



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

IN REPLY REFER TO
BUMEDINST 6310.16
BUMED-M3
1 Jun 2022

BUMED INSTRUCTION 6310.16

From: Chief, Bureau of Medicine and Surgery

Subj: NAVY MEDICINE TRAUMATIC BRAIN INJURY TRAINING REQUIREMENT
FOR HEALTHCARE PERSONNEL

Ref: (a) 10 U.S.C. §8077
(b) DHA-PI 6490.04

1. Purpose. To establish minimum traumatic brain injury (TBI) training requirements for Navy Medicine healthcare personnel. Additional training requirements based on the specific platform and planned utilization may exist above the requirements of this instruction.

2. Cancellation. Bureau of Medicine and Surgery (BUMED) 6000 Ser M9/I11UN093000775 of 9 Sep 11 (NAVMED POLICY 11-004).

3. Scope and Applicability. Per reference (a), this instruction applies to all budget submitting office 18 commands, units, personnel, and operational activities having medical personnel under the authority, direction, and control of Chief, BUMED.

4. Background

a. Service members can sustain a TBI during day-to-day activities, such as during the playing of sports or participating in recreational events, military training, and military deployment. TBIs are classified as mild, moderate, or severe. The majority of TBIs sustained are classified as mild TBI, which is also known as concussion. Most individuals who sustain mild TBI recover fully without long-lasting clinical sequelae.

b. In some cases, the long-term effects of TBI can impact cognitive, occupational, and social functioning. Early identification and treatment can accelerate the recovery process. To facilitate best outcomes for Service members and their dependents, training for healthcare personnel in the assessment and management of TBI is vital.

c. Reference (b) specifies the required clinical tools and procedures for management of TBI, to include the Military Acute Concussion Evaluation, version 2 (MACE 2) and the use of a progressive return to activity framework for the assessment, management, and rehabilitation of all patients with mild TBI.

5. Role and Responsibilities

- a. Medical Operations (BUMED-M3) must provide oversight and guidance for the TBI training requirement.
- b. Training and Education (BUMED-M7) must disseminate requirement for TBI training in the annual enterprise-wide course assignments announcement.
- c. Commanders, commanding officers, and officers in charge with medical department personnel must ensure compliance with this instruction, TBI training requirements, and documentation of course completion for active duty officers, enlisted, and civilian personnel under their command.
- d. Healthcare personnel who have been identified, or who may be called upon by their command to evaluate, treat, or assist individuals presenting with TBI must complete specified training within 90 days upon issuance of this instruction, within 90 days after check-in date to a new reporting command, and subsequently every 3 years.
- e. Command training officers must document training completion in the Fleet Training Management and Planning System (FLTMPS), or the electronic training record.

6. TBI Training Requirements

- a. Healthcare personnel must complete two required training courses to achieve TBI training requirements, with an option to complete one additional recommended training course.
- b. The TBI training courses are accessible via Joint Knowledge Online, at <https://jkodirect.jten.mil>. These courses are maintained by the U.S. Army.
- c. Healthcare personnel must obtain the course certificates upon completion and submit them to the training officers for documentation per subparagraph 5e of this instruction.
- d. The TBI training courses:
 - (1) Defense Health Agency (DHA)-US1117- MACE 2. This course provides a detailed training on how the MACE is used to evaluate mild TBI in deployed and non-deployed environments. Healthcare personnel who render patient care services are required to complete this training.
 - (2) DHA-US1116-Concussion Training for Medical Personnel. This course provides an overview of concussion identification and care management for healthcare personnel. Healthcare personnel who render patient care services are required to complete this training.


(3) DHA-US1114-Concussion Training for Service members. This course describes the actions and responsibilities for all Service members to protect warfighter brain health. All Service members are recommended to complete this training course.

7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

8. Review and Effective Date. Per OPNAVINST 5215.17A, BUMED-M3 will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.


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Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <https://www.med.navy.mil/Directives/>