



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
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Canc: Sep 2022
IN REPLY REFER TO
BUMEDNOTE 5450
BUMED-M4
26 Aug 2021

BUMED NOTICE 5450

From: Chief, Bureau of Medicine and Surgery

Subj: NAVY MEDICINE READINESS AND TRAINING COMMANDS AND UNITS
LOGISTICS RESPONSIBILITIES

Ref: (a) DoD Instruction 6430.02 13 August 2017
(b) DHA-PI 6430.02
(c) JP 4-02
(d) OPNAVINST 3000.16
(e) BUMEDINST 5450.183
(f) BUMEDINST 5450.184
(g) BUMEDINST 5450.243
(h) BUMEDINST 7050.1B
(i) BUMEDINST 11240.6A

1. Purpose. To establish policy, assign responsibilities, and specify procedures for Navy Medicine Readiness and Training Commands (NAVMEDREADTRNCMD) and Navy Medicine Readiness and Training Unit (NAVMEDREADTRNUNIT) implementation of the Bureau of Medicine and Surgery (BUMED) medical treatment facility (MTF)-centric and readiness logistics policy per references (a) through (i).

2. Scope and Applicability. This notice is applicable to all budget submitting office 18 (BSO-18) activities.

3. Background

a. As required by the section 702 of National Defense Authorization Act 2017 and of section 711 of National Defense Authorization Act of 2019, MTF personnel and functions within BUMED have transitioned to the authority, direction, and control of the Defense Health Agency (DHA). Accordingly, DHA has assumed responsibility of military hospitals and branch clinics (i.e., echelon 4 and 5 commands) from the Navy.

b. In response to the DHA transition, the Navy restructured medical departments better under its purview to enhance readiness capabilities to better support the warfighter and optimize warfighter ability to meet the operational requirements of line commanders. Until MTFs are fully transitioned to DHA, BUMED will also continue to support MTF-centric operations. BUMED has established NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs,

funded by the Defense Health Program Fiscal Year 2021 President's Budget submission. Fleet Support and Logistics (BUMED-M4) has additionally convened an integrated product team comprised of stakeholders from BUMED-M4, Financial Management (BUMED-M8), Naval Medical Logistics Command, and the regions and established NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs logistics responsibilities for the areas listed in subparagraphs 3b(1) through 3b(5):

- (1) Government commercial purchase card (GCPC) ordering and payment.
- (2) Equipment management and maintenance and property reporting.
- (3) Non-GCPC ordering.
- (4) Receiving.
- (5) Logistics Business Systems.

c. Additionally, responsibilities will also include:

- (1) Medical materiel quality programs.
- (2) Medical materiel contingency requirements.
- (3) Medical logistics services.

4. Action

a. A memorandum of agreement (MOA) with DHA is being developed and will provide support to utilize MTF logistics personnel and processes for GCPC and non-GCPC ordering (electronic catalog, prime vendor, and military standard requisitioning and issue procedures), receiving of materiel responsibilities, equipment management, equipment maintenance, and property reporting functions on behalf of NAVMEDREADTRNCMD and NAVMEDREADTRNUNIT. The MOA will address personnel coverage in the event the Navy requires surge support from the MTFs to address a separate operational mission, while DHA continues to provide installation medical support activity operations. Until the MOA is signed, questions should be directed to BUMED Logistics Policy (BUMED-M42) via the BUMED-M42 mailbox at usn.ncr.bumedfchva.mbx.bumed-m42-logistics-policy-mailbox@mail.mil.

b. The actions identified in paragraph 4 of this notice will be executed through the current direct support construct until clarification regarding which activities have transitioned over to DHA and which activities have not transitioned and will remain under BUMED purview. There will be military and civilian personnel who will strictly belong to the NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs, and be provided command and control.

c. The actions listed in subparagraphs 4c(1) through 4c(5) will be executed by DHA as their role in supporting NAVMEDREADTRNCMD and NAVMEDREADTRNUNIT for logistics roles, responsibilities, and processes for both MTF-centric operations and readiness mission:

(1) Assign expense center identifications for NAVMEDREADTRNCMD and NAVMEDREADTRNUNIT on MTF Defense Medical Logistics Standard Support (DMLSS) General Fund Enterprise Business System (GFEBS) servers.

(2) Implement a two-way single purchase requisition card for GCPC orders.

(3) Designate MTF GCPC holders, equipment managers, materiel handling personnel, purchasing agents, equipment maintenance managers, and biomedical equipment technicians to support NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs.

(4) NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs will also comply with JP 4-02 joint health services support guidance required to meet the standards of medical logistics duties.

(5) Support non-MTF customers through the Installation Medical Support Program.

d. The actions listed in subparagraphs 4d(1) through 4d(7) will be overseen by BUMED-M4 and BUMED-M8 as their role in supporting NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs logistics roles, responsibilities, and processes:

(1) Establish performance measures and standards to be maintained by MTFs in support of NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs. Performance measures levied on DHA MTFs will be coordinated with DHA either bilaterally or within the context of the defense medical logistics enterprise governance structure within the defense medical logistics proponent committee.

(2) Create a new Department of Defense activity address code for each NAVMEDREADTRNCMD and NAVMEDREADTRNUNIT.

(3) Align NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs customer identifications with the DHA financial operations division funds center prefix for all non-MTFs in DMLSS GFEBS servers.

(4) Certify NAVMEDREADTRNCMD and NAVMEDREADTRNUNIT funds through the BUMED regional comptrollers for funds under the authority of the BSO-18 comptroller.

(5) Establish expense center targets to allocate funds to NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs customers.

(6) Manage the NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs expense targets through BUMED regional comptrollers for funds under the authority of BSO-18 comptroller.

(7) Ensure NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs will have logistical responsibilities for defense medical logistics programs.

e. NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs will sustain access and functional rights for all needed systems as permitted by DHA. The actions listed in subparagraphs 4e(1) and 4e(2) will be executed to maintain access and functional rights for systems that NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs will use:

(1) Naval Medical Logistics Command and BUMED will develop a plan of actions and milestones to maintain access, understand and meet training requirements, and identify available training resources to sustain the necessary medical logistics systems that NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs use.

(2) NAVMEDREADTRNCMDs and NAVMEDREADTRNUNITs require the medical logistics, subsistence and disposition, resource management, GCPC management, procurement management, fleet and vehicle management systems, and corresponding trainings in support of the medical logistics community listed in 4e(2)(a) through 4e(2)(g):

(a) Medical logistics, DMLSS, LogiCole, and joint medical asset repository, DMLSS customer assistance module, and theater enterprise-wide logistics systems.

(b) Subsistence and Disposition Subsistence Total Order and Receipt Electronic System and Tri-Service Medical Excess Distribution System.

(c) Resource management GFEBS.

(d) GCPC management access online.

(e) Procurement management procurement integrated enterprise environment suite of applications, including wide area workflow, electronic data access, and surveillance and performance monitoring.

(f) Fleet Management Federal Fleet Management System.

(g) Vehicle Management Federal Motor Vehicle Registration System. Designate Facilities Directorate (BUMED-M41) responsibility for vehicles, transportation, and civil engineering support equipment.

5. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.



G. D. SHAFFER
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Releasability and distribution:

This notice is cleared for public release and is available electronically only via the Navy Medicine Web Site, <https://www.med.navy.mil/Directives>