

**Army Regulation 40-63
SECNAV 6810.1
AFI 44-121**

Medical Services

Ophthalmic Services

**Headquarters
Departments of the Army,
the Navy,
and the Air Force
Washington, DC
14 April 2015**

UNCLASSIFIED

SUMMARY of CHANGE

AR 40-63/SECNAV 6810.1/AFI 44-121

Ophthalmic Services

This is a major revision, dated 14 April 2015--

- Updates responsibilities (para 1-4).
- Introduces the Optical Fabrication Enterprise and the Optical Fabrication Advisory Board (para 1-5).
- Updates eligibility and reason for issuing spectacles by military optical laboratories (para 1-6 and table 1-1).
- Provides updates to information that specifically addresses frames, lenses, and lens treatments available through military optical laboratories into a new chapter (chap 2).
- Adds Frame of Choice as an additional frame benefit (para 2-2).
- Adds detailed information pertaining to Military Combat Eye Protection/ Ballistic Protective Eyewear information, to include ordering instructions for prescription inserts (para 2-5b).
- Updates the procedures for obtaining eyewear (chap 3).
- Incorporates instructions for preparing DD Form 771 (paras 3-3 and 3-8).
- Introduces the Spectacle Request Transmission System used across the Department of Defense for electronic ordering of eyewear (para 3-3b).
- Introduces the G-Eyes Web-based interface to Spectacle Request Transmission System that is available to deployed military personnel in specific locations to allow them to directly reorder eyewear without having to travel to a medical treatment facility (para 3-3d).
- Incorporates the procedures on furnishing spectacles to the National Guard and Reserve into chapter 3 (para 3-8).
- Updates the Contact Lens Services chapter to reflect current clinic and service policies on the issue, provision, and wear of contact lenses (chap 4).
- Adds a new program responsibilities chapter for the ordering site, the optical fabrication laboratory, and the Spectacle Request Transmission System Program (chap 5).
- Adds a new deployment guidance chapter for both military operations and humanitarian missions (chap 6).
- Adds an policy on detailing the eligibility codes for use in the Spectacle Request Transmission System (app B).
- Adds an Internal Control Evaluation (app C).

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Effective 14 May 2015

Medical Services

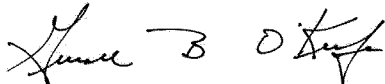
Ophthalmic Services

By Order of the Secretary of the Army, Navy, and Air Force:

RAYMOND T. ODIERNO
General, United States Army
Chief of Staff

RAY MABUS
Secretary of the Navy

Official:



GERALD B. O'KEEFE
Administrative Assistant to the
Secretary of the Army

MARK A. EDIGER, Major General, USAF, MC, CFS
Deputy Surgeon General

History. This publication is a major revision.

Summary. This regulation has been revised to update the policies and responsibilities for providing ophthalmic services in a Joint Services environment.

Applicability. This regulation applies to all activities of the Active Army, the Army National Guard/Army National Guard of the United States, the U.S. Army Reserve, Navy ships and stations having medical department personnel, and the Air Force.

Proponent and exception authority. The proponent of this regulation is The Surgeon General. The proponent has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officers. All

waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for specific guidance.

Army internal control process. This regulation contains internal control provisions in accordance with AR 11-2 and identifies key internal controls that must be evaluated (see appendix C). Evaluation of these key internal controls by other DOD components is strongly encouraged. If other DOD components elect not to evaluate key internal controls identified in appendix C, then evaluation of internal controls must be accomplished in accordance with DODI 5010.40. Air Force compliance items are identified by a Tier waiver authority number (T-0), which designates the proponent of this regulation as approval authority for waiver requests.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from The Surgeon General (DASG-PM-NC), 7700 Arlington Boulevard, VA 22042-5143.

Suggested improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to The Surgeon General (DASG-HS), 7700 Arlington Boulevard, Falls Church, VA 22042-5143. Air Force users are invited to send comments and suggested improvements on AF Form 847 (Recommendations for Change of Publication) through channels to Headquarters, AFMSA, 7700 Arlington Blvd., Falls Church, VA 22041-5143. Navy and Marine Corps users may send recommendations for changes through their chain of command.

Distribution. This publication is available in electronic media only and is intended for command levels A, B, C, D, and E for the Active Army, the Army National Guard/Army National Guard of the United States, the U.S. Army Reserve, Navy ships and stations, and the Air Force having medical department personnel.

*This regulation supersedes AR 40-63/NAVMEDCOMINST 6810.1/AFR 167-3, 1 January 1986.

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Glossary

Chapter 1 Introduction

1-1. Purpose

This regulation provides uniform guidance and prescribes policies for spectacles, contact lenses, and related ocular devices. It includes the manner and conditions under which such eyewear is provided and indicates the source from which eyewear is obtained.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. Command medical authority. The command medical authority will provide clinical ophthalmic support for their Service. This includes development of new policy and changing of existing policy, which requires the coordination of each Service.

b. Deputy Chief of Staff for Logistics, U.S. Medical Department. The Deputy Chief of Staff for Logistics, U.S. Medical Department will chair the Optical Fabrication Advisory Board (OFAB).

c. Navy. The Navy, as Executive Agent for ophthalmic fabrication will—

(1) Designate the Program Executor for ophthalmic fabrication.

(2) Provide ophthalmic fabrication support for each of the Services.

d. Army. The Army will provide ophthalmic fabrication support for each of the Services.

e. Air Force. The Air Force will provide ophthalmic clinic support. This includes development of new policy and changing of existing policy, which requires the coordination of each Service.

1-5. Optical Fabrication Enterprise and the Optical Fabrication Advisory Board

a. Optical Fabrication Enterprise. The Optical Fabrication Enterprise (OFE) was established by a memorandum of agreement among the Tri-Service Surgeons General in April 1999. It is comprised of Army and Navy optical fabrication labs around the world that in combination produce eyewear for DOD-approved beneficiaries. The purpose of the OFE is to coordinate and foster cooperation between the three Services to realize the greatest speed and value for optical fabrication. The Navy is the lead Service for optical fabrication, and the Navy Surgeon General has designated the Commanding Officer of the Naval Ophthalmic Support and Training Activity (NOSTRA) as the Program Executor. The OFE Executor is advised by the OFAB.

b. Optical Fabrication Advisory Board. The OFAB is chaired by the Deputy Chief of Staff for Logistics, U.S. Army Medical Department. Voting members of the OFAB include the chair, optometry consultants from the Army, Navy, and Air Force, and the lead enlisted opticians from the Army and Navy. Additional Tri-Service clinicians, opticians, and other support staff are determined as needed by the voting members. The OFAB provides Tri-Service advice and direction from the ophthalmic functional community. The OFAB meets quarterly to review all aspects of optical fabrication across the DOD and works in concert with the OFE to continually improve the processes and products of the OFE.

c. Proposals for optical fabrication requirements. Any DOD organization or outside agency proposing new requirements for lenses, frames, or inserts must coordinate action through the OFAB and the OFE Program Executor, Commanding Officer of the NOSTRA, concerning the ability to meet these requirements.

1-6. Eligible personnel and authorized benefits

The categories of individuals who are authorized the issue and repair of eyewear and the basis of issue are shown in table 1-1.

a. Additional spectacle requirements. The special categories listed below have additional requirements over and above those shown in table 1-1.

(1) *Aviation.* Service-approved aviation spectacles will be issued to applicants, students, and designated aviation personnel with assigned duty in a service flying class, certain nonflying aviation-related personnel, and other non-aviation personnel on flight orders as defined by Service-specific regulations (see AR 40-501, NAVMED P-117, AFI 48-123). Aviation spectacles are issued in addition to all other authorized spectacles and inserts. Additional details are in paragraph 2-4.

(2) *Submariners.* Personnel assigned to submarine duty will be issued submariner frames in addition to their normally authorized spectacles.

b. Reimbursable fabrication. Spectacles may be furnished to the categories of individuals below on a reimbursable basis. Computed reimbursable rates are outlined in paragraph 3-3e(2).

(1) Dependents of members of the uniformed services outside the continental United States or at military installations within the United States that are designated as remote for the purpose of providing spectacle service to dependents per Title 10, U.S. Code, Section 1077(b)(2) (10 USC 1077(b)(2)).

(2) Dependents of foreign military personnel of the North Atlantic Treaty Organization (NATO) nations and of other officially recognized foreign military personnel at military installations within the United States that are designated as remote for the purpose of providing spectacle service to dependents of members of the U.S. uniformed services.

(3) Civilian employees of the DOD (and their dependents) employed at military installations outside the United States and at stations within the United States that are designated as remote for the purpose of providing—

(a) Medical care to civilian employees.

(b) Spectacles to dependents of uniformed services personnel.

(4) Foreign civilian personnel accompanying foreign military personnel of the NATO nations (and their dependents) and other officially recognized foreign civilian personnel at military installations within the United States that are designated as remote for the purpose of providing—

(a) Medical care to civilian employees.

(b) Spectacles to dependents of uniformed services personnel.

(5) Foreign national aircrew personnel with flight orders who are assigned duties aboard a military aircraft in flight that are essential to the operation of the aircraft are eligible to receive flight frames as detailed in paragraph 2-4.

(6) Nonmilitary personnel authorized medical care at military treatment facilities (MTFs) outside the United States.

(7) DOD contracted and/or civilian aircrew personnel with flight orders who are assigned duties aboard a military aircraft in flight that are essential to the operation of the aircraft are eligible to receive flight frames as detailed in paragraph 2-4.

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories**

Category	Spectacles authorized	Basis of issue
Section I—Members of the uniformed services		(See chap 6 for deployment issue)
1. Army, Navy, Marine Corps, and Air Force.		
a. Active duty (AD).	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
b. Reserve Components (RCs) on active duty for 31 days or more, and members of the National Guard who are called to active Federal service for 31 days or more.	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
c. RCs and National Guard on active duty for 30 days or less (active duty, active duty for training, and inactive duty training), who damage or lose their spectacles in the line of duty and not as a result of negligence.	Yes.	1 pair FOC or SI, 1 PMI, and MCEP insert as required
d. Senior Reserve Officers' Training Corps (ROTC) students who become disabled as a result of injury or illness incurred in the line of duty, or without reference to line of duty while attending field training or practice cruises under the provisions of 10 USC 2109, and not as a result of negligence.	Yes.	1 pair FOC or SI
2. Coast Guard, Commissioned Corps of the Public Health Service, and Commissioned Corps of the National Oceanic and Atmospheric Administration.		
a. Active duty	Yes. Reimbursable by the United States (U.S.) Public Health Service, Department of Homeland Security, or the Department of Health and Human Services, as appropriate.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
b. RCs on active duty for 31 days or more.	Yes. Reimbursable by the U.S. Public Health Service, Department of Homeland Security, or the Department of Health and Human Services, as appropriate.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued**

Category	Spectacles authorized	Basis of issue
c. RCs on active duty for 30 days or less (active duty, active duty for training, and inactive duty training) who damage or lose their spectacles in the line of duty and not as a result of negligence.	Yes. Reimbursable by the U.S. Public Health Service, Department of Homeland Security, or the Department of Health and Human Services, as appropriate.	1 pair FOC or SI
3. Former active duty under the Transition Assistance Management Program (TAMP).	No.	
Section II—Retired members of the uniformed services		
4. Retired Army, Navy, Marine Corps, and Air Force	Yes.	1 pair SI
5. Retired Coast Guard, Commissioned Corps of the Public Health Service, and Commissioned Corps of the National Oceanic and Atmospheric Administration.	Yes. Reimbursable by the U.S. Public Health Service, Department of Homeland Security, or the Department of Health and Human Services, as appropriate.	1 pair SI
Section III—Dependents of the uniformed services		
6. Dependents of active duty and retired members of the uniformed services, including dependents of Service members who die while on active duty or in retired status.	No, except on a reimbursable basis only as provided in note 1.	1 pair FOC or SI if eligible under note 1
7. Dependents of active duty members under the TAMP.	No.	
Section IV—DOD civilian employees and their dependents		
8. DOD civilian employees authorized occupational health services.	No, except spectacle inserts (including fitting) for protective field masks and MCEP when the masks and/or MCEP are issued as protective equipment under the provision of service safety regulations. Spectacle inserts will be furnished under the criteria of paragraph 2-5. Military ophthalmic laboratories will be reimbursed from the funds financing the installation or activity to which the employees are assigned.	1 PMI, 1 MCEP insert as noted
9. Federal civilian employees paid from appropriated or non-appropriated funds.	No, except on a reimbursable basis only as provided in note 2.	1 pair FOC or SI if eligible under note 2.
Section V—Foreign nationals		
10. Foreign military active duty personnel of NATO, Partnership for Peace (PFP), and Reciprocal Health Care Agreement (RHCA) nations serving in the U.S. Includes NATO, PFP, and RHCA active duty personnel:		
a. On duty in the U.S. at the invitation of DOD or one of the military departments (includes visiting ships and aircraft crews).	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
b. Assigned or attached to U.S. military units for duty.	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
c. Accredited to Joint U.S. defense boards or commissions.	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
d. Assigned to their country's embassy.	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
11. Dependents of the above foreign military personnel of NATO, PFP, and RHCA nations in the U.S.	No, except on a reimbursable basis only as provided in note 3.	1 pair FOC or SI if eligible under note 3.
12. Foreign civilian personnel accompanying foreign military personnel of NATO and PFP nations in the U.S. and their dependents; and other officially recognized foreign civilian personnel in the U.S. Includes:		

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued**

Category	Spectacles authorized	Basis of issue
a. Accompanying NATO and PFP military personnel as employees of an armed service of the nation concerned (providing they are neither Stateless persons nor nationals of any State that is not a party of NATO or PFP, nor nationals of ordinarily residents in the U.S. to include dependents).	No, except on a reimbursable basis only as provided in note 4.	1 pair FOC or SI if eligible under note 4
b. Not covered elsewhere in this category but are in the U.S. in a status officially recognized by and determined to be eligible by the sponsoring military department. The person must apply for determination of eligibility through the military attaché of his or her country stationed in Washington, DC.	No, except on a reimbursable basis only as provided in note 4.	1 pair FOC or SI if eligible under note 4
13. Foreign military active duty personnel of non-NATO nations serving in the U.S. Includes non-NATO active duty personnel:		
a. On duty in the U.S. at the invitation of DOD or one of the military departments (includes visiting ships and aircraft crews).	Yes, on a reimbursable basis.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
b. Assigned or attached to U.S. military units for duty.	Yes, on a reimbursable basis.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required.
c. Accredited to joint U.S. defense boards or commissions.	Yes, on a reimbursable basis.	1 pair FOC or SI
d. Assigned to their country's embassy.	Yes, on a reimbursable basis.	1 pair FOC or SI
14. Dependents of the above foreign military personnel of non-NATO nations in the U.S.	No, except on a reimbursable basis only as provided in note 3.	1 pair FOC or SI if eligible under note 3
15. Foreign civilian personnel accompanying foreign military personnel of non-NATO nations in the U.S. and their dependents; and other officially recognized foreign civilian personnel in the U.S.	No, except on a reimbursable basis only as provided in note 4.	1 pair FOC or SI if eligible under note 4
16. International Military Educational Training (IMET) trainees (military and civilian) when assigned or attached to U.S. military units for training. Reimbursement will be obtained in accordance with Service regulations.	Yes, on a reimbursable basis.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
17. Dependents of IMET military trainees.	No, except on a reimbursable basis only as provided in note 5.	1 pair FOC or SI if eligible under note 5
18. Foreign military sales trainees (military and civilian) when assigned or attached to U.S. military units for training. Reimbursement will be obtained in accordance with Service regulations.	Yes, on a reimbursable basis.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
19. Special foreign nationals outside the U.S. when the major overseas commander determines that such action can be expected to contribute to the advancement of the public interest of the U.S. Generally, this service will be afforded only to foreign officials of high national importance. Normally, the recommendations of the chief of the diplomatic mission to the country involved will be sought before making the foregoing determination. Reimbursement will be obtained in accordance with Service regulations.	Yes, on a reimbursable basis.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required
20. Liaison personnel (officers and members of liaison detachments) from a NATO or PFP Armed Force outside the U.S.	Yes.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued**

Category	Spectacles authorized	Basis of issue
21. Foreign nationals who contribute to the accomplishment of the mission of an overseas commander when such service is deemed essential by the major overseas commander concerned and it has been determined that adequate civilian facilities are not available.	No, except on a reimbursable basis only as provided in note 6.	Up to 3 pair spec (1 FOC/ 2 SI), 1 PMI, and MCEP insert as required if eligible under note 6
Section VI—Beneficiaries of other Federal agencies		
22. Beneficiaries of the Veterans' Administration (VA) when authorized in advance by the VA field office having jurisdiction. DD Form 7A (Report of Treatment Furnished Pay Patients: Outpatient Treatment Furnished (Part B)), submitted as directed by Service regulations will show type of spectacles furnished and the cost.	Yes, on a reimbursable basis.	1 pair FOC or SI
23. The Office of Workers' Compensation Program's (OWCP) beneficiary personnel listed below when required in the proper treatment of a case, upon presentation of Department of Labor (DOL) Form CA-16 (Authorization for Examination and/or Treatment) with Part A prepared and signed by the official superior of the beneficiary:		
a. Members of the ROTC of the U.S. Army, Navy, and Air Force, provided the condition necessitating the use of spectacles for treatment was incurred in the line of duty under one of the circumstances below.	Yes.	1 pair FOC or SI
(1) While performing travel to or from camps or cruises.		
(2) While undergoing flight instruction.		
(3) During attendance at training camps or while on cruises (care after termination of training camps or cruises).		
b. Employees of the U.S. Government. For injury or disease that is the proximate result of their employment. The OWCP will not be billed for spectacles furnished to a Service's own employees.	Yes.	1 pair FOC or SI
c. Volunteer civilian members of the Civil Air Patrol (except Civil Air Patrol cadets). For injury or disease that is the proximate result of active service, and travel to and from such service, rendered in performance or support of operational missions of the Civil Air Patrol under direction and written authorization of the Air Force.	Yes.	1 pair FOC or SI
d. Peace Corps volunteers. For injury or disease that is the proximate result of their employment or that was sustained or contracted while located outside the U.S. or its territories.	Yes.	1 pair FOC or SI
e. Job Corps enrollees and Volunteers in Service to America. For injury or disease that is the proximate result of their employment. When spectacles are furnished to an Office of Foreign Economic Coordination beneficiary, DD Form 7A will be submitted as in category 21 above.	Yes.	1 pair FOC or SI

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued**

Category	Spectacles authorized	Basis of issue
24. Beneficiaries of the Public Health Service to include:		
a. Members of crews of vessels of the National Oceanic and Atmospheric Administration, other than commissioned officers.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
b. American seamen aboard privately owned and operated vessels of U.S. registry and vessels owned and operated by the U.S. Government, active enrollees in the U.S. Maritime Service, and members of the Merchant Marine Cadet Corps.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
c. American Indians, Eskimos, and Aleuts.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
25. Beneficiaries of the Department of State and associated agencies.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
26. Peace Corps personnel in the following categories:		
a. Peace Corps volunteers, volunteer leaders, and their dependents; and employees and dependents who are beneficiaries of the Peace Corps outside the U.S.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
b. Peace Corps employees and their dependents who are not beneficiaries of the Peace Corps outside the U.S.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
27. Persons in military custody when civilian facilities are not available or their use is not feasible because of operational or security considerations in the following categories:		
a. Prisoners of War (POWs), retained personnel, and internees.	Yes.	1 pair SI
b. Military personnel whose punitive discharge has been executed but whose sentence has not expired.	Yes.	1 pair SI
28. Volunteer subjects in approved Department of the Army research projects when required because of disease or injury that is the proximate result of the participation in such projects.	Yes.	1 pair FOC or SI
29. U.S. nationals confined in foreign penal institutions, and their dependents, who are serving with, employed by, or accompanying the Armed Forces outside the U.S. and its possessions.	Yes.	1 pair FOC or SI
30. Seamen in the following categories:		
a. Civilian seamen in the service of vessels operated by the U.S. Army, Navy, or Military Sealift Command.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6.
b. Crews of ships of U.S. registry.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6.
31. Red Cross personnel and their dependents:		
a. Red Cross personnel, other officially recognized welfare workers, and non-Red Cross volunteer workers when on duty with a uniformed service.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6.

**Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued**

Category	Spectacles authorized	Basis of issue
b. Dependents of full-time paid Red Cross professional staff and of uniformed full-time paid secretarial and clerical workers accompanying their sponsors outside the U.S. when sponsors are on duty with a uniformed service.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6.
32. Civilian employees of DOD contractors and their dependents.	No, except on a reimbursable basis only as provided in notes 6 and 7.	1 pair FOC or SI if eligible under note 6 and, in addition, 1 PMI, 1 MCEP insert if eligible under note 7.
33. Persons outside the U.S. who contribute to the accomplishment of a major overseas commander's mission. Includes:		
a. Civilian representatives of religious groups, celebrities, and entertainers; representatives of the United Services Organization (USO), other social agencies, and educational institutions; and persons in similar status providing direct services to the U.S. Armed Forces, who are acting under official invitation orders from the DOD, or from one of the military departments, to visit military commands overseas.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6.
b. Dependents of the USO overseas area executives, club directors, and associate club directors when accompanying their sponsors outside the U.S.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
c. Entertainers on overseas tours under the Armed Forces Professional Entertainment Program.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
d. Educational representatives of recognized educational institutions regularly assigned to duty in military commands overseas, and their dependents, when residing with their sponsors.	No, except on a reimbursable basis only as provided in note 6.	1 pair FOC or SI if eligible under note 6
34. Residents of the Armed Forces Retirement Homes (Washington, DC and Gulfport, MS) when authorized by the Chief Operating Officer, Armed Forces Retirement Homes.	Yes.	1 pair SI

Legend for Table 1-1:

DOL=Department of Labor
 FOC=frame of choice
 IMET=international military education training
 MCEP=military combat eye protection
 NATO=North Atlantic Treaty Organization
 OWCP=Office of Workers' Compensation Program
 PFP=partnership for peace
 PMI=protective mask insert
 POW=Prisoner of War
 RCs=Reserve Components
 RHCA=Reciprocal Health Care Agreement
 ROTC=Reserve Officers' Training Corps
 SI=standard issue
 TAMP=Transition Assistance Management Program
 USO=United Services Organization
 VA=Veterans Administration

Notes:

¹ Spectacles may be furnished on a reimbursable basis to dependents outside the U.S. and at stations within the U.S. that are designated remote for this service. Spectacles or contact lenses may be purchased, from funds available to the MTF, for dependents requiring these items for complete medical or surgical management of eye conditions.

Table 1-1
Personnel authorized issue of spectacles by military ophthalmic laboratories—Continued

² Spectacles may be furnished for these individuals on a reimbursable basis outside the U.S. and at stations within the U.S. that are designated remote for the purpose of furnishing medical care to civilian employees and for the purpose of providing spectacles to dependents of U.S. uniformed services personnel.

³ Spectacles may be furnished for these individuals on a reimbursable basis at stations within the U.S. that are designated remote for the purpose of furnishing such items to dependents of U.S. uniformed services personnel.

⁴ Spectacles may be furnished for these individuals on a reimbursable basis at stations within the U.S. that are designated remote for the purpose of furnishing medical care to U.S. civilian employees and for the purpose of providing spectacles to dependents of uniformed services personnel.

⁵ Spectacles may be furnished for these individuals on a reimbursable basis outside the U.S. and at stations within the U.S. that are designated remote for the purpose of furnishing such items to dependents of U.S. Uniformed Services personnel.

⁶ Spectacles may be furnished for these individuals on a reimbursable basis outside the continental United States.

⁷ Contractors serving in contingency operations and/or accompanying U.S. troops on deployments will be furnished spectacle inserts for protective field masks and MCEP when the masks and/or MCEP are issued as protective equipment under the provision of service regulations on a reimbursable basis.

⁸ For available updates on eligibility, visit the OFE Web site at: <http://www.med.navy.mil/sites/ofe/Pages/defaults.aspx>.

Chapter 2

Obtaining Spectacles

2-1. Standard issue

Standard issue frames are sturdy, durable eyewear issued to initial entry trainees of all Services. They are also available to regular AD, retirees, and other eligible beneficiaries as noted in table 1-1. For the latest information on current standard issue choices visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

2-2. Frame of choice

FOC is a collection of civilian style frames offered to AD military and eligible National Guard and Reserve Service members after completion of initial entry training. Specific procedures and requirements for how FOC is managed are provided below.

a. Eligibility. The FOC Spectacle Program is available to eligible personnel at Military Health System (MHS) MTFs as follows:

- (1) Permanent party AD Army, Navy, Air Force, and Marine Corps personnel.
- (2) FOC will not be issued to AD personnel until after the first 30 days of current service unless specified by Service regulation (T-O).
- (3) FOC will not be issued to RC personnel who are on AD orders until after the first 30 days of current continuous obligated AD for training not covered under 10 USC 10147. Deploying Reserve Service members in receipt of orders for activation lasting longer than 30 days will be considered AD for the purpose of FOC eligibility.
- (4) Other eligible beneficiaries as noted in table 1-1.
- (5) Military retirees, to include retired general and/or flag officers, are not eligible for the FOC Spectacle Program.

b. Responsibilities.

(1) *Program Executor Optical Fabrication Enterprise.* The Program Executor OFE is the administrator of the FOC Program and will—

(a) Develop policies and program guidance for managing, planning, organizing, directing, and controlling the FOC Program. This includes directing and coordinating the optical support units, NOSTRA satellite units, and Army optical fabrication laboratories that will provide FOCs to the Services.

(b) Continuously monitor and evaluate program costs.

(c) Measure results and maintain metrics and the reporting system.

(d) Coordinate with Service ordering sites for providing the FOC Program to all eligible beneficiaries.

(2) *Optical labs.* Each optical lab will act as the coordinator for the FOC Program in their service area. They are responsible for the following:

(a) Implementing and complying with this notice

(b) Maintaining lines of communication with ordering sites to conduct the FOC Program by the most effective and efficient means.

(c) Tracking and reporting adverse product trends to NOSTRA. This includes frame defects and poor frame durability under operational conditions.

(3) *Ordering sites.* The sites are responsible for the following:

(a) Fitting and dispensing FOC.

(b) Ordering FOC and assuring that new measurements are completed at each fitting unless an identical frame, size, and/or segment height is being reordered.

(c) Ordering FOC using any accepted eyewear order procedure and documenting the order and fitting characteristics in the patient's medical record (Armed Forces Health Longitudinal Technology Application or paper).

(d) When dispensing FOC to aviation and submarine personnel, notifying them that the FOC is not intended to be worn while in an “operational” duty status.

(e) Reminding personnel receiving either FOC or standard issue military spectacles that the spectacles they receive are not for use as protective safety glasses during eye hazardous duties or recreational activities. Personnel who require safety glasses for performance of their duties must obtain them from their command following Service-specific policy.

(f) Ensuring personnel within 15 days of permanent change of station, or in school and/or student status, provide valid forwarding addresses in order to receive their FOC spectacles. If a valid address cannot be supplied, FOC orders will be deferred until arrival at new duty station. The clinic chief or their designee retains the right to defer any orders in this status if it is in the best interest of the clinic and/or patient.

c. Policy.

(1) One FOC, with clear lenses only, may be issued to eligible personnel on a yearly basis. Only the frames and corresponding sizes and colors in the approved fitting set will be included in the FOC Program.

(2) An appropriate prescription, not more than 2 years old, from a licensed eye care provider is required when ordering an FOC.

(3) Only Wounded Warriors with a diagnosis of traumatic brain injury (TBI) are authorized tinted lenses in the FOC Program. For additional details see paragraph 3–4a(4).

(4) For AD personnel, the FOC will replace one of the required two pairs of SI frames. For aviators and submariners, FOC may be in addition to the required number of flight glasses or submariner frames.

(5) For aviators and submariners, FOC is not intended to be worn while in “operational” duty status. The Submariner frame is the mask insert for use onboard submarines, and flight frames are for use during aviation duty.

(6) Foreign AD military personnel otherwise eligible for eyewear, per table 1–1, are also eligible for one FOC with clear lenses only.

(7) Deploying Reserve Service members in receipt of orders for more than 30 days will be considered AD for the purpose of FOC eligibility. Every effort should be made to ensure they deploy with the correct optical devices. The FOC will not be issued to activated RC personnel who are not deploying until after the first 30 days of continuous obligated AD for training not covered under 10 USC 10147.

(8) In rare instances the FOC Program may be expanded in remote areas to include other eligible beneficiaries, but only after approval by the MTF commanding officer and the Program Executor for DOD OFE.

(9) FOC, like standard-issue frames, is not intended for use as safety or sports protective eyewear. Employees involved in eye hazardous operations must obtain appropriate protective eyewear as governed by Service-specific policy. For additional details see paragraph 2–5.

(10) Personnel who damage their FOC or require a prescription change may return it for repair or replacement, and personnel who lose their FOC may request an exact replacement, if three standards are met—

(a) The prescription meets the required timeframe;

(b) The Chief of Optometry or Ophthalmology Services deems the patient has acted prudently; and

(c) Replacing the glasses ensures the best standard of care.

d. Inventory.

(1) A listing of currently available FOC frames as well as fitting kit ordering information is available from the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

(2) All fabrication laboratories must use the Defense Supply Center, Philadelphia and the Electronic Catalogue for replenishing frame and lens inventory.

(3) Any issue or problem with obtaining supplies should be reported to the NOSTRA Head, Material Management Department at commercial 757–887–4261 or DSN 953–4261.

2–3. Half-eyes

Personnel requiring corrective lenses for near use are authorized one pair of half-eye spectacles. These spectacles will not be requested when the prescription requires either a myopic correction over -3.00 diopters or astigmatic correction greater than 0.75 diopters. Astigmatic correction up to 2.50 diopters can be ordered with justification to the lab. If authorized and desired, such spectacles may be issued instead of one pair of single vision lenses or one pair of bifocal lenses in the standard frame.

2–4. Aviation frames

a. Aviation spectacles are authorized for applicants, students, and designated aviation personnel assigned to duty in a service flying class, certain nonflying aviation-related personnel, and other non-aviation personnel on flight orders as defined by Service-specific regulations (see AR 40-501, NAVMED P-117, AFI 48-123).

b. Aviation prescription sunglasses, clear spectacles, and clear antireflective-coated spectacles may be issued to National Guard, Reserve, DOD civilian and/or contractor flight personnel on a reimbursable basis.

c. The prescribing officer and/or ordering technician will verify eligibility for aviation frames.

d. Eligible personnel will be furnished the types and number of pairs of aviation spectacles shown below.

(1) *Aviation prescription spectacles.* Two pairs of clear and two pairs of N-15 grey tinted sunglasses will be provided to the following qualified personnel:

- (a) Army flight classes 1, 2, 3, or 4.
- (b) Navy flight classes I, II, or III.
- (c) Air Force flight classes I, II, III and authorized Aviation-Related Special Duty.

(2) *Aviation clear antireflective-coated spectacles (two pairs).* Coated spectacles will be provided only on a case-by-case basis when specifically requested with justification by the prescribing officer. When coated spectacles are ordered, clear spectacles authorized in paragraph (1) will not be ordered.

(3) *Night vision devices.* Air Force aircrew or authorized Aviation-Related Special Duty members who require corrective lenses in order to meet the visual acuity standards for flying, and who are required to wear night vision devices in the performance of flying duties, are encouraged to wear soft contact lenses when performing these duties. If they cannot, do not wish to, or are not authorized to wear soft contact lenses they will wear the approved Air Force flight frame with either polycarbonate or 3.0 millimeter (mm) thick CR-39 plastic when using night vision devices (see para 6–1i). Two pairs are authorized.

(4) *Nonprescription devices.* Nonprescription (plano) clear or tinted lenses are not provided by the OFE. Nonprescription clear or sunglasses in Service-approved spectacle frames – to include polycarbonate – will be provided according to Service-specific guidance. For information on Service-specific flight frames visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

e. Specific provisions for aviation spectacles allowances—

(1) A pilot who has a significant change in vision that will, without spectacles, result in immediate grounding and degrade combat readiness and effectiveness of the unit to which assigned may be provided one pair of aviation clear spectacles on a priority basis.

(2) Pilot trainees will be provided aviation spectacles immediately before reporting for the flying phase of training. A pilot trainee who develops ametropia either upon entering or during flight training may be provided one pair of aviation clear (uncoated) spectacles on a priority basis when necessary to prevent washback in the training program.

(3) Nonflying team members of the Navy Blue Angels and the Air Force Thunderbirds will be provided aviation prescription sunglasses (one pair) and aviation clear prescription spectacles (one pair).

(4) Deployable members of the U.S. Navy Navigation Aids Support Unit will be provided aviation prescription sunglasses (one pair) and aviation clear prescription spectacles (one pair).

(5) Navy parachute riggers who are required to perform parachute testing will be provided one pair of aviation prescription sunglasses.

(6) Nonflying physiological training personnel required to perform chamber duties will be provided one pair of aviation clear prescription spectacles.

(7) High altitude and/or low opening and high altitude airdrop mission support personnel will be provided two pairs of aviation clear prescription spectacles and two pairs of aviation prescription sunglasses.

(8) Missile propellant transfer personnel required to wear rocket fuel handler clothing when performing missile fuel transfer and inspection duties will be provided two pairs of aviation clear prescription spectacles with comfort cable temples.

(9) Other personnel, as authorized by Service-specific instruction, are also eligible for aviation frames (one pair clear, one pair N-15 grey tint), to include, but not limited to the following: Medal of Honor recipients, repatriated POW, ceremonial guard units, recruiters, and Service band members.

(10) The OFE does not manage or issue plano clear or tinted aviator style frames. They are available through normal supply channels for unit order and other Service-specific methods per individual Service regulations.

2–5. Protective eyewear

a. Industrial safety glasses. Plano and prescription industrial safety eyewear for AD military personnel and civilian employees are not produced by the OFE and will be obtained locally by the requiring activities according to Service safety regulations. All safety eyewear will meet the performance and marking specification of the most current version of the American National Standards Institute/International Safety Equipment Association (ANSI/ISEA) Z87.1. In overseas locations where local procurement of safety eyewear is problematic, the production of MCEP inserts for use by civilians with MCEP devices may be authorized on a reimbursable basis.

b. Military combat eye protection and/or ballistic protective eyewear. The U.S. Army's Program Executive Office-Soldier (PEO-Soldier) has developed an authorized protective eyewear list (APEL) which contains a selection of commercial off-the-shelf products that have been tested and validated to meet both the current ANSI/ISEA Z87.1 standard as well as the enhanced V50 Military Ballistic standards. The APEL consists of both spectacle and goggle devices that provide eye protection for combat, training, and any military duty where eye hazards are present. MCEP is the term used by the Army and Navy; ballistic protective eyewear (BPE) is the term used by the Air Force and Marine Corps. The OFE does not manage or issue these devices. They are available through normal supply channels for unit order and other Service-specific methods per individual Service regulations. All devices can be worn by those not requiring a prescription. Personnel who wear glasses will be required to wear an insert as described below.

(1) Patients who require a prescription for their vision will need optical inserts for their MCEP and/or BPE devices. Only inserts produced by a military optical lab have been validated to meet all performance requirements. They are the only authorized inserts for use in APEL devices.

(2) The inserts are device specific, so patients will need to identify their device to ensure they receive the proper insert.

(3) Other inserts for additional protective eyewear programs, such as the Flight Ballistic Eyewear Program, will become available through OFE labs as they are approved. For the latest information on available MCEP/BPE inserts visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

2-6. Protective mask inserts

Military ophthalmic laboratories fabricate spectacle inserts for most of the various types of protective masks authorized for use by the military. For the latest information on any changes visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

a. Spectacle inserts for protective masks (one pair) will be issued to personnel who are—

(1) AD military.

(2) Cadets and midshipmen of the Army, Navy, and Air Force academies.

(3) Attending service Initial Entry Training courses.

(4) Assigned to National Guard and Reserve units. Reimbursement policies apply as discussed in paragraph 3-3e(1).

(5) Civilian employees of the military departments whose duties require them to wear protective field masks. Reimbursement policies apply as discussed in paragraph 3-3e(2).

(6) Any civilian employee of the military departments deploying to a combat zone. Reimbursement policies apply as discussed in paragraph 3-3e(2).

(7) Contractors serving in contingency operations and/or accompanying U.S. troops on deployments under the provision of Service regulations. Reimbursement policies apply as discussed in paragraph 3-3e(2).

b. Protective mask inserts (PMIs) will be provided for eligible personnel who meet any of the following criteria:

(1) Unaided visual acuity in each eye is worse than 20/20 for military vehicle operators, flight personnel, and enlisted personnel with Profile I occupational requirements, and unaided binocular visual acuity worse than 20/40 for all other personnel.

(2) Bifocal correction is required to perform assigned duties satisfactorily.

(3) Medical or employment requirements necessitate wearing spectacle inserts although the binocular visual acuity is not worse than 20/40. When inserts are prescribed under this provision, the order will be approved by the prescribing doctor and include a statement of the condition requiring the inserts.

c. Spectacle inserts for authorized personnel required to wear industrial protective masks not referenced in this regulation will be procured by the Service member's organization. The inserts will be forwarded with the prescription form (Department of Defense (DD) Form 771 (Eyewear Prescription)) to the supporting OFE multivision optical laboratory for lens fabrication.

2-7. Laser eye protection prescription devices

Not all military laser eye protection (LEP) devices support refractive error correction. LEP prescription corrective devices will be ordered for all aircrew members who require refractive error correction. LEP prescription corrective devices can be in the form of either prescription inserts or outserts and can be obtained by the optometry clinic through the Spectacle Request Transmission System (SRTS). Not all laboratories have the capability of making LEP prescription corrective devices. For additional details and availability contact your local lab or visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>. For more information on the Air Force Aircrew LEP Program refer to AFI 48-123.

2-8. Lens material

All eyewear issued to personnel as authorized in this regulation will be fabricated with CR-39 plastic lenses with the following exceptions:

a. High index lenses are authorized if the total power is greater than or equal to +/-6.00 in any meridian. High index orders for other powers require a justification from the ordering clinician in the special comments section of DD Form 771 or SRTS order.

b. Polycarbonate lenses can be ordered for total powers between +5.00 and -8.00 on single vision jobs and +/-5.00 on multifocal jobs. Orders for higher powers require coordination with the lab.

(1) All MCEP/BPE inserts will be fabricated in polycarbonate and do not require coordination.

(2) All other orders for polycarbonate require a justification from the ordering clinician in the special comments section of DD Form 771 or SRTS order. For example: Polycarbonate lenses for monocular patients – “Monocular patient” would be entered into the justification block.

c. Glass lenses can be special ordered for quadrifocals and LEP (KG3, KG5) when authorized.

2-9. Multifocal lenses

a. Bifocals. The standard bifocal produced by the OFE is the Flat Top (FT) 28 mm. A wider FT 35 mm is also available. Executive style bifocals are no longer produced by the OFE. Minimum add power is +0.75 diopters.

b. Trifocals. The standard trifocal produced by the OFE is the FT 7x28 mm. A wider FT 7x35 mm is also available. Trifocals are 50 percent intermediate power and the minimum near add is +1.50 diopters.

c. Progressive addition lenses. The OFE does not produce progressive addition lenses with the exception of Wounded Warriors as noted in paragraph 3-4a(4).

d. Specialty multifocals. Double segments and quadrifocals will be issued when required for any eligible beneficiary. For details visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

2-10. Lens tinting

When required, the standard gray tint lenses (N-15) will be prescribed. Other shades or a different percent of light transmission may be prescribed, when necessary. Plano tinted lenses are not corrective lenses. They will not be issued by laboratories except to complete spectacles with one corrective and one plano lens or when medically required as determined by the prescribing officer.

a. Military personnel will be provided one standard issue frame with gray tint (N-15) lenses upon request.

b. The standard tint for aviation sunglasses is the N-15 gray tint.

c. Frame of choice frames will not be fabricated with tinted lenses except for Wounded Warriors, AD very important persons (VIPs) (O-7 and above), or in the case of specific Navy Enlisted Classification/Military Occupational Specialty/Air Force Specialty Code authorizations (for example, Criminal Investigation Division). This information must be annotated in the comments section of DD Form 771 or the SRTS order.

d. Request for tints other than standard gray N-31 or N-15 require medical justification by the prescribing officer and must be annotated in the comments section of DD Form 771 or the SRTS order.

e. For additional details on tinting options and availability visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

2-11. Lens coatings

The following coatings are available when justification is provided by the ordering clinician:

a. Ultraviolet 400.

b. Anti-reflective.

2-12. Specialty lenses

When required, specialty lenses (for example, Myodisc, Lenticular, Slab-off, or Laser) may be fabricated. For additional details on specialty lens options and availability contact your local lab or visit the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

Chapter 3 Obtaining Eyewear

3-1. Examination of eyes

a. All military personnel will be given an eye examination as soon as possible after entering the Service. Spectacles and inserts, if required, will be ordered promptly. This procedure, combined with routine eye care and the periodic health assessment process will enhance readiness and reduce surges in fabrication orders prior to deployments and mobilizations.

b. When eye examinations are performed in a civilian setting for military personnel (to include National Guard and Reserve), DA Form 7655 (Armed Forces Eye and Vision Readiness Summary) should be filled out by the examining doctor and returned to the patient. This form can then be used by unit or military medical personnel to:

(1) Update the member's vision readiness status; and

(2) Prepare orders for any required spectacles or inserts.

c. Civilian prescriptions not more than 2 years old can be used to order military eyewear.

3-2. Spectacle priority system

Medical treatment facilities will use the priority system below to designate and process spectacle orders. The SRTS priority code will be entered in the priority drop-down section in the SRTS order or annotated in the comments section of DD Form 771. Note: User input comments on DD Form 771 will not be used to change priority of orders.

a. Urgent. Priorities 1 through 5 are considered urgent and will be processed as such, usually within 24 hours of the order being received at the lab.

(1) *Priority Code 1: Readiness (Spectacle Request Transmission System Code R)*. Refers to orders for those deploying within 30 days of the order.

(2) *Priority Code 2: Downed Pilot (Spectacle Request Transmission System Code P)*. A pilot who has a significant change in vision that will, without spectacles, result in immediate grounding and degrade combat readiness and effectiveness of the unit to which assigned, may be provided one pair of aviation clear spectacles on a priority basis. Note that this category applies to flight frames only.

(3) *Priority Code 3: Trainee (Spectacle Request Transmission System Code T)*. Spectacle and insert orders for personnel undergoing basic, recruit, ROTC, or Academy training.

(4) *Priority Code 4: Wounded Warrior (Spectacle Request Transmission System Code W)*. Used for eligible wounded personnel suffering from TBI. These patients are authorized specific lenses and frames as described in paragraph 3-4a(4).

(5) *Priority Code 5: Very important persons (Spectacle Request Transmission System Code V)*. Used for ranks O-7 and above.

b. Routine. Priorities 6 and 7 are considered routine and apply to all orders not covered above. These orders will be fabricated as soon as possible at the lab.

(1) *Priority Code 6: Standard Issue (Spectacle Request Transmission System Code S)*. Standard issue frames are routine unless they are for Readiness, Trainees, Wounded Warriors or VIPs, as noted above.

(2) *Priority Code 7: Frame of Choice (Spectacle Request Transmission System Code F)*. FOC orders are always considered routine unless for Wounded Warriors or AD VIPs.

3-3. Ordering eyewear

a. General. Standard spectacles will not be obtained at government expense from sources other than military ophthalmic laboratories except as provided elsewhere in this regulation.

b. Use of the Spectacle Request Transmission System. The SRTS is the DOD standard for ordering optical devices. It is a standalone electronic ordering system used by the ordering clinics and the receiving optical labs. Clinics input and manage their optical orders through SRTS on the clinic end, while the optical labs receive the orders from the clinics on the lab end. In those labs with an electronic Lab Management System, SRTS interfaces directly with the Lab Management System to speed the order fabrication process. As SRTS is constantly evolving to meet the demands of both the clinics and the optical labs, the most current information – to include how to obtain and how to use SRTS – can be found in the SRTS section of the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

c. Remote ordering and instructions for preparation of DD Form 771. The DD Form 771 is the standard spectacle order form for the DOD. Most orders today are done using the SRTS, which will produce a completed DD Form 771 when an order is printed. Since some remote locations and facilities do not have access to SRTS, paper or electronic copies of DD Form 771 are still used and may be faxed, mailed, or e-mailed to the servicing lab. When a faxed DD Form 771 is received it is the receiving lab's responsibility to enter the order data into the SRTS. Eligibility for remote ordering and instructions on how to fill out the DD Form 771 can be found on the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

d. G-Eyes. G-Eyes is a Web-based interface to the SRTS that is available to deployed military personnel in specific locations to allow them to directly reorder eyewear without having to travel to an MTF. Use of the system requires the following:

(1) The user must have placed an order using SRTS within the last 4 years. Without this order in SRTS, no reorder will be available and the system cannot be used.

(2) The user's deployed mailing address (by Army or Air Force Post Office (APO)) must be in the approved use list at SRTS in order to submit the request for new optical devices. If the APO to which the order is to be sent is not an approved APO, the order will not be placed. The latest information on approved G-Eyes APOs, as well as access to the G-Eyes System, are available on the OFE Web site <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

e. Reimbursement charges for spectacle orders.

(1) Charges for spectacles and spectacle inserts authorized for issue to National Guard and Reserve personnel on a reimbursable basis will be based on the cost of components and a nominal amount to cover breakage incurred in the fabrication process. Cost of coating lenses, if contracted out by the military ophthalmic laboratory, will be included in the charges.

(2) Charges for spectacles issued under the authority of paragraph 1-6b will be based on the full-cost concept to include the cost of components and a nominal amount to cover breakage incurred in the fabrication process, supplies, civilian and military labor, and a pro rata share of base operating costs. When contractual costs are incurred by the military ophthalmic laboratory in issuing the spectacles such costs will be included in the charges. Charges will be collected locally from the individual, except in the case of beneficiaries of the OWCP (see table 1-1, sec VI, category 22) and beneficiaries of the VA (see table 1-1, sec VI, category 21).

(3) Charges for spectacle inserts issued to DOD civilian employees (see table 1-1, sec IV), and to employees of

other Federal agencies when requested and authorized, will be based on the full-cost concept described in paragraph (2).

3-4. Issue of spectacles

a. Number of standard spectacles to be issued.

(1) Active duty personnel and RC personnel on AD for more than 30 consecutive days (other than for training under 10 USC 10147) who require spectacles will have two pairs in serviceable condition in addition to mask inserts as described in paragraph 2-6. If a Service member has been issued MCEP/BPE they will also be authorized the appropriate prescription insert for that item if a prescription is required. Note that Service-specific deployment issues are addressed in chapter 6.

(a) Standard issue and FOC can be used to meet the two-pair requirement.

(b) A pair of civilian spectacles with proper corrective lenses may be considered an asset toward fulfilling the two-pair requirement. (Repair or replacement of these spectacles at Government expense is not authorized; however, standard issue replacement is authorized.)

(c) A pair of MCEP and/or BPE with prescription insert may be considered an asset toward fulfilling the two-pair requirement.

(d) One pair of SI frames with N-15 tint, when requested, may be ordered in addition to the two-pair requirement.

(e) Authorized aviation personnel will be issued aviation spectacles according to paragraph 2-4.

(2) A replacement pair of standard issue spectacles/inserts can be ordered when one becomes unserviceable.

(3) Retired military personnel, regardless of rank, who require vision correction, are authorized one pair of standard issue spectacles or one pair of half-eye spectacles. Two pairs of spectacles may be issued when professionally determined to be essential by the examining provider. Occupational-type spectacles, such as aviation, industrial safety, and mask insert, will not be issued by military ophthalmic laboratories for retired military personnel unless required for duties as a DOD civilian or contractor.

(4) In addition to clear lenses, Wounded Warrior Service members with mild to severe TBI are authorized FOC sunglasses to include photochromic and progressive lenses. Photochromic lenses may be ordered clear or with a base tint. The prescribing doctor will determine which lens option or combination of options best meets the patient's needs.

(5) The basis of issue for other eligible categories of personnel is listed in table 1-1.

b. Individual's personal property. Spectacles, including spectacle inserts for protective masks and ballistic eyewear, are custom made for the individual. As such, they are considered personal property and will accompany the individual upon transfer.

3-5. Notes on products and lens parameters

a. The issuing of lenses only is not authorized. Laboratories will not accept mailing in of frames for lens fabrication.

b. Lenses in increments of less than 0.25 diopter will not be issued.

c. Photochromic lenses will not be issued except for Wounded Warriors with documented TBI.

d. Loupes and similar magnifying devices can be special ordered. These orders must be coordinated with the fabricating lab and will require mailing of the loupe or magnifier to the lab in order for lenses to be fabricated. Note that for some items the lab may be unable to provide this service.

e. Hearing aid spectacles will not be issued or fitted with lenses by ophthalmic laboratories.

f. Bifocal adds of less than 0.75 diopters and trifocal near adds of less than 1.50 diopters will not be issued.

g. Shooting glasses will not be issued.

h. Reading glasses will not be issued in aviation frames or mask and/or ballistic inserts. When a reading prescription is required in these instances it will be ordered in the form of a bifocal or trifocal.

3-6. Delivery of spectacles

a. Delivery of spectacles to the patient generally occurs in one of three options:

(1) Spectacles are sent to the clinic after fabrication, checked into SRTS, and then the patient is notified that they are available for dispensing at the clinic.

(2) Spectacles are sent to the clinic after fabrication, checked into SRTS, and then mailed to the patient.

(3) Spectacles are mailed directly to the patient from the optical lab after fabrication.

b. Options (1) and (2) are the most commonly used by the ordering clinics as determined by location, clinic and command preference, and patient needs. In both cases, orders are checked into SRTS when received by the clinic, thereby increasing accountability of spectacle orders. Option (3) is used mostly by the optical labs when filling individual orders submitted from remote or other locations that do not have SRTS.

c. Clinics will make every effort to dispense spectacles promptly upon receipt. To aid in this process it is incumbent on the ordering clinics to ensure that they gather and document accurate contact information into SRTS (that is, address, phone, e-mail, and unit) from the patient at the time the order is placed.

d. Spectacles that are not picked up, or mailed spectacles that are returned as undeliverable, should be retained by

the clinic for reuse (repair or replacement) after reasonable attempts to contact the patient for delivery have been exhausted.

3-7. Repair or replacement of spectacles

a. Clinics are encouraged to collect and store unused military issue frames and inserts, as well as undeliverable received orders, and use these items to provide repair and replacement services. An additional supply of generic screws and nosepieces is helpful in this endeavor.

b. Clinical judgment will be used to ensure that personnel seeking repair or replacement of eyewear are acting in good faith when requesting these services.

c. Clinic personnel will ensure that the prescription used for any reorders is still valid.

d. If the ordering clinic or activity determines a repair is not possible, or a lost pair of spectacles and/or inserts should be replaced, then a new order must be placed.

e. The optical labs do not repair frames or issue orders for lenses only.

3-8. Furnishing spectacles on a reimbursable basis

a. *National Guard and/or Reserve Units (traditional).*

(1) Spectacle inserts for protective field masks and MCEP and/or BPE may be furnished to personnel assigned to National Guard and Reserve units in the Selected Reserve, or assigned to National Guard or Reserve units designated for control of civil disturbances, when directed by the appropriate responsible major command or staff agency.

(2) National Guard and Reserve units must have an account established with the OFE prior to ordering.

(3) For questions regarding account status or instructions on setting up an account, go to the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

(4) All units are encouraged to use the SRTS to place orders. Details on SRTS and instructions on how to obtain and use the program are found in paragraph 3-3b.

(5) When ordering in SRTS units must use the Reserve/National Guard Duty Status Codes: F12, F15, A12, A15, N12, and M12.

(6) If not using SRTS, the following information must be included on the DD Form 771 when ordering:

(a) Account number.

(b) Billing address.

(c) National Guard or Reserve designation.

(d) Unit of assignment.

(e) State in which the unit is located.

(7) Clinics will collect a copy of National Guard and Reserve Trainee's orders and supply a copy to the servicing laboratory as justifying documentation for reimbursement.

(8) Charges for spectacle inserts will be computed according to paragraph 3-3e(1).

b. *National Guard and/or Reserve Units (with activation orders).*

(1) Paragraphs 3-8a(1), 3-8a(2), and 3-8a(3) apply the same for units with activation orders as for units with traditional National Guard and Reserve orders.

(2) National Guard and Reserve units with activation orders can order a full complement of required eyewear (spectacles, PMI, and MCEP inserts).

(3) When ordering in SRTS units must use the AD status codes: F11, A11, N11, and M11. Using these SRTS AD status codes will allow proper selection of required eyewear or inserts. Note that this rule does not apply to National Guard and Reserve personnel under orders for training.

(4) When ordering inserts for MCEP and/or BPE it is important to know which brand or type of inserts the unit will be issued. Refer to the APEL or contact the rapid fielding initiative or mobilization site from which the unit will deploy for assistance. If the unit is purchasing the spectacles or goggles, ensure the eyewear is listed on the APEL since all products on the APEL do not have prescription inserts available. Once the unit has decided on the type of MCEP/BPE to be issued, inserts can be ordered at no cost to the member's unit if visual correction is required.

(5) If not using SRTS, ensure that the DD Form 771 is completely filled out. Ensure the following items are included:

(a) Pupillary distances, axis if the cylinder box is filled in, and segment height if ordering bifocals.

(b) Ensure the return address is valid for return of the finished product via Federal Express, street address, correct zip code (No APO and/or Field Post Office (FPO) addresses) and phone number.

c. *Furnishing spectacles to other reimbursable categories.* Organizations responsible for personnel required or authorized to order optical devices on a reimbursable basis will contact the OFE for funding procedural guidance prior

to ordering. Contact information and additional guidance is available on the OFE Web site <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

Chapter 4

Contact Lens Service

4-1. Issue of contact lenses

The prescribing and issue of contact lenses is authorized only at those MTFs that meet the criteria below:

- a.* An optometrist or ophthalmologist must be available.
- b.* Adequate diagnostic and inspection equipment must be available to ensure success in the fitting.
- c.* Staffing and facilities are able to provide contact lens services without detrimentally affecting other clinic services or access to care.

4-2. Guidelines for approval and issue of contact lenses at Government expense

General guidelines for approval and issue of contact lens at Government expense are summarized as follows:

a. Monocular aphakia, high degrees of anisometropia, keratoconus, or other ocular disorders, or high degrees of refractive error in which ordinary spectacles cause discomfort by reasons of ghost images or other optical phenomena. The prescribing officer will provide medical justification to the purchasing authority optical phenomena. The prescribing officer will provide specific justification in all of the foregoing conditions.

b. Therapeutic use of contact lenses in the treatment of eye injuries, post-surgical care, corneal disease, or other ocular disorders.

c. Medically indicated contact lenses may be provided to dependents and retired personnel for conditions specified by TRICARE: Covered Vision Services: Glasses and Contacts.

d. Contact lenses procured at Government expense to meet mission requirements in situations where performance of duties is enhanced using contact lenses. Determination of mission-required contact lenses need is through Service-specific regulations or command direction. Note that contact lenses procured at an individual's own expense, even if prescribed by a military medical provider and habitually worn are not mission-required. Also note that a mission-required contact lens purchase only provides the care solutions and number of contact lenses required to satisfy the contact lens manufacturer's guidelines for full-time wear while performing the operational duties for which wear was authorized. If the Service member would like to wear contact lenses outside of this "operational" status, they are financially responsible for the purchase of the balance of contact lenses and care solutions. Examples include the following:

- (1) Crew members of military aircraft when specifically authorized by other Services' regulations.
- (2) Specialized types of military duty in a physical environment that precludes satisfactory performance of duty with ordinary spectacles. However, the issue of contact lenses is specifically prohibited for use in environments where exposure to smoke, toxic chemical vapors, sand, or dust occurs.
- (3) In special instances for members of recognized military drill and athletic teams that compete at a national level, whose participation creates a morale factor for the Service at large, and for whom the wearing of ordinary lenses would be a hazard to the eyes under the prevailing conditions.
- (4) For members of the 3rd U.S. Infantry (The Old Guard), the U.S. Navy Ceremonial Honor Guard, and the U.S. Air Force Presidential Honor Guard designated to take part in ceremonies where—
 - (a)* Spectacles would substantially detract from the effect desired.
 - (b)* The lack of vision correction would jeopardize the successful accomplishment of the ceremony.
- (5) Requests for contact lenses under paragraphs (2) through (4) must be approved, in writing, by the commander concerned before submission to the supporting MTF.

e. When contact lenses are provided to eligible personnel under the provisions of paragraphs a through d, furnishing contact lenses depends on the individual's desire to accept and wear them, and the optometrist's or ophthalmologist's professional judgment that the wearing of the contact lenses is not contraindicated. The lenses may be obtained by local purchase according to appropriate Service regulations.

f. Contact lenses will be of the type, style, and manufacturer prescribed and as required by Service-specific guidance. The prescribing officer will incorporate all essential data required to duplicate or replace prescribed contact lenses into the patient's health record.

4-3. Guidelines for providing cosmetic or elective contact lens services in military eye clinics

General guidelines for providing cosmetic or elective contact lens services in military eye clinics are summarized as follows:

a. The local MTF commander, with input from the chief of optometry and/or ophthalmology services, determines if the MTF will provide cosmetic or elective contact lens services for personnel authorized eye care. The fitting of

contact lenses helps develop and preserve competency and proficiency for the professional personnel involved. Cosmetic or elective contact lens service, if provided, will not be permitted to interfere with the basic eye care missions. Clinics may receive trial lenses and care solutions from manufacturers for the purpose of determining the appropriate fitting, provided all contact lens and solution manufacturers have the opportunity participate. Contact lenses prescribed under such a program will be procured by and at the expense of the individuals for whom prescribed. Suggested levels of service (based on resources) are as follows:

(1) Full service: Includes first-time fittings for all soft and rigid gas permeable contact lenses and complete instruction and training on the use of contact lenses and care solutions.

(2) Modified full service: Same as in paragraph (1), without first-time fittings as no instruction on insertion and/or removal of contact lenses can be provided due to staffing.

(3) Limited service: Same as in paragraph (2) but limited only to soft contact lenses.

(4) Minimal service: Rewrites and/or modifies existing contact lens prescriptions only when complete details of the current prescription are available.

b. Contact lenses will be of the type, style, and manufacturer prescribed by the prescribing officer. The prescribing officer will incorporate all essential data required to duplicate or replace contact lenses prescribed into the patient's health record.

4-4. Service contact lens wear policy

a. Air Force (see AFI 44-102)—

(1) The Aircrew Soft Contact Lens Program has priority over all other contact lens services. Specific aviation contact lens requirements are defined in AFI 48-123 and detailed on the Web site https://kx.afms.mil/usaf_contact_lens.

(2) For AD personnel with medical conditions that require contact lenses, optometrists may prescribe and issue contact lenses at government expense.

(3) The MTF commander determines whether to provide cosmetic or elective contact lenses when, for example, unique military or special duty requirements exist.

(4) Patients pay for lenses ordered for cosmetic or elective reasons.

b. Navy and Marine Corps (from Bureau of Medicine and Surgery (BUMED) MSG P 111510Z DEC 96)—

(1) Contact lenses and solutions will be provided to Navy and Marine Corps air crew members and naval special warfare personnel (that is, SEALs) whose operational effectiveness would be enhanced by wearing contact lenses.

(2) The member's unit will determine eligibility for contact lens services needed to enhance operational effectiveness. The member's commander must document eligibility in writing prior to the provision of contact lenses, solutions, or fitting and/or follow-up care by the supporting MTF.

(3) The supporting Navy MTF will be responsible for procurement of lenses and solutions for mission essential contact lenses.

(4) Patients pay for lenses ordered for cosmetic or elective reasons.

c. Army—

(1) *General Wear Policy (see Department of the Army Pamphlet (DA Pam) 40-506)*. Contact lenses will not be worn during basic training, field exercises, gas chamber exercises, deployments, or combat. The Office of The Surgeon General may approve exceptions to meet mission requirements and theater commanders have the authority to prohibit or authorize the wear of contact lenses in the theater of operations.

(2) *Aviation*. Contact lens wear in Army aviation duty is regulated by the U.S. Army Aeromedical Activity. The policy for general use will not be assumed to cover aviation duty.

Chapter 5 Program Responsibilities

5-1. Ordering site

a. Use of Spectacle Request Transmission System.

(1) Establish a valid SRTS account. Inform the SRTS program office of any SRTS issues.

(2) Clinics must ensure they are using the most current version of SRTS.

(3) Ordering sites will use SRTS for all optical orders. If SRTS is unavailable, see guidance on the OFE Web site <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

(4) Ordering sites must ensure the correct eligibility code is used when an order is put into SRTS. Appendix B lists the SRTS eligibility codes.

(5) Ordering sites must log received orders into SRTS within one business day.

(6) To accurately and efficiently manage their optical ordering process, clinics should run the following SRTS reports on a monthly basis:

(a) Turnaround time reports. Actual turnaround time for a clinic is calculated using the turnaround time report function in SRTS. The accuracy of this report is dependent on quick and efficient logging in of orders by the clinic once they are received from the lab.

(b) Overdue order report. This report provides information on orders that have not yet been received back from the lab.

(7) If an SRTS order is not received, the clinic should first contact the SRTS office to determine disposition of the order before reordering or calling the lab.

b. Reimbursement charges for spectacles. Ordering sites will contact their servicing lab for information regarding reimbursable orders.

c. Special situations. For special orders, incorrect orders or order status, contact the supporting lab and/or the SRTS office. Procedural guidance and information can also be found on the OFE Web site.

d. Spectacle delivery methods. See paragraph 3–6.

e. Spectacle frame adjustment.

(1) Ordering clinics are responsible for all fitting and adjustments of spectacle frames and devices received from military optical labs.

(2) Clinics should provide fitting and adjustment services for all military eyewear worn by authorized users.

(3) Eyewear not produced by the OFE may be adjusted by military eye clinics. However, because damage to privately obtained eyewear is the responsibility of the clinic, care should be taken to ensure the eyewear is in good shape and unlikely to break if adjusted. Patients should be made aware of, and acknowledge the possibility eyewear may be damaged during the adjustment process and the clinic does not have the ability to provide a replacement if the eyewear is damaged.

f. Quality assurance and/or incorrect or defective orders.

(1) On average, 10 percent of received orders should be checked each month by the receiving clinic to ensure spectacles are not defective and meet ANSI Z80.1 and Z80.5 standards.

(2) For the monthly quality assurance check or anytime an incorrect order is identified (to include returns by patients after dispensing) the following process will be used:

(a) Clinics will visually inspect spectacles for damage or missing parts and verify correct frame, color, size, and lens type.

(b) Clinics will use a calibrated lens analyzer or lensometer to verify accuracy of the prescription to current ANSI/ISEA Z87.1 standards.

(c) If there are questions on whether the spectacles meet standards or if the prescription appears to be incorrect, the prescribing clinician (or other staff clinician, if the prescribing clinician is unavailable) should be consulted for clarification.

(d) If the clinic determines an eyewear order was defective, made incorrectly, or does not meet ANSI standards, the clinic WILL NOT reorder the eyewear in SRTS without first contacting the fabricating lab. The optical lab will provide the procedure for reproduction of devices, as required.

(3) Report negative trends to servicing labs and the OFE. Reporting can be done through the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

5–2. Optical fabrication laboratory

a. Process received spectacle request orders according to applicable ANSI standards and the OFE concept of operations (CONOPS).

b. Submit monthly performance reports to the OFE outlining production, financial, staffing, and optical lab performance according to the OFE CONOPS.

c. Perform quality improvement process as outlined in OFE and/or lab CONOPS.

d. Efficiently communicate ordering site and SRTS issues.

5–3. Spectacle Request Transmission System Program

a. Maintain SRTS Software Program modifications and upgrades. Maintain SRTS central server and comply with all upgrades and security patches.

b. Perform quality improvement process as outlined in the SRTS CONOPS.

c. Provide program support and customer service, as required.

d. Develop system enhancements and capabilities at the direction of the OFE.

Chapter 6 Deployment Guidance

6–1. Deployment to military operations

a. Priority of orders. Operational eyewear for personnel on deployment orders will be ordered as a “Readiness” priority. Frame of choice spectacles cannot be ordered under the “Readiness” priority.

b. Optical readiness. Optical readiness for deploying personnel is Service dependent and theater specific. The basic optical readiness requirement for each of the Services includes two pairs of spectacles (four for aviators) and one PMI. Theater requirements may dictate the additional issue of MCEP and/or BPE inserts or other unique operational eyewear.

c. Authorized frames. Spectacles for optical readiness may be any combination of military frames, civilian frames, and/or MCEP and/or BPE spectacles (with the appropriate OFE fabricated insert). Aviators must possess the required number and type of aviation frames as specified by their Service.

d. Military combat eye protection or ballistic protective eyewear. All MCEP and BPE are commercial off-the-shelf products that have been approved for use by PEO Soldier or Service-specific instruction.

(1) *Authorized protective eyewear list.* The APEL is a list of authorized products which have been approved for use by PEO Soldier. This list contains both spectacle and goggle systems that are updated periodically and posted at <https://peosoldier.army.mil/pmseq/eyewear.asp>. The PEO Soldier has independently verified these devices meet and/or exceed both the ANSI/ISEA Z87.1 and Military Ballistic Standards.

(2) *Procuring military combat eye protection and/or ballistic protective eyewear.* The MCEP and/or BPE is not classified as a medical item and will not be supplied through optical labs or ordering clinics. These devices will only be obtained through approved military sources.

(3) *Military combat eye protection and/or ballistic protective eyewear optical inserts.* Military optical fabrication labs are the only authorized providers of optical inserts for APEL devices.

e. In-theater spectacle authorizations.

(1) The Theater Surgeon will set policy for spectacle authorizations for non-U.S. military personnel.

(2) Spectacle authorizations for U.S. military personnel include the replacement of the standard issue frame, MCEP and/or BPE inserts, PMIs, and aviation frames if authorized.

f. In-theater optical fabrication. The Theater Commander will determine the in-theater fabrication needs and capabilities.

g. Ordering from nontheater optical laboratories. When prescriptions exceed the parameters of in-theater optical fabrication facilities, the order may be submitted through SRTS to an OFE laboratory.

h. G-Eyes. G-Eyes is a self-service optical ordering application for military personnel deployed to specific areas of operation based on their mailing APO or FPO address. This system allows warfighters to reorder eyewear directly from the G-Eyes Web site without the need to visit an eye care facility. To use this application, the warfighter must have previously placed an eyewear order through a military optometry clinic. Once ordered, the eyewear is mailed directly to the warfighter’s deployed mailing address. Only operational eyewear (standard issue frames, MCEP and/or BPE inserts, and PMIs) can be reordered. If a different insert or military frame is required this can be addressed in the comments section. The latest information on approved G-Eyes APOs, as well as access to the G-Eyes system can be found on the OFE Web site at <http://www.med.navy.mil/sites/ofe/Pages/default.aspx>.

i. Contact lens policy. Army, Navy, Air Force, and Marine Corps personnel will not deploy with contact lenses unless a Service policy exception exists.

j. Special provisions for civilian and contract personnel.

(1) Civilian Work Force – DODI 1400.32 applies to DOD civilian work force preparedness and participation in support of humanitarian missions, disaster relief, restoring order in civilian disorders, drug interdiction, operations, contingencies, emergencies, and war. The DOD civilian work force is defined as U.S. citizens or foreign nationals hired directly or indirectly to work for the DOD, paid from appropriated or nonappropriated funds under permanent or temporary appointment. Specifically excluded are all Government contractor employees. DODI 1400.32 states, “Civilian employees should be issued, and trained in the use of uniforms, other equipment, and the same protective gear as is issued to military personnel in theater, to include lens inserts, if required.” Therefore, deploying civilians will be issued the same protective mask and ballistic eye protection warfighters are issued, and if needed, spectacle inserts for both.

(2) Contract employees – DODI 3020.41 states, “If vision correction is required, contractor personnel will be required to have two pairs of glasses. A written prescription may also be provided to the supporting military medical component so that eyeglass inserts for use in a compatible chemical protective mask can be prepared.” If MCEP and/or BPE items are issued to deploying contractors under their contract, inserts for these items may also be ordered.

6–2. Deployment for humanitarian missions

As noted in table 1–1, section V, category 18, special foreign nationals outside the United States are eligible for the issue of eyewear when the major overseas commander determines such action can be expected to contribute to the

advancement of the public interest of the United States. Normally, the recommendations of the chief of the diplomatic mission to the country involved will be sought before making the foregoing determination. Reimbursement will be obtained in accordance with Service regulations.

a. Obtaining spectacles. Humanitarian mission planners will determine the approximate number and type of generic eyewear needed to fulfill the mission. They will contact the OFE with these requirements. The OFE will determine how best to fulfill these requirements using specially ordered frames and lens stock.

b. Dispensing spectacles. Military ophthalmic personnel will determine the need for and type of prescription required for each patient. Frames and lenses meeting these requirements will be fitted and dispensed by military ophthalmic personnel based on the guidelines of the particular mission.

Appendix A References

Army regulations and Department of the Army pamphlets are available online from the Army Publishing Directorate Web site at <http://www.apd.army.mil/>. Department of Defense instructions are available online at <http://www.dtic.mil/>. The Navy Manual of the Medical Department is available online at <http://www.med.navy.mil>. Air Force publications are available online at <http://www.e-publishing.af.mil/>. The U.S. Code is available online at: <http://www.gpo.gov/fdsys/>.

Section I Required Publications

AFI 44-102

Medical Care Management (Cited in para 4-4a.)

AFI 48-123

Medical Examinations and Standards (Cited in paras 1-6a(1), 2-4a, 2-7, and 4-4a(1).)

ANSI Z80.1

Ophthalmics – Prescription Spectacle Lenses (Cited in para 5-1f(1).)

ANSI Z80.5

Ophthalmics – Requirements for Ophthalmic Frames (Cited in para 5-1f(1).)

ANSI/ISEA Z87.1

Standard for Occupational and Educational Personal Eye and Face Protection Devices (Cited in paras 2-5a, 2-5b, 5-1f(2)(b), and 6-1d(1).)

AR 40-501

Standards of Medical Fitness (Cited in paras 1-6a(1), 2-4a.)

DA Pam 40-506

The Army Vision Conservation and Readiness Program (Cited in para 4-4c(1).)

DODI 1400.32

DoD Civilian Work Force Contingency and Emergency Planning Guidelines and Procedures (Cited in para 6-1j(2).)

DODI 3020.41

Operational Contract Support (OCS) (Cited in para 6-1j(2).)

NAVMED P117

Manual of the Medical Department (MANMED) (Cited in paras 1-6a(1), 2-4a.)

10 USC 1077

Medical Care for Dependents: Authorized Care in Facilities of Uniformed Services (Cited in para 1-6b(1).)

10 USC 10147

Ready Reserve: Training Requirements (Cited in paras 2-2a(3), 2-2c(7), and 3-4a(1).)

Section II Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this regulation.

AFI 11-202

General Flight Rules

AFI 41-210

TRICARE Operations and Patient Administration Functions

AR 11-2

Managers' Internal Control Program

AR 25-30

The Army Publishing Program

AR 40-5

Preventive Medicine

AR 40-61

Medical Logistics Policies

AR 40-400

Patient Administration

DA Pam 40-11

Preventive Medicine

10 USC 2109

Practical Military Training

Section III**Prescribed Forms**

Unless otherwise indicated, DD Forms are available on the Office of the Secretary of Defense (OSD) Web site: www.dtic.mil/whs/directives/infomgt/formsprogram.htm.

DD Form 771

Eyewear Prescription (Prescribed in paras 2-6, 2-8, 2-10, 3-2, 3-3, and 3-8.)

Section IV**Referenced Forms**

Unless otherwise indicated, DA Forms are available on the Army Publishing Directorate (APD) Web site <http://www.apd.army.mil>; DD Forms are available on the Office of the Secretary of Defense (OSD) Web site <http://www.dtic.mil/whs/directives/infomgt/formsprogram.htm>.

AF Form 847

Recommendations for Change of Publication

DA Form 11-2

Internal Control Evaluation

DA Form 2028

Recommended Changes to Publications and Blank Forms

DA Form 7655

Armed Forces Eye and Vision Readiness Summary

DD Form 7A

Report of Treatment Furnished Pay Patients: Outpatient Treatment Furnished (Part B)

DOL Form CA-16

Authorization for Examination and/or Treatment Contact your Workers' Compensation unit for a copy of this form. (Available at the <http://www.dol.gov/owcp/dfec/regs/compliance/forms.htm>).

Appendix B**Listing of Eligibility Codes Used for Spectacle Request Transmission System Orders****B-1. General**

The SRTS is the ordering system used throughout the OFE.

B-2. Sites

Ordering sites must ensure the correct eligibility code from the list provided in this appendix is used when entering orders into the SRTS (see table B-1).

Table B-1
Spectacle Request Transmission System eligibility codes

Code	Description
A11	ARMY ACTIVE DUTY
A12	ARMY RESERVE
A14	ARMY CADET
A15	ARMY NATIONAL GUARD
A21	ARMY ROTC
A31	ARMY RETIRED
A32	ARMY PDRL
A36	ARMY FORMER POW
A41	ARMY DEP ACTIVE DUTY
A43	NOAA ACTIVE DUTY
B11	NOAA RETIRED
B32	NOAA PDRL
B36	NOAA FORMER POW
B41	NOAA DEP ACTIVE DUTY
B43	NOAA DEP RETIRED
C11	COAST GUARD ACTIVE DUTY
C12	COAST GUARD RESERVE
C14	COAST GUARD CADET
C21	COAST GUARD ROTC
C31	COAST GUARD RETIRED
C32	COAST GUARD PDRL
C36	COAST GUARD FORMER POW
C41	COAST GUARD DEP ACTIVE DUTY
C43	COAST GUARD DEP RETIRED
F11	AIR FORCE ACTIVE DUTY
F12	AIR FORCE RESERVE
F14	AIR FORCE CADET
F15	AIR FORCE NATIONAL GUARD
F21	AIR FORCE ROTC
F31	AIR FORCE RETIRED
F32	AIR FORCE PDRL
F36	AIR FORCE FORMER POW
F41	AIR FORCE DEP ACTIVE DUTY
F43	AIR FORCE DEP RETIRED
K32	OTHER PDRL
K36	OTHER FORMER POW
K51	STATE DEPT EMPLOYEE - OVERSEAS
K52	STATE DEPT DEPENDENT - OVERSEAS

**Table B-1
Spectacle Request Transmission System eligibility codes—Continued**

Code	Description
K53	OTHER FED AGENCY EMPLOYEE
K54	OTHER FED AGENCY DEPENDENT
K55	DOD REMOTE AREA EMPLOYEE - CONUS
K56	DOD REMOTE AREA DEPENDENT - CONUS
K57	DOD OCCUPATIONAL HEALTH
K59	OTHER EMPLOYEE & DEP (USO, RED CROSS)
K61	VA BENEFICIARY
K62	OFF WORKMAN'S COMP PROGRAM (OWCP)
K63	SERVICE HOME - OTHER THAN RET
K64	OTHER FEDERAL AGENCY
K65	CONTRACT EMPLOYEE
K66	FEDERAL PRISONER
K67	AMERICAN INDIAN, ALEUT, ESKIMO
K68	MICRONESIA, SAMOA, TRUST TERRITORY
K69	OTHER US GOVERNMENT BENEFICIARY
K71	IMET/SALES
K72	NATO MILITARY
K74	NON-NATO MILITARY
K76	FOREIGN CIVILIAN
K78	FOREIGN POW/INTERNEE
M11	MARINE ACTIVE DUTY
M12	MARINE RESERVE
M31	MARINE RETIRED
M32	MARINE PDRL
M36	MARINE FORMER POW
M41	MARINE DEP ACTIVE DUTY
M43	MARINE DEP RETIRED
N11	NAVY ACTIVE DUTY
N12	NAVY RESERVE
N14	NAVY CADET
N21	NAVY ROTC
N31	NAVY RETIRED
N32	NAVY PDRL
N36	NAVY FORMER POW
N41	NAVY DEP ACTIVE DUTY
N43	NAVY DEP RETIRED
P11	PHS ACTIVE DUTY
P12	PHS RESERVE
P31	PHS RETIRED
P32	PHS PDRL
P36	PHS FORMER POW
P41	PHS DEP ACTIVE DUTY

Table B-1
Spectacle Request Transmission System eligibility codes—Continued

Code	Description
P43	PHS DEP RETIRED

Appendix C

Internal Control Evaluation

C-1. Function

The function covered by this evaluation is Ophthalmic Services.

C-2. Purpose

The purpose of this evaluation is to assist personnel engaged in ophthalmic services in evaluating the key internal controls listed. It is not intended to cover all controls at all functional levels.

C-3. Instructions

Answers must be based on the actual testing of key internal controls (for example, direct observation, review of files or other documentation, analysis, sampling, simulation, interviews, other (explain)). Answers that indicate deficiencies must be explained and the corrective action identified in supporting documentation. These internal controls must be evaluated at least once every 3 years. Certification that the evaluation has been conducted must be accomplished on DA Form 11-2 (Internal Control Evaluation Certification).

C-4. Test questions

- a.* Are practices and procedures in place and operating to determine adherence to ophthalmic service standards established in pertinent DOD, Navy, Army, and Air Force regulations?
- b.* Are policies and procedures in place for managing, planning, organizing, directing, and controlling ophthalmic services?
- c.* Were new requirements for lenses, frames, or inserts coordinated through the Optical Fabrication Advisory Board (OFAB) and the Optical Fabrication Enterprise (OFE) Program Executor, Commanding Officer of the Naval Ophthalmic Support and Training Activity (NOSTRA)?
- d.* Are policies and procedures in place to ensure that only eligible personnel are issued the prescribed eyewear and in the correct quantity?
- e.* Are policies and procedures in place to ensure that only eligible personnel receive repair service for authorized eyewear?
- f.* Are there standard process outcome metrics applied to evaluate the issue and repair of eyewear as prescribed in paragraphs d and e?
- g.* Are there policies and procedures in place to continuously monitor and evaluate program costs?
- h.* Are quality assurance policies and procedures in place and metrics captured to ensure performance is within established parameters?
- i.* Are commanders, supervisors, and staff provided basic, specialized, and sustainment training that will enable them to properly execute their ophthalmic leadership and staff responsibilities?

C-5. Supersession

Not applicable.

C-6. Comments

Help make this a better tool for evaluating internal controls. Submit comments to The Surgeon General (DASG-HS), 7700 Arlington Boulevard, Falls Church, VA 22042-5143.

Glossary

Section I Abbreviations

AD

active duty

AFI

Air Force instruction

ANSI

American National Standards Institute

APO

Army/Air Force Post Office

AR

Army regulation

BUMED

Bureau of Medicine and Surgery

CONOPS

concept of operations

CONUS

continental United States

DA Pam

DA Pamphlet

DD

Department of Defense

DOD

Department of Defense

DODI

Department of Defense instruction

DOL

Department of Labor

DSN

defense switched network

FPO

field post office

IMET

International Military Education Training

MHS

Military Health System

mm

millimeter

MTF

medical treatment facility

NATO

North Atlantic Treaty Organization

NG

National Guard

OCS

operational contract support

OWCP

Office of Workers' Compensation Programs

PEO

program executive office

PFP

Partnership for Peace

PMI

protective mask insert

POW

Prisoner of War

RC

Reserve Component

ROTC

Reserve Officers' Training Corps

SRTS

Spectacle Request Transmission System

TBI

traumatic brain injury

TRICARE

tri-service medical care

USC

United States Code

USO

United Services Organization

VA

Veterans Administration

VIP

very important person

Section II**Terms****Civilian employee**

A person employed by the Federal Government and paid from appropriated or nonappropriated funds.

Continental United States

The contiguous 48 United States and the District of Columbia.

Dependents

The term “dependent,” with respect to a member or former member of a Uniformed Service, means—

- a.* the spouse;
- b.* the unremarried widow;
- c.* the unremarried widower;
- d.* a child who—
 - (1) has not attained the age of 21;
 - (2) has not attained the age of 23, is enrolled in a full-time course study at an institution of higher learning approved by the administering Secretary and is, or was at the time of the member’s or former member’s death, in fact dependent on the member or former member for over one-half of the child’s support; or
 - (3) is incapable of self-support because of a mental or physical incapacity that occurs while a dependent of a member or former member under clause (i) or (ii) and is, or was at the time of the member’s or former member’s death, in fact dependent on the member or former member for over one-half of the child’s support.
- e.* a parent or parent-in-law who is, or was at the time of the member’s or former member’s death, in fact dependent on them for over one-half of his support and residing in the household;
- f.* the unremarried former spouse of a member or former member who—
 - (1) on the date of the final decree of divorce, dissolution, or annulment, had been married to the member or former member for a period of at least 20 years during which period the member or former member performed at least 20 years of service which is creditable in determining that member’s eligibility for retired or retainer pay, or equivalent pay, and
 - (2) does not have medical coverage under an employer-sponsored health plan;
- g.* a person who—
 - (1) is the unremarried former spouse of a member or former member who performed at least 20 years of service which is creditable in determining the member or former member’s eligibility for retired or retainer pay, or equivalent pay, and on the date of the final decree of divorce, dissolution, or annulment before April 1, 1985, had been married to the member or former member for a period of at least 20 years, at least 15 of which, but less than 20 of which, were during the period of the member or former member performed service creditable in determining the member or former member’s eligibility for retired or retainer pay, and
 - (2) does not have medical coverage under an employer-sponsored health plan;
- h.* a person who would qualify as a dependent under clause (G) but for the fact that the date of the final decree of divorce, dissolution, annulment of the person is on or after April 1, 1985, except that the term does not include the person after the end of the one-year period beginning on the date of that final decree; and
- i.* an unmarried person who—
 - (1) is placed in the legal custody of the member or former member as a result of an order of a court of competent jurisdiction in the United States (or possession of the United States) for a period of at least 12 consecutive months;
 - (2) either—
 - (a)* has not attained the age of 21;
 - (b)* has not attained the age of 23 and is enrolled in a full-time course of study at an institution of higher learning approved by the administering Secretary; or
 - (c)* is incapable of self-support because of a mental or physical incapacity that occurred while the person was considered a dependent of the member or former member under this subparagraph pursuant to subclause (a) or (b);
 - (3) is dependent on the member or former member for over one-half of the person’s support;
 - (4) resides with the member or former member unless separated by the necessity of military service or to receive institutional care as a result of disability or incapacitation or under such other circumstances as the administering Secretary may by regulation prescribe; and
 - (5) is not dependent of a member or former member under any other paragraph (see 10 USC 1072 (2))

Medical treatment facility

A medical center, hospital, clinic, or other facility that is authorized to provide eye care.

Ophthalmic laboratory

A facility, activity, branch, section, unit, or team devoted to making prescription eyewear, including spectacles, protective mask inserts, and similar ocular devices.

Outside the United States

All areas exclusive of those specified for “United States” below.

Repair

Repair is limited to the replacement of lost or unserviceable screws, nose pieces, temples, or front. Replacement lenses only will not be provided.

Retired member of a uniformed service

A member or former member of a uniformed service who is entitled to retired or retainer pay.

Uniformed services

The Army, Navy, Marine Corps, Air Force, Coast Guard, Commissioned Corps of the Public Health Service, and the Commissioned Corps of the National Oceanic and Atmospheric Administration.

United States

The 50 States and the District of Columbia.

**Section III
Special Abbreviations and Terms****APEL**

Authorized Protective Eyewear List

BPE

ballistic protective eyewear

FOC

frame of choice

FT

flat top

ISEA

International Safety Equipment Association

LEP

laser eye protection

MCEP

military combat eye protection

NAVMED

Navy Medical Department

NAVMEDCOMINST

Naval Medical Command instruction

NOSTRA

Naval Ophthalmic Support and Training Activity

OFAB

Optical Fabrication Advisory Board

OFE

Optical Fabrication Enterprise

RHCA

Reciprocal Health Care Agreement

SEAL

sea, air, and land

SI

standard issue

UNCLASSIFIED

PIN 034983-000