



A Quick Start Guide to Using the New DRSi For the Regional Reviewer

This guide includes information on how to:

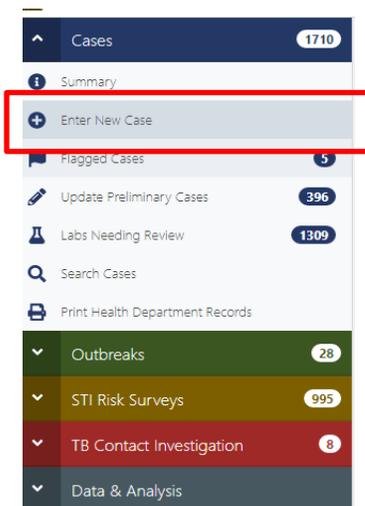
- Obtain a DRSi account and/or get assistance with your DRSi account
- Enter a new Medical Event Report (MER)
- Enter a new MER using the Labs Needing Review Module (previously the Case Finding Module)
- Use the Flagged Cases Module

Getting a DRSi account or requesting help for account issues

- To request a DRSi account download and complete the SAAR form (DD Form 2875) found here: https://www.med.navy.mil/sites/nmcphc/Documents/program-and-policy-support/DD-2875_NDRSi.pdf.
- The completed form can be submitted to the DRSi helpdesk at usn.hampton-roads.navmcpubhlthcenpors.list.nmcphc-ndrs@mail.mil.
- If you need additional instructions on getting a DRSi account visit the website: <https://www.med.navy.mil/sites/nmcphc/Documents/program-and-policy-support/DD-Form-2975.pdf> or,
- Call or email the DRSi helpdesk at 757-953-0737 or usn.hampton-roads.navmcpubhlthcenpors.list.nmcphc-ndrs@mail.mil.

Reporting a new Medical Event Report (MER)

1. Log into DRSi using your CAC at <https://data.nmcphc.med.navy.mil/ndrsi/>
2. Select “Enter New Case” from Cases menu





NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

3. Enter the patient's DOD ID number or SSN.

Enter New Case - Step 1. Select Patient

Step 1. Select Patient Step 2. Confirm Patient Demographics Step 3. Create Medical Event

Select Patient

Find Patient by SSN/DODID

4. If you use an SSN and the DOD ID is not in the system, a window will pop up requesting you to input the patient's DOD ID number if available. Clicking cancel will close the popup but keep the selected patient on the screen.

Missing DODID for Patient 125125125

Please provide the DODID for this patient (if available).

Patient DODID Add DODID

Cancel

125125125 Find Patient by SSN/DODID

20 - Sponsor: 125125125 Add Family Member Edit

Full Name Blackbean Mantis	FMP 20 - Sponsor		
Sponsor SSN 125125125	Patient SSN 125125125	Patient DODID N/A	
DOB 04/11/2001	Gender Male	Race Unknown	Beneficiary Category Active Duty Service Member

4. To create a patient profile for a dependent select "Add Family Member" and enter patient's demographics. (If you want to view past cases for a selected patient select "Show Cases".)
5. Click "Select Patient" to enter disease information.



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

Patient Sponsor

20 - Sponsor: Add Family Member Edit

Full Name	FMP 20 - Sponsor		
Sponsor SSN	Patient SSN	Patient DODID N/A	
DOB	Gender Male	Race Unknown	Beneficiary Category Other Beneficiary
Service Branch Marine Corps	Duty Status Dependent	Rank E3	Duty Station Unknown

Show Cases
Select Patient

- Select the diagnosis that is being reported from the drop down and record the date of onset. Note: all previous cases for this patient will also be listed on this page

- Arboviral Diseases, Neuroinvasive and Non-neuroinvasive
- Botulism
- Brucellosis
- Campylobacteriosis
- Chikungunya Virus Disease
- Chlamydia trachomatis infection
- Cholera
- Coccidioidomycosis
- Cold Weather Injury
- COVID-19
- Cryptosporidiosis
- Cyclosporiasis
- Dengue Virus Infection
- Diphtheria

8546 - NAVAL ENVIRONMENTAL HEALTH CENTER christopher.quijano2.mil@mail.mil

8546 - NAVAL ENVIRONMENTAL HEALTH CENTER christopher.quijano2.mil@mail.mil

5949 - NAVHOSP TWENTYNINE PALMS

Total Records:
4

Date of Onset (mm/dd/yyyy) Set Event Details



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

5. Enter the Date of Onset
 - This is the date the patient first started having symptoms related to this illness
6. Click “Set Event Details”.
7. The Medical Event page for the selected diagnosis will load.
8. Select the Case Classification Status
 - Use the case definitions in the Armed Forces Reportable Medical Event Guide to report cases which meet the **Probable** or **Confirmed** case classifications.
9. Select the case status
 - “Preliminary” if additional information is being collected about the case, or
 - “Final” if all information has been collected and no other information will be reported

COVID-19 — New Case

Close Delete Submit Print Screen Print Health Department Report

Medical Event

Medical Event: COVID-19 Date of Onset: 08/12/2020

Reporting Unit: 00018 - BUMED HQ (STAFF)

Case Classification: Case Classification Case Status: Case Status Date of Report: 08/18/2020

Case Classification Status should be classified as suspect, probable or confirmed according to the current Armed Forces Reportable Medical Events Guidelines.

Laboratory Tests Clear Section Responses

COVID-19 nucleic acid (RNA)

Positive

Pending

Negative

Other labs not listed

7. The remaining fields to be completed will be specific to each medical event and are not shown.
8. Under “Laboratory Tests” indicate any positive test results for the diagnosis.
9. Under “Event Related Questions” fill in as many questions as possible in as much detail as possible.
10. Once all information has been entered, click “Submit”



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

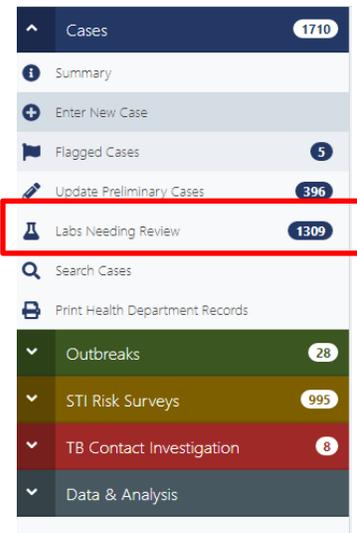
IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

- To update MERs when additional information becomes available or to edit a MER:
 - Search by SSN, DOD ID, or Case ID in the search bar on the left side of the screen, or use the search cases in the Case menu to find the MER
 - Select the correct MER, make changes, click “Submit”

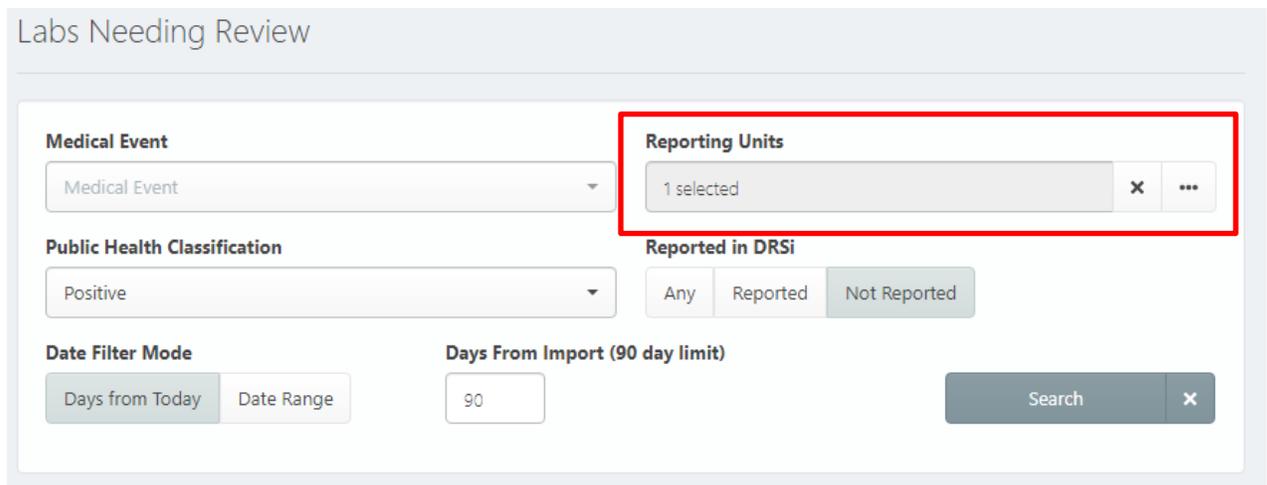
How to enter a Medical Event Report (MER) using the Labs Needing Review Module:

The Labs Needing Review Module is the same as the previously titled Case Finding Module.

- Log into DRSi using your CAC
- Select “Labs Needing Review” from Cases drop down list



- Select the Reporting UIC(s) by using the search.





NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

Select Reporting Units ✕

Available Reporting Units Count: 1164

🔍

Select	Reporting Unit ▾	Description ⚡
Added	USS RENTZ (FFG-46)	USS RENTZ (FFG-46)
Added	NAVY, BSO-18	NAVY, BSO-18
Added	N03369	N03369
Added	N03365	N03365
Added	m21820	3rd Assault Amphibian Battalion
Select	M13230	3RD BATTALION 4TH MARINES

4. Select the Case Report you intend to work on.
5. Review the records to determine if the event is reportable according to the Armed Forces RME case definition.
 - If the case is not reportable, click "Delete". Note: **Deletes cannot be undone.**



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

- If the case is reportable, click “Report Case”.

Report/View Case	Delete	Sponsor SSN	FMP	Patient SSN	Patient DODID	Medical Event	Requesting Facility	Date of Event	Date Imported
Report Case	Delete	[Redacted]	20 - Sponsor	[Redacted]	[Redacted]	Salmonellosis	NH NAPLES	06/09/2020	06/17/2021
Report Case	Delete	[Redacted]	20 - Sponsor	[Redacted]	[Redacted]	Malaria	LANDSTUHL REGIONAL...	06/10/2020	06/17/2021
Report Case	Delete	[Redacted]	20 - Sponsor	[Redacted]	[Redacted]	Hepatitis B	IA-N CHICAGO VETERA...	06/09/2020	06/17/2021
Report Case	Delete	[Redacted]	30 - Spouse of Sponsor	[Redacted]	[Redacted]	Hepatitis A	NH CAMP PENDLETON	06/04/2020	06/17/2021

6. If the Sponsor’s information is missing it will open the Sponsor’s profile to update the demographics.
7. If the Sponsor’s demographics are complete the Create Medical Event page will be displayed and the MER can be completed as described above.

Labs Needing Review - Select Medical Event

Patient

Full Name	Patient SSN	Patient DODID	FMP
Samm You	802680521		20 - Sponsor

Create Medical Event

Medical Event	Date of Onset	Set Event Details
Salmonellosis	(mm/dd/yyyy)	

How to Use the Flagged Cases Module as a Regional Reviewer

All confirmed non-STI cases reported to DRSi are sent into the Flagged Cases Module. A case can be approved and it will be removed from the Flagged Cases table or it can be flagged and sent back to the reporting unit with notes for edits. Once the requested edits requested are made, the Regional Reviewer can approve the record and it is removed from the Flagged Cases table.



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

1. View Flagged Cases by clicking the menu on the left or by clicking “View All Flagged” from the summary tables.

The screenshot shows the DRSi interface. On the left is a navigation menu with 'Cases' (7321) expanded. Under 'Cases', 'Flagged Cases' (5615) is highlighted with a red arrow. Other items include 'Enter New Case', 'Update Preliminary Cases' (397), 'Labs Needing Review' (1309), 'Search Cases', and 'Print Health Department Records'. Below these are sections for 'Outbreaks' (58), 'STI Risk Surveys' (995), 'TB Contact Investigation' (8), and 'Data & Analysis'. A search bar is present with the text 'Search SSN, DODID, or another ID'. Below the search bar is a 'PREVIOUSLY VIEWED' section showing 'Outbreak ID: E04'. The main content area is titled 'Case Summary' and contains two tables: 'Flagged Cases' (5615) and 'Preliminary Cases' (397). The 'Flagged Cases' table has columns: Case ID, Patient Name, Medical Event, First Report Date, Patient SSN / DODID, and Case Classification / Regional Review Status. It lists three cases: Sean Junior Walters (Varicella), Lady Gaga (Tuberculosis), and Dumass Sam (Brucellosis). The 'Preliminary Cases' table has the same columns and lists one case: Dumass Sam (COVID-19). A 'View All Flagged' button is located below the 'Flagged Cases' table.

2. Filter or search for a specific Flagged Case using the search fields.

The screenshot shows the 'Flagged Cases' filter and search interface. It includes several filter fields: 'Reporting Units' (set to 'All'), 'Patient' (set to 'None'), 'Medical Event' (set to 'Medical Event'), and 'Case IDs' (set to 'None'). There are also date range filters for 'Date of Onset' and 'First Report Date', both set to 'Start (mm/dd/yyyy) to End (mm/dd/yyyy)'. A 'Search' button with a close icon (X) is located at the bottom right.



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

- You can choose to view a single record by clicking “View”. Or you can choose multiple records to view in a Queue by clicking “Select All” or by checking selecting records under “Queue” and then clicking “Scroll Selected in Queue”.

Records to Display: 10 records

Total Records: 25216

Queue	View	Case ID	FMP	Patient SSN	Patient DODID	Name	Event	Date of Onset	First Report Date	Regional Reviewer Status
<input type="checkbox"/>	View	1400079	20 - Sponsor				Toxic Shock Syndrome	08/12/2020	08/18/2020	No Flag Probable
<input checked="" type="checkbox"/>	View	1390063	20 - Sponsor				COVID-19	08/11/2020	08/17/2020	No Flag Confirmed
<input type="checkbox"/>	View	1390061	20 - Sponsor				COVID-19	08/06/2020	08/17/2020	No Flag Confirmed
<input checked="" type="checkbox"/>	View	1390056	20 - Sponsor				COVID-19	08/03/2020	08/17/2020	No Flag Confirmed
<input type="checkbox"/>	View	1390046	20 - Sponsor				COVID-19	08/03/2020	08/17/2020	No Flag Confirmed
<input type="checkbox"/>	View	1390044	30 - Spouse of Sponsor				COVID-19	08/14/2020	08/17/2020	No Flag Confirmed
<input checked="" type="checkbox"/>	View	1390041	20 - Sponsor				COVID-19	08/13/2020	08/17/2020	No Flag Confirmed
<input checked="" type="checkbox"/>	View	1390038	20 - Sponsor				COVID-19	08/03/2020	08/17/2020	No Flag Confirmed
<input type="checkbox"/>	View	1390034	20 - Sponsor				COVID-19	08/11/2020	08/17/2020	No Flag Confirmed
<input type="checkbox"/>	View	1390031	20 - Sponsor				COVID-19	08/06/2020	08/17/2020	No Flag Confirmed



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

- When you open a case from the Flagged Cases Module you can choose to “Approve Case” or “Flag Case”. If you approve the case it is removed from the Flagged Cases Module.

Tuberculosis — 858598

Close Delete Resubmit Print Screen Print Health Department Report

Review History

No review history

Approve Case Flag Case

Patient

Full Name Lady Gaga	FMP 20 - Sponsor		
Sponsor SSN 585858585	Patient SSN 585858585	Patient DODID N/A	
DOB 02/28/1987	Gender Female	Race Unknown	Beneficiary Category Active Duty Service Member
Service Branch Army	Duty Status Active Duty	Rank E7	Duty Station Portsmouth

Case 2 of 5

Close Queue << Previous 858598 - Tuberculosis Next >>

- If you click “Flag Case” the Review History will open up. You can see if the case has been previously reviewed and any comments the reviewer left. You can add comments for revisions the reporting unit might need to make to the report and then click “Send Back for Revision”.

Tuberculosis — 858598

Close Delete Resubmit Print Screen Print Health Department Report

Success: The Case has been approved.

Review History

Regional Reviewer Status Approved	Last Reviewed On 08/07/2020	Last Reviewed By Wendi Bowman	Reviewer Contact Info wendi.s.bowman.ctr@mail.mil (email) 4018358930 (phone)
---	---------------------------------------	---	---

Regional Reviewer Comments

No previous comments

Comments

[Comment Here]

Cancel Send Back for Revision

Patient

Case 2 of 5

Close Queue << Previous 858598 - Tuberculosis Next >>



NAVY AND MARINE CORPS PUBLIC HEALTH CENTER

IMPROVING READINESS THROUGH PUBLIC HEALTH ACTION

A record that that is approved no longer shows in the table. A record that is flagged now populates the Flagged Cases Module of the reporting unit who submitted the case. When the unit makes the requested updates and resubmits the record, it will show in your flagged cases table again for approval. Cases are only removed from this table when you approve them.