide applicator certification in Category 8 - Public Health Pest Management. Medical entomologists serving in deployable billets must also maintain Categories 3, 5, and 6. Medical entomologists must maintain other pest management certification categories pertinent to their positions, such as: Category 7 - Industrial, Institutional, Structural, and Health-Related; Category 11 - Aerial Application; following references (b) through (c).

c. All shipboard medical departments must have at least a senior enlisted medical department representative and all hospital corpsmen responsible for shipboard pest management certified as shipboard pest management specialists to perform shipboard pest management procedures following references (b) and (d).

## 7. Procedures

a. Reference (b) outlines training and certification procedures for restricted-use pesticide applicators.

(1) Initial training and certification for medical department personnel assigned responsibilities related to disease vector surveillance and control are conducted at the Navy Entomology Center of Excellence (NAVENTOCTR), Navy training centers conducting initial certification under NAVENTOCTR oversight, or through classes offered by non-Navy EPA approved DoD training centers, per reference (b). Information on quotas and class convening dates is available from NAVENTOCTR and the Armed Forces Pest Management Board (AFPMB).

(2) Initial training of vector control specialists requiring DoD pesticide applicator certification in Category 8 - Public Health Pest Management is conducted for preventive medicine technicians at the Medical Education and Training Campus, San Antonio, Texas. Medical Education and Training Campus staff will forward DoD Category 8 pesticide applicator certification numbers to NAVENTOCTR for tracking purposes.

(3) Medical entomologists must attend initial DoD pesticide applicator certification training in-residence at NAVENTOCTR unless approved to attend an alternate course by the Officer in Charge (OIC), NAVENTOCTR Jacksonville, Florida.

(4) Assignment of certification numbers for EPA categories is reserved for the OIC, NAVENTOCTR Jacksonville, Florida, per reference (b) with the exception of subparagraph 7a(2) of this instruction.

(5) Training and certification for shipboard pest management is conducted at these listed activities or through specially arranged classes conducted by these activities:

Navy Entomology Center of Excellence

NAVENTOCTR  
P.O. Box 43 Building 937  
Naval Air Station  
Jacksonville, Florida 32212-0043  
DSN: 942-2424  
Comm: (904) 542-2424

Navy Environmental and Preventive Medicine Units (NAVENPVNTMEDU)

NAVENPVNTMEDU TWO  
1285 West D Street  
Norfolk, Virginia 23511-6600  
DSN: 377-6600  
Comm: (757) 953-6600

NAVENPVNTMEDU FIVE  
3235 Albacore Alley  
San Diego, California 92136  
DSN: 526-7070  
Comm: (619) 556-7070

NAVENPVNTMEDU SIX  
385 South Avenue Building 618  
JBPHH, Hawaii 96860  
DSN: (315) 471-0237  
Comm: (808) 471-0237

NAVENPVNTMEDU SEVEN  
PSC 819 Box 67  
FPO AE 09645  
Rota, Spain  
DSN: 314-727-2230  
Comm: 011-34-956-82-2230

Information regarding quotas and class convening dates is available from the listed activities.

b. DoD pesticide applicator certification for medical personnel is valid for 3 years. Medical personnel also may be recertified in Category 8 - Public Health Pest Management, by the methods in subparagraphs 7b(1) through 7b(4).

(1) Successfully completing recertification training via regularly scheduled courses at NAVENTOCTR.

(2) Successfully completing recertification training specially arranged by NAVENPVNTMEDUs in coordination with NAVENTOCTR.

(3) Successfully completing Naval Facilities Engineering Command (NAVFAC-ENGCOM), Army or Air Force-sponsored DoD pesticide applicator recertification training. For vector control specialists, the curricula of NAVFACENGCOM, Army or Air Force courses must include DoD certification in Category 8 - Public Health Pest Management.

(4) DoD pest management professionals (as designated by the AFPMB) may be recertified through self-study and subsequent proctored examinations as outlined in reference (b).

c. Individuals requiring DoD pesticide applicator recertification should request funding through their chain of command at least 1 year before their certification expires. Quotas should be requested from the appropriate recertification training center. A 1-year extension may be requested from NAVENTOCTR via the individual's chain of command, per reference (b). Upon expiration of either an individual's certification or certification plus 1-year extension, certification may be regained only by completing the initial Pesticide Applicator Certification Program.

d. Shipboard pest management certification is valid for 4 years from the date of certification. Shipboard certification is not required for medical personnel if the member is not assigned shipboard pest management duties on a vessel or at a shore station. Training for shipboard pest management certification is available as described in subparagraph 7a(5) of this instruction.

8. Action

a. Commanders, Commanding Officers, and OICs of Shore Activities and Units of Operating Forces must ensure:

(1) All medical entomologists and preventive medicine technicians maintain certification(s) following subparagraphs 6(a) and 6(b) of this instruction.

(2) Other medical personnel assigned responsibilities related to disease vector surveillance and control and shipboard pest management maintain certification to perform their assigned duties safely and legally.

(3) Certificates of competency and certification documents are current and in the possession of the certified applicator.

b. OIC, NAVENTOCTR must:

(1) Conduct or provide access to courses described in paragraph 6 of this instruction and enter appropriate information into the Corporate Enterprise Training Activity Resource System, per reference (h).

(2) Forward a signed certificate of competency (regular and wallet size, DD 1826 Pest Control Certificate of Completion; and DD 1826-1 Pesticide Applicator, respectively), per reference (b) for each Bureau of Medicine and Surgery (BUMED) student certified in any DoD pesticide applicator certification category to the student upon completion of training.

(3) Forward a signed NAVMED 6250/1 Shipboard Pest Management Specialist Certification for each student certified by NAVENTOCTR in shipboard pest management to the student upon completion of training.

(4) Maintain a registry of names, certification numbers, certified categories, and grades or rates of all Navy medical personnel attending DoD pesticide applicator certification or recertification courses, including shipboard pest management.

(5) Compile all information included in subparagraph 8b(4) of this instruction for BUMED officers, enlisted, and civilian personnel who are currently certified in any DoD pesticide applicator category and provide annually, upon request, a copy of this information to the EPA via the AFPMB.

c. OICs, NAVENPVNTMEDU must:

(1) Schedule and present entomology courses as needed in cooperation with NAVENTOCTR.

(2) Issue locally formulated certification numbers for Shipboard Pest Management trainees. The issuance of certification numbers for EPA category certifications is reserved for OIC, NAVENTOCTR per reference (b).

(3) Forward to OIC, NAVENTOCTR the names, grade or rate, categories challenged, results of testing, student command information and address, and (in the case of shipboard pest management training) certification numbers for all Navy medical personnel attending entomology courses conducted by respective commands.

d. BUMED Personnel who are Certified Pesticide Applicators must:

(1) Maintain their certifications, per references (b) and (d), and per subparagraph 5(b) of this instruction.

(2) Request funding via their unit's travel plan for any travel required for recertification training.

(3) Request a quota for recertification training through one of the DoD-designated school houses.

(4) Notify OIC, NAVENTOCTR if they are trained for certification or recertification at a non-BUMED training course. This can be satisfied by requesting that the non-BUMED school house send a copy of their completion letter to OIC, NAVENTOCTR; but individuals should confirm the information has been sent by contacting NAVENTOCTR 30 days after completing the training.

(5) Retain their certificate of competency DD 1826 and wallet card for the period of their certification. If either is lost, the individual should contact OIC, NAVENTOCTR for a replacement.

(6) Request an extension of certification prior to the expiration date by contacting the NAVENTOCTR Training Department, via e-mail (usn.jacksonville.naventoctrjaxfl.list.training-department@health.mil), and providing name, current certification number, and expiration date.

9. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

10. Review and Effective Date. Per OPNAVINST 5215.17A, BUMED-N4 will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

11. Information Management Control

a. Reports. The reports required in subparagraphs 8b(5) and 8c(3) are exempt from reports control per Secretary of the Navy Manual 5214.1 of December 2005, part IV, subparagraph 7k.

b. Forms

(1) The DoD forms listed are controlled forms available only from Acquisition and Sustainment forms at: [osd.pentagon.ousd-a-s.mbx.organizationalcompliance@mail.mil](mailto:osd.pentagon.ousd-a-s.mbx.organizationalcompliance@mail.mil)

(a) DD 1826 Pest Control Certificate of Competency.

(b) DD 1826-1 Pesticide Applicator.

(2) NAVMED 6250/1 Shipboard Pest Management Specialist Certification is available at: <https://www.med.navy.mil/Directives/NAVMED-Forms/>.



D. K. VIA

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>