



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
7700 ARLINGTON BOULEVARD
FALLS CHURCH VA 22042

IN REPLY REFER TO

BUMEDINST 1520.42B

BUMED-M00C

11 Jun 2021

BUMED INSTRUCTION 1520.42B

From: Chief, Bureau of Medicine and Surgery

Subj: APPLICATION GUIDANCE FOR OPERATIONAL MEDICAL OFFICER
PROFESSIONAL TRAINING

Ref: (a) SECNAVINST 6410.1A
(b) NAVMED P-117
(c) OPNAVINST 3710.37A
(d) SECNAVINST 1412.10A
(e) COMNAVSURFPAC/COMNAVSURFLANTINST 1412.8B

1. Purpose. To establish guidelines for submitting applications and administrative policies governing application for and assignment to subject training per references (a) through (e). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. BUMEDINST 1520.42A.

3. Scope and Applicability. This instruction applies to all ships and stations having medical department personnel as well as reserve component (RC) officers.

4. Responsibility. The Chief, Bureau of Medicine and Surgery (BUMED) is responsible for establishment of the application guidelines and administrative policies for flight surgeon (FS), aviation medical examiner (AME), aerospace medicine physician assistant (APA), undersea medical officer (UMO), undersea medical examiner (UME), surface force medical officer, and Fleet Marine medical officer training, collectively referred to as operational medical officer (OMO) training. Specialty leaders for aerospace, surface, undersea, and Fleet Marine Force (FMF) medicine are responsible for ensuring the accuracy and currency of the information provided to training applicants on the Naval Aerospace Medicine Institute (NAMI), Naval Undersea Medicine Institute (NUMI), Surface Warfare Medical Institute, and Field Medical Training Battalion (FMTB) Web sites.

5. Policy. All applicants for OMO training must use the procedures contained in this instruction to request such training. FS, AME, and APA training applications are reviewed at NAMI. UMO and UME training applications are reviewed at NUMI. Surface force medical officer training applications are reviewed by the surface medicine specialty leader. Fleet Marine medical officer training applications are reviewed by the FMF specialty leader. Selection will occur concurrently with the Joint Graduate Medical Education Selection Board (JGMESB), but the selection is not part of nor governed by the JGMESB. In each case, the reviewing authority takes into consideration the overall needs of the Navy, as well as the applicant's academic background, motivation, professional aptitude, experience, and physical qualifications. Navy medical department policy requires graduates of the OMO courses serve in an active duty

operational assignment for a minimum of 2 years following completion of training, unless a shorter tour of duty is dictated by Navy Personnel Command policy. FS, AME, and APA graduates from the RC must remain credentialed and serve in a RC FS billet for a 3-year tour after completion of training. Participants in the Armed Forces Health Professions Scholarship Program and graduates of the Uniformed Services University of the Health Sciences may discharge their active duty obligations concurrently with this period of training.

6. FS and APA Training. NAMI conducts formal training leading to designation as a FS or APA. The course is approximately 6 months long. Classes convene in July, September, and November of each year. RC medical officers may complete the aeromedical course over the course of 1 year with the curriculum broken down into one to three separate training periods. If accepted for training, contact the Director of Academics at NAMI for more information at <https://www.med.navy.mil/sites/nmotc/nami/academics/FSApply/Pages/default.aspx>.

7. AME Training. NAMI conducts formal training leading to designation as an AME. The course is approximately 8 weeks long. Training opportunities typically mirror those of the FS and APA training schedule. AME graduates will be assigned to specific billets in areas of high aviation demand to provide flight physical examinations, submit aviation medical waivers, and may be further utilized per reference (a). The duration of assignment is typically 3 years with the opportunity to apply for graduate medical training after a 2-year minimum utilization tour. Medical commands can also request training for physicians who they have determined require the skill set to enhance clinic capabilities. For additional information, visit <https://www.med.navy.mil/sites/nmotc/nami/academics/Pages/WelcomeAboard.aspx>.

8. UMO Training. NUMI conducts UMO candidate (UMOC) training. The course is approximately 23 weeks long. Classes convene on the first working day in July and January. Each class is conducted in three phases. For additional information, visit <https://www.med.navy.mil/sites/nmotc/numi/Pages/UMOC.aspx>.

a. Phase one takes place at NUMI and includes training in radiation health and intensive physical training in preparation for dive school. In order to continue to phase two, UMOCs must pass the Navy Diver Physical Screening Test by the end of phase one. The specific requirements are described in the MILPERSMAN article 1220-410.

b. During phase two, UMOCs are on temporary additional duty to Naval Diving and Salvage Training Center in Panama City, Florida. Here they receive their primary dive medicine training, as well as their qualification as a Navy self-contained underwater breathing apparatus diver and familiarization training with a variety of diving rigs used by military divers.

c. UMOCs return to NUMI for phase three of training where they receive training in clinical hyperbaric medicine, operational medicine, radiation casualty response, and special duty physicals. UMOCs must pass a comprehensive radiation health exam and an oral board at the end of the course before graduating.

9. UME Training. NUMI conducts formal training leading to designation as a UME. The course is approximately 23 weeks long. Training opportunities typically mirror those of the UMO academic year schedule. Training opportunities are granted to those physicians who are not UMOs, but have been detailed to fill UMO billets in areas of high undersea medicine demand. UME graduates will be assigned to specific billets to provide dive physical examinations, submit dive medical waivers, and other undersea medical functions. The duration of assignment is usually 3 years with the opportunity to apply for graduate medical training after a 2-year minimum utilization tour. Medical commands can also request this training for physicians who they have determined require the skill set to enhance clinic capabilities.

10. Fleet Marine Medical Officer Training. FMTB-West and FMTB-East conduct formal training leading to designation as a Fleet Marine medical officer. The course is available for any Navy physician who can pass an operational screening examination. Fleet Marine medical officer graduates will be assigned to specific billets serving with the FMF. The duration of assignment is usually 2 years. For additional information, visit <https://www.trngcmd.marines.mil/Units/West/FMTB-W/FMSO/> or <https://www.trngcmd.marines.mil/Units/South-Atlantic/FMTB-E/Students/Welcome/FMSO/>.

11. Surface Force Medical Officer Training. Surface Warfare Medical Institute conducts formal training leading to designation as a surface force medical officer. The course is available for any Navy physician who can pass an operational screening examination. Surface force medical officer graduates will be assigned to specific billets serving with the surface force. The duration of assignment is usually 2 years. For additional information, visit <https://www.med.navy.mil/sites/nmotc/swmi/Pages/SWMDOIC.aspx>.

12. Class Assignments. Medical Officer Assignments, Navy Personnel Command (PERS-4415) details selected Medical Corps and Medical Service Corps officers to specific classes. The BUMED Reserve Affairs Officer, Medical Corps (BUMED-M00C1) details selected RC Medical Corps officers to specific classes.

13. Submission of Applications

a. FS, AME, and APA Applications. Submit all applications for assignment by following the information and sample letters of application format found at <https://www.med.navy.mil/sites/nmotc/nami/academics/FSApply/Pages/default.aspx>.

b. UMO and UME Applications. Prerequisites, required documents, and application procedures are listed on the NUMI Web site at <https://www.med.navy.mil/sites/nmotc/numi/UMOApply/Pages/default.aspx>.

c. Fleet Marine Medical Officer and Surface Force Medical Officer Applications. Prerequisites, required documents, and application procedures are detailed in paragraphs 14 and 15.

d. Active duty and RC applicants (including non-intern, intern, and scholarship students in a civilian internship) must apply via the appropriate chain of command (or program director for civilian program applicants) directly to:

(1) FS, AME, and APA. NAMI (Code 53AH) via e-mail (preferred), mail, or fax to: Officer in Charge, Naval Aerospace Medical Institute, Attn: Code 53AH, 340 Hulse Road, Pensacola, FL 32508-1092. The e-mail address and fax number can be found at <http://www.med.navy.mil/sites/nmotc/nami/Pages/default.aspx>.

(2) UMO and UME. Undersea Medicine Specialty Leader, via e-mail to usn.new-london.navmedotcnumict.list.numi-umoc@mail.mil.

(3) Fleet Marine Medical Officer. FMF Specialty Leader, via e-mail to HQMC_Medical@usmc.mil.

(4) Surface Force Medical Officer. Surface Medicine Specialty Leader, via e-mail to usn.ncr.bumedfchva.mbx.surface-force-med@mail.mil.

e. Civilian applicants must apply through a Navy recruiter who will forward the application for training and commissioning to: Commander, Navy Recruiting Command (Code 32), 5720 Integrity Drive, Millington, TN 38054. Commander, Navy Recruiting Command forwards the application packages to Corps Chiefs (BUMED-M00C) for professional review and processing with concurrence from the relevant specialty leader (for UMO, UME, surface force medical officer, or Fleet Marine medical officer), or NAMI (Code 53AH, for FS or AME). The NAMI APA program is currently closed to civilian applicants.

(1) Civilian applicants may make accession to the Navy contingent upon acceptance into their desired training curriculum.

(2) Accession to the Navy will then presume approval for training with concurrence from the relevant Medical Corps specialty leader or the physician assistant (PA) specialty leader for APA training, based on the needs of the naval service and training availability.

f. Medical department officers from the other Uniformed Services must submit applications through their parent Service's chain of command to BUMED-M00C via the relevant specialty leader (for UMO, UME, surface force medical officer, or Fleet Marine medical officer) or NAMI (Code 53AH, for FS, AME, or APA). The NAMI APA program is currently closed to civilian applicants.

g. International military medical officer students must apply through the appropriate diplomatic offices under the Security Assistance Training Program. The NAMI APA program is currently closed to international military applicants.

14. Application Content and Submission Procedures

a. Student FS, AME, and APA Course Application. Applications can be scanned and e-mailed via encrypted e-mail. Please contact NAMI to determine what compatible system to use. The mailing address is: Officer in Charge, Naval Aerospace Medical Institute, Attn: Code 53AH, 340 Hulse Road, Pensacola, FL 32508-1092. Refer to <https://www.med.navy.mil/sites/nmotc/nami/academics/FSApply/Pages/default.aspx> for the appropriate e-mail, fax number, application dates, checklist, and deadlines worksheet. Applications must contain:

(1) NAVMED 1520/21 Demographic Information.

(2) NAVMED 1520/18 Operational Medical Officer Recommendation. For RC Medical Corps or Medical Service Corps officers, this form may be submitted by a hospital chief medical officer or executive officer, a current supervisor of the applicant (subject matter expert), or current commanding officer of the RC member's chain of command to which the applicant belongs and who has professional knowledge of the applicant.

(3) Curriculum Vitae. Any format is acceptable.

(4) A brief statement by the applicant stating his or her reasons for wanting to become a FS, AME, or APA; and comments on interest in aviation, prior service, any previous flight experience, ability to swim a mile, and general level of physical fitness.

(5) Command endorsement (active duty applicants only). In the case of interns, the endorsement may simply state, "Forwarded, recommending approval," or "Forwarded, not recommending approval," unless the commanding officer desires to add substantively to the endorsement. APA applications will require specialty leader endorsement in addition to command endorsement.

(6) A letter of recommendation, preferably by a designated FS (for FS applicants), AME (for AME applicants), or APA (for APA applicants) who can comment on the applicant's potential for aerospace medicine training.

(7) Complete student FS, AME, or APA applicant aeromedical physical examination performed by an aerospace medicine provider per reference (b), Manual of the Medical Department, chapter 15, article 15-65. DD Form 2807-1 Report of Medical History, DD Form 2808 Report of Medical Examination, and SF 507 Medical Record will be submitted via the Aeromedical Electronic Resource Office. Anthropometric measurements will be taken per reference (c) by a certified evaluator, recorded in the Naval Aviation Anthropometric Compatibility Assessment (NAACA) system, and submitted as the NAACA report with the flight physical.

(a) NAMI will evaluate each applicant's physical qualifications and aeronautical adaptability for duty involving flying as a student FS or APA. The physical examination package is ideally endorsed by NAMI at the end of September. It is imperative interns have their physical examinations completed and examining FS or AME submit the completed physical examination packages to provide for adequate processing time so they can be endorsed prior to the JGMESB.

(b) Any physical examination that recommends a waiver will be conducted per the Aeromedical Reference and Waiver Guide, which can be accessed at <https://www.med.navy.mil/sites/nmotc/nami/Pages/default.aspx>.

(c) It is strongly recommended that inbound interns stationed at medical treatment facilities (MTFs) have their qualifying student naval FS or AME applicant physical exam completed early during their internship orientation.

(d) Civilian deferred interns may not be located close to a clinic that has a FS or AME who can complete the student FS or AME applicant physical exam and any necessary waiver request. Civilian deferred interns are encouraged to contact the BUMED-M95 Aerospace Medicine Programs (BUMED-95) at (703) 681-9323. BUMED-M95 will assist civilian deferred interns with scheduling the student FS or AME applicant physical exam. RC medical officers are encouraged to contact Commander, Naval Air Force Reserve (COMNAVAIRFORES) Force Surgeon at (619) 545-5029 if assistance with performing a flight physical is needed. The completed student FS or AME aeromedical physical examination performed by a designated FS or AME, DD Form 2807-1, DD Form 2808, and SF 507, along with any approved waiver of physical standards must be completed and approved via NAMI through the Aeromedical Electronic Resource Office for the RC student application to be reviewed. RC student FS or AME applications will not be approved if a complete flight physical has not been submitted and approved on the prospective applicant.

(8) Student FSs, AMEs, and APAs must have a current Advanced Trauma Life Support® certification prior to commencement of training that will remain valid for 2 years upon training completion.

(9) FS and AME applicants are encouraged to contact the NAMI FS applications coordinator via e-mail at usn.pensacola.navmedotcnaefl.list.nami-fsappcoord@mail.mil. The telephone numbers can be accessed at <https://www.med.navy.mil/sites/nmotc/nami/academics/Pages/PointofContact.aspx>.

(10) RC applicants are encouraged to contact the NAMI FS applications coordinator via e-mail at usn.pensacola.navmedotcnaefl.list.nami-fsappcoord@mail.mil or (850) 452-3345.

(11) RC applicants are also encouraged to contact the COMNAVAIRFORES Force Surgeon at (619) 545-5029 for more information.

(12) APA applicants are encouraged to contact the NAMI APA applications coordinator via e-mail at usn.pensacola.navmedotcnaefl.list.nami-apa-coord@mail.mil. The telephone numbers can be found at <http://www.med.navy.mil/sites/nmotc/nami/academics/Pages/PointofContact.aspx>.

b. UMO and UME Candidate Applications. Applications must be submitted directly to the undersea medicine specialty leader via encrypted e-mail at usn.new-london.navmedotcnumict.list.numi-umoc@mail.mil. Refer to <https://www.med.navy.mil/sites/nmotc/numi/UMOApply/Pages/default.aspx> for the prerequisites, application process, and contact information. The application package consists of:

- (1) NAVMED 1520/18.
- (2) NAVMED 1520/21.
- (3) Curriculum Vitae. Any format is acceptable.
- (4) A brief statement by the applicant stating his or her reasons for wanting to enter the field of undersea medicine.
- (5) Command endorsement (active duty applicants only). In the case of interns, the endorsement may simply state, "Forwarded, recommending approval," or "Forwarded, not recommending approval," unless the commanding officer desires to add substantively to the endorsement.
- (6) Two letters of recommendation. One should be from a UMO or UME who can comment on the applicant's potential for training and service in the community. A letter from a supervisor or peer with knowledge of the applicant and their potential for success as a UMO or UME is helpful.
- (7) All applicants other than interns will submit their last three fitness reports with the social security numbers redacted.
- (8) Complete a diving and submarine duty physical examination, per reference (b), Manual of the Medical Department, chapter 15, articles 15-102 and 15-106.
 - (a) Any physical examination that identifies a disqualifying condition and recommends a waiver of the physical standards must be accompanied by the appropriate specialty evaluation and supporting documentation.
 - (b) Waiver requests must be submitted via the electronic special duty waiver system as early as possible, but no later than the deadline for application submission (see the application checklist on the NUMI Web page).

(c) All laboratory test results and ancillary study findings will be recorded on the DD Form 2808. Block 15c must be marked “other” with submarine and diving duty entered in block 44.

(9) Whenever possible, a hyperbaric pressure test should be performed to 60 feet of sea water and documented on the NAVMED 6150/2 Special Duty Medical Abstract. If a pressure test cannot be performed, it may be completed at NUMI.

(10) Applicants must submit results of a Diver Physical Screening Test: 500 yard swim, push-ups, curl-ups, pull-ups, and a 1.5 mile run. The test must be administered by a Navy diver, UMO, or UME.

(11) Applicants may contact the NUMI UMOC course coordinator to verify their application is complete. Current contact information can be found at <https://www.med.navy.mil/sites/nmotc/numi/UMOApply/Pages/default.aspx>.

c. Fleet Marine Medical Officer Application. Applications can be scanned and e-mailed via encrypted e-mail. Please contact Headquarters, United States Marine Corps (HQMC) Health Services at HQMC_Medical@usmc.mil to determine what compatible system to use. The mailing address is: Office of The Medical Officer of the Marine Corps, HQMC, Health Services, 701 S. Courthouse Rd., Bldg. 12, Suite 1J060, Arlington, VA 22204-2460. Applications must contain:

(1) NAVMED 1520/21.

(2) NAVMED 1520/18. For RC Medical Corps or Medical Service Corps officers, this form may be submitted by a hospital chief medical officer or executive officer, a current supervisor of the applicant (subject matter expert), or current commanding officer of the RC member’s chain of command to which the applicant belongs and who has professional knowledge of the applicant.

(3) Curriculum Vitae. Any format is acceptable.

(4) A brief statement by the applicant stating his or her reasons for wanting to become a Fleet Marine medical officer, including comment on prior service and the applicant’s general level of physical fitness.

(5) Command endorsement (active duty applicants only). In the case of interns, the endorsement may simply state, “Forwarded, recommending approval,” or “Forwarded, not recommending approval,” unless the commanding officer desires to add substantively to the endorsement.

(6) Fleet Marine medical officer applicants must have a current Advanced Trauma Life Support® certification prior to commencement of training that will remain valid for 2 years upon training completion.

(7) Fleet Marine medical officer applicants are encouraged to contact the FMF specialty leader for additional information.

d. Surface Force Medical Officer Candidate Applications. Applications must be submitted directly to the surface medicine specialty leader via encrypted e-mail at usn.ncr.bumedfchva.mbx.surface-force-med@mail.mil. The application package consists of:

(1) NAVMED 1520/21.

(2) NAVMED 1520/18.

(3) Curriculum Vitae. Any format is acceptable.

(4) A brief statement by the applicant stating his or her reasons for wanting to become a surface force medical officer, including comment on prior service and the applicant's general level of physical fitness.

(5) Command endorsement may simply state, "Forwarded, recommending approval," or "Forwarded, not recommending approval," unless the commanding officer desires to add substantively to the endorsement.

(6) Letter of recommendation should be from an officer with current or past surface force experience as evidenced by surface warfare medical department officer qualification.

(7) Applicants will submit their last three fitness reports with the social security numbers redacted.

(8) Candidate surface force medical officers must have a current Advanced Trauma Life Support® certification prior to commencement of training that will remain valid for 2 years upon training completion.

(9) Surface force medical officer applicants are encouraged to contact the surface medicine specialty leader for additional information.

15. Application Deadline

a. FS, AME, and APA Applicants. For interns applying for FS, AME, and APA applicants, the fully completed student FS, AME, or APA training application packet, including any ancillary consultations, must be e-mailed or postmarked by the deadline for submitting JGMESB supporting documents and sent to NAMI (Code 53AH). RC applicants must also contact COMNAVAIRFORES Force Surgeon at (619) 545-5029 when applications are being submitted to NAMI. Intern FS, AME, and APA applicants are strongly encouraged to e-mail or call the respective program secretary well before the respective application deadline to verify their application is complete and that no follow-up studies or documentation are required. Non-intern

candidates may submit applications at any time, after consultation with their detailer, their specialty leader, and the flight surgery specialty leader, but applications coinciding with the JGMESB are preferred.

b. UMO and UME Applicants. Deadlines will follow the JGMESB timeline. Interns applying for UMO or UME training must have their applications received by NUMI no later than the deadline for submitting JGMESB supporting documents. Non-intern candidates may submit applications at any time, after consultation with their detailer, their specialty leader, and the undersea medicine specialty leader, but applications coinciding with the JGMESB are preferred.

c. Fleet Marine Medical Officer Applicants. Deadlines will follow the JGMESB timeline. Interns applying for Fleet Marine medical officer training must have their applications received by the FMF specialty leader no later than the deadline for submitting JGMESB supporting documents. Non-intern candidates may submit applications at any time, after consultation with their detailer, their specialty leader, and the FMF specialty leader, but applications coinciding with the JGMESB are preferred.

d. Surface Force Medical Officer Applicants. Deadlines will follow the JGMESB timeline. Interns applying for surface force medical officer training must have their applications received by the surface medicine specialty leader no later than the deadline for submitting JGMESB supporting documents. Non-intern candidates may submit applications at any time, after consultation with their detailer, their specialty leader, and the surface medicine specialty leader, but applications coinciding with the JGMESB are preferred.

16. Selection, Applicant Notification, and Applicant Declaration of Intention to Accept Training

a. The OMO Selection Committees will meet before the JGMESB and will make final recommendations for selection for training through a formal review process to the members of the JGMESB, who will also serve as the members of the selection board for OMO training. Applicants who are otherwise qualified for the respective programs, but are not selected, are placed on an alternate list. If a selected applicant chooses not to accept their position for training, then the highest ranked candidate from the alternate list will be selected and offered a training position.

b. For APA applicants, the PA specialty leader will officially endorse APA applicants for consideration by the APA selection committee at NAMI through a formal review process in late November or early December. Applicants who are otherwise qualified for the respective programs, but are not selected, are placed on an alternate list. If a selected applicant chooses not to accept their selection for training, a candidate from the alternate list will be selected and offered a training position.

c. All OMO applicants will have access to selection results by contacting NAMI (Code 53AH) (for FS or AME), the relevant specialty leader (for UMO, UME, surface force medical officer, and Fleet Marine medical officer), or their local MTF graduate medical education (GME) office.

d. The GME office at each training hospital will be notified of selections by message on or about the same date that the JGMESB results are released. The GME office will notify interns of their status (i.e., selected, alternate, or non-selection status).

e. All APA applicants will have access to their selection status by contacting NAMI (Code 53AH) or the NAMI APA application coordinator.

f. The NAMI APA application coordinator will notify APA applicants of their status (i.e., selected, alternate, or non-selection status).

g. Applicants will notify NAMI, Director of Academics (for FS, AME, and APA), the relevant specialty leader (for UMO, UME, surface force medical officer, and Fleet Marine medical officer), and PERS-4415 of their decision to accept or decline training.

(1) The deadline to accept training is the same as the JGMESB acceptance deadline. Applicants selected for FS, AME, or APA training must notify the Director of Academics at NAMI of their decision to either accept or decline FS or AME training by this deadline. RC applicants have 2 weeks to notify the director of academics of their decision to accept or decline FS or AME training once notified of their selection. They also must notify the COMNAVAIRFORES Force Surgeon at (619) 545-5029. The e-mail address and telephone number for the director can be found at <http://www.med.navy.mil/sites/nmote/nami/academics/Pages/PointofContact.aspx>.

(2) Applicants selected for UMO, UME, Fleet Marine medical officer, and surface force medical officer training must notify the appropriate specialty leader per JGMESB deadlines of their decision to accept or decline training.

(3) All intern applicants selected for OMO training must officially notify PERS-4415 of their decision to accept or decline training. All non-interns selected for OMO training must also officially notify their respective detailer according to their specialty.

(4) All applicants selected for APA training must officially notify the PA detailer (PERS-4415) of their decision to accept or decline training via e-mail. Failure to notify PERS-4415 or the appropriate office at NAMI (Code 53AH) (for APA) by the required deadline may result in the loss of the training opportunity.

(5) Individuals selected for more than one training program may accept only one program. Acceptance of an OMO program will result in forfeiture of designation as a selectee or alternate for any other GME or operational training program to which an applicant may have applied. Failure to notify PERS-4415 or the appropriate point of contact by the required deadline may result in the loss of the training opportunity. Selected applicants who commit misconduct, fail to remain within physical standards, or fail to meet academic standards may lose their training billet or be disenrolled from the program if training has begun.

h. RC student FS applications will be reviewed by a board consisting of the COMNAVAIR-FORES Force Surgeon, NAMI Director of Academics, and the Navy Reserve FS specialty leader, and will make final recommendations for the selection for training through a formal review process. Pending funding availability for that year, each year one RC medical officer will be selected for the 26-week aeromedical course. In each case, the reviewing authority takes into consideration the overall needs of the naval service and the funding available for that year. No guarantee is made that a RC student FS applicant will be selected for training each year. Applicants who are otherwise qualified for the respective programs, but not selected, are placed on an alternate list. If a selected applicant chooses not to accept his or her selection for training, a candidate from the alternate list will be selected and offered a training position.

17. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the Department of the Navy Directorate for Administration, Logistics, and Operations, Directives and Records Management Division program office.

18. Review and Effective Date. Per OPNAVINST 5215.17A, BUMED-M00C will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

19. Forms

a. The SF form and DD forms listed are available at <https://www.med.navy.mil/sites/nmotc/nami/arwg/pages/forms.aspx>

(1) SF 507 Medical Record.

(2) DD Form 2807-1 Report of Medical History.

(3) DD Form 2808 Report of Medical Examination.

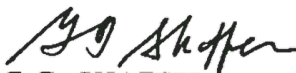
b. The Anthropometric Data Measurement Record is available electronically within the NAACA system, which has controlled access. Please contact a certified evaluator within the nearest aviation medicine department.

c. The NAVMED forms listed are available at <https://forms.documentservices.dla.mil/order/>.

(1) NAVMED 1520/21 Demographic Information.

(2) NAVMED 1520/18 Operational Medical Officer Recommendation.

(3) NAVMED 6150/2 Special Duty Medical Abstract.


G. D. SHAFFER
Acting

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Navy Medicine Web site, <http://www.med.navy.mil/directives/Pages/BUMEDInstructions.aspx>