



UNITED STATES
NAVAL HOSPITAL
OKINAWA, JAPAN



WELCOME ABOARD GUIDE
Important Information for Newcomers-2019

U.S. NAVAL HOSPITAL OKINAWA, JAPAN
BUILDING 960, CAMP FOSTER
www.med.navy.mil/sites/nhoki



DEPARTMENT OF THE NAVY

U.S. NAVAL HOSPITAL
OKINAWA JAPAN
PSC 482 BOX 1
FPO AP 96362-1600

IN REPLY REFER TO
1740
Ser 00F0/00005
23 JUL 2019

From: Commanding Officer, U.S. Naval Hospital Okinawa, Japan

Subj: WELCOME ABOARD LETTER

1. *Okinawa he yokoso*. Let me be one of the first to welcome you to U.S. Naval Hospital Okinawa, Japan. I look forward to meeting you as you begin your tour at Navy Medicine's largest overseas military treatment facility. We provide care to over 47,000 personnel on Okinawa and nearly 189,000 in the Western Pacific region. You are joining an exciting command with a prestigious history.

2. Our mission is to "enable readiness and wellness while providing safe, accessible, high-quality, patient-centered care." We do this at our main hospital, located on Camp Foster, and at six branch medical clinics located on other U.S. Marine Corps Bases on Okinawa. Our diverse staff of over 1,400 officers, enlisted, and civilians work in a multitude of specialties.

3. Before you arrive, I would like to introduce you to the three strategic priorities of U.S. Naval Hospital Okinawa:

a. Get our people ready to respond. Develop medical professionals who are mentally, physically and ethically prepared to react to critical situations with toughness and resilience, while we cultivate dynamic partnerships with the host nation in preparation for operations with our allies.

b. Get the warfighters ready to respond. Provide superior health and healthcare for the island's warfighters and their families through inventive and efficient means, as well as timely disposition and tracking for the sick or injured.

c. Get the hospital ready to respond. Be ready to take casualties at any time - as a fully accredited, IG compliant, agile institution driven toward innovation, reliability and continual improvement.

4. I firmly believe if we keep the tenets of mission accomplishment, taking care of our people, and professionalism in the forefront of our daily activities, we will be successful in achieving those priorities.

5. I look forward to having you as a member of the staff and working with you in the future. Your assigned sponsor will assist you in your transition to Okinawa. However, should you need additional support, please contact the staff of the Human Resources Department at usn.butler.navhospokinawaja.mesg.nhoki-hrdstaff@mail.mil or DSN: 315-646-7538/COMM: 011-81-98-970-7538. Additionally, if your family needs any assistance or has questions, a great place to start is by contacting our Command Ombudsmen who can provide guidance on a wide variety of topics. Our Command Ombudsmen can be reached at NHOKIOmbudsman@gmail.com.

A handwritten signature in black ink, appearing to read "D. C. Krulak", is positioned above the printed name.

D. C. KRULAK



COMMAND MASTER CHIEF
U.S. Naval Hospital Okinawa, Japan
PSC 482 Box 2560
FPO AP 96362-2500



Shipmate,

Congratulations on your orders to United States Naval Hospital Okinawa, Japan and welcome onboard! You are about to embark on an exciting tour of duty in the fast paced SEVENTH Fleet area of operations. United States Naval Hospital Okinawa, Japan is part of the Forward Deployed Naval Force (FDNF) in Okinawa, Japan.

As the Command Master Chief, please allow me to assist you in ensuring a successful transition to your new home in Okinawa, Japan. You can find information about the Okinawa area posted on www.mccsokinawa.com.

If you have not been contacted by your sponsor, my email is earl.johnson1.mil@mail.mil. Additionally, you will receive a Naval Message from the command with some important information on making the transition to your new overseas duty location.

As your Command Master Chief, my goal is to ensure that you and your family are well taken care of. Proactive engagement with your sponsor and our Command Ombudsman team of Kelly Rockwood, Aya Espiritu, and Hikaru Gray at NHOkOmbudsman@gmail.com can solve many issues and concerns before you arrive, paving the way for a smooth transition. I also recommend downloading the

Once you report, we will ensure you receive an effective Newcomer's Orientation Welcome Aboard (NOWA) brief, indoctrination, assignment of a mentor, and the opportunity to immediately apply your specific skill sets to United States Naval Hospital Okinawa, Japan. Welcome aboard! We look forward to working with you!

Sincerely,

/s/

E. JOHNSON
CMDMCM (SW/AW), USN
COMMAND MASTER CHIEF

U.S. NAVAL HOSPITAL OKINAWA, JAPAN
PSC 482 FPO, AP 96362

Dear Service Members and Families,

Welcome aboard to U.S. Naval Hospital Okinawa, Japan! As your Command Ombudsmen, it is our pleasure to be one of the first to say *Konnichiwa, Yōkoso* (“Hello, Welcome” in Japanese) or *Mensōre* as our Okinawan neighbors say. Bordered by the Pacific Ocean and the East China Sea, U.S. Naval Hospital Okinawa, Japan is the Navy’s largest overseas hospital which serves patients stationed across the Western Pacific. Additionally, U.S. Naval Hospital Okinawa, Japan takes great pride in our support for all our families and staff.

If you are not familiar with the Navy’s Family Ombudsman Program, the Ombudsman is a volunteer that works directly for the Commanding Officer, Executive Officer, and Command Master Chief as a liaison to relay information to you. We also serve as your family’s voice in command matters. We are professionally trained as information and referral specialists, and strive to help you find the information you need, when you need it. Our mission statement is to serve you with the highest standards of professionalism, patience, reliability, and confidentiality.

For many, this may be your first overseas tour and you may be feeling apprehensive about being so far away from home, and having to adapt to a foreign country and way of life. We assure you, our Okinawa community is ready to welcome you. During your tour on Okinawa, we encourage you to join in the many activities that the island community has to offer. We have information on the many aspects of Okinawa, as well as resources on military and family life. Plus, you will find Okinawa, as well as all of Japan, has a rich culture for you to get out and enjoy while you are stationed here. We invite you to come in and talk to us whenever you would like. We are located conveniently on the first floor of U.S. Naval Hospital Okinawa, Japan between Subway and Chapel Services, room 1W0106.

We are here to serve you and make your time on Okinawa as comfortable as possible. For all of our unaccompanied service members, whose families are all back in the states or elsewhere, please know that we are here for you as well. Whether you have family or not, do not hesitate to contact us with whatever you need as we will connect you to the right resources. We can be reached by email at nhokiombudsman@gmail.com. Welcome Aboard!

Sincerely,

The U.S. Naval Hospital Okinawa, Japan
Ombudsman Team

/s/

Mrs. Kelly Rockwood
Mrs. Aya Espiritu
Mrs. Hikaru Gray



MYNAVY FAMILY MOBILE APPLICATION

MyNavy Family mobile application is the first tool by the U.S. Navy developed for Navy spouses and Sailors' families that combines authoritative information from about two dozen websites into a single, convenient application.

Available information and resources cover a wide variety of topics within the following categories:

- New Spouse
- Mentorship & Networking
- Employment & Adult Education
- Family Financial Planning
- Parenthood
- Special Needs Family Support
- Moving & Relocation

- Service Member Deployment
- Emotional Support Services
- Recreation, Lodging, Shopping & Travel
- Family Emergencies
- Transition & Retirement
- Parents & Family Members of Sailors
- Survivor's Resources

The app is part of a larger effort by the Navy to improve the experiences of spouses and families in order to promote strong Navy families and support them in every way possible. Download the app today! MyNavy Family mobile app is available for Apple iOS and Google Android devices at <https://www.applocker.navy.mil/>.

WELCOME ABOARD GUIDE: IMPORTANT INFORMATION FOR NEWCOMERS
UPDATED: 28 NOVEMBER 2019

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1. RELOCATION ASSISTANCE

Web addresses for relocation related information are located on:

- The MCCS Okinawa webpage: www.mccsokinawa.com/welcomeboard/
- The MCB Camp S. D. Butler on the Military Installations application located on the MilitaryOneSource website: www.militaryonesource.mil

2. PCS ORDERS

Service members should review the permanent change of station orders to ensure awareness and understanding of all applicable entitlements to include current household goods weight restrictions and allowances, military pay and allowances, local housing policies, Government of Japan pet importation regulations and additional information as may be necessary on a case-by-case basis, immediately upon receipt. In addition, they should revise their military orders to ensure details regarding family members are up-to-date and accurate prior to separating from his or her detaching command. Also, saving electronic copies of important documents (i.e. PCS orders, Area Clearance/Dependent Entry Approval) is highly recommended since the member will need these documents when checking in.

3. MILITARY ID, PASSPORTS & RE-ENTRY STAMPS (revised April 2015)

Inbound service members should verify that all their documents are up to date and all IDs are valid at the time of departure. Name and initials should match on all identification. All dependents, regardless of age, must have a passport. Dependents 10 years of age or older must also possess a valid military ID. Failure to provide these documents could result in not being able to board the Patriot Express flight.

All family members must have a passport before departing to Okinawa. The JTR states that military family members rate are authorized no-fee passports. More information can be obtained at the designated passport agent, IPAC Office or <http://travel.state.gov/content/travel/english.html> .

Family members may also travel with their tourist passport. No matter what passport they use, they must have military orders and Area Clearance/Dependent Entry Approval with them.

Service members can travel to Japan with original orders and military I.D. However, it is highly recommended that they obtain a tourist passport, especially if they plan on traveling during their tour in Japan.

No-fee passports should not be used when visiting other countries for leisure travel. No-fee passports are intended for official business only (from the United States and back). Service members are also highly encouraged to obtain a passport before departing to Okinawa.

Foreign-born spouses Dependents who are not U.S. citizens may not receive do not rate a no-fee passport until they become a U.S. Citizen. A dependent who is not a U.S. citizen must travel to Japan with their original passport issued by their country of citizenship. If the foreign-born spouse non-U.S. citizen dependent is not a Japanese citizen, they will need to check with the Japanese Embassy/Consulate to find out the entry/visa requirements for citizens of the country of their passport they hold.

They Non-U.S. citizen dependents should also contact the U.S. Immigration and Naturalization Services and inquire about their immigration status just in case they have to return to the United States after coming to Japan. If they have received their Residency/Green Card or permanent visa to stay in the U.S., they should not have any issues returning.

As soon as possible after arrival on Okinawa, DoD Civilian employees and active duty/civilian dependent family members (including Active Duty dependents) are REQUIRED to obtain a Multiple Exit/Re-entry Permit stamp in their passport to ensure exit from and reentry to Japan without problems. The Multiple Exit/Re-entry Permit stamp for passports are issued by most the Installation Personnel Administrative Centers (IPAC) on Camp Foster, the Personnel Support Detachment (PSD) on Kadena Air Base and by the MCB PMO Customs Office during normal working hours. Military Orders (military) or Letter of Employment (civilian) along with the passport(s) are required for get to receive permit stamps at IPAC or PMO Customs.

4. ELECTRONIC WELCOME ABOARD PACKAGE

Access Electronic Welcome Aboard Package (EWAP) to obtain more information at:
<http://www.mccsokinawa.com/welcomeaboard/>

The EWAP contains helpful information pertaining to Newcomers' Orientation, Housing process, BEQ/BOQ/TLA policies, Pet Booklet, etc.

5. OVERSEAS SUITABILITY SCREENING (OSS) FOR FAMILY MEMBERS

Upon receipt of PCS orders to Okinawa, service members with accompanied orders must start the OSS process for ALL family member(s). This process involves medical, dental and educational screenings which will identify if the family member(s) has any special needs on these areas and if the US Naval Hospital Okinawa will have the resources to service them during their tour on Okinawa.

The service member's losing command, the area Suitability/Overseas Screening Coordinator or the nearest Medical Treatment Facility can provide information about the OSS process. For an overview of the OSS process and a list of required documents/forms to be completed can be found at the Okinawa Naval Hospital website located at:

<http://www.med.navy.mil/sites/nhoki/Patients/OSS/Pages/default.aspx>

For any questions or concerns regarding this process, please contact the Okinawa Overseas Screening Committee at:

DSN: 315-646-7408 or
Commercial: 011-81-98-971-7408
Email: NHOKiOSS@med.navy.mil or
NHOKI-OverseasScreeningCoordinator@med.navy.mil

Once the family member completes the OSS process and is found SUITABLE to come to Okinawa, their paperwork must be submitted to PSD requesting the Area Clearance/Dependent Entry Approval (DEA).

6. DEPENDENT ENTRY APPROVAL (AREA CLEARANCE)

What is Dependent Entry Approval?

Dependent Entry Approval or area clearance is COMMAND SPONSORSHIP for dependents who accompany their service member on an overseas assignment.

Unlike locations in the United States where dependents of military personnel receive benefits and entitlements through their service member's sponsorship, dependents must obtain additional command sponsorship to receive similar entitlements when they accompany their service member overseas.

Who is required to have Dependent Entry Approval?

Dependent Entry Approval is for Family Members ONLY.

It is issued to service members for their dependents and is only valid for the duration of the accompanied tour in Okinawa.

What is required to obtain Dependent Entry Approval?

To be granted Dependent Entry Approval, members must complete a REPORT of SUITABILITY for OVERSEAS ASSIGNMENT NAVPERS 1300/16 application. The application is available through an online search.

Dependent(s) must complete a medical Suitability Screening as a prerequisite to completing the NAVPERS 1300/16 REPORT of SUITABILITY application. The medical screening process is explained at <http://www.med.navy.mil/sites/nhoki/Patients/OSS/Pages/default.aspx>. All required medical documents are also available through this site.

ALL family members must have an approved Dependent Entry Approval before departing to Okinawa. A Service Member should not detach from the losing command until their family has received an approved Dependent Entry Approval message. Members are advised to contact their parent command to conduct a dependent audit to add new dependents and confirm the accuracy of dependents' information. Failure to ensure this information is correct could result in delays in receiving Dependent Entry Approval.

Navy Personnel assigned to USNH Okinawa will submit their request via TOPS to: PERSUPP DET OKINAWA KADENA JA//N-1// per the current editions of MILPERSMAN 1300-300. Additional information concerning Dependent Entry and Area Clearance may be obtained from Personnel Support Detachment, Okinawa on Kadena Air Base, which can be reached at DSN 315-634-6310.

Once the inbound service member receives the approved area clearance, he/she must, once again, verify if all family members are listed on the area clearance. In addition, they must check if all information is correct (SSN, DOB, etc.). If the information is incorrect, the service member must request it to be corrected before departing to Okinawa.

7. EXCEPTIONAL FAMILY MEMBER PROGRAM (EFMP)

The EFMP works with military and civilian agencies to provide comprehensive and coordinated medical, educational, housing, community support, and personnel services to families with special needs. Upon receipt of orders, transitioning service members with EFMP family members must contact the EFMP (contact information below) to ensure their family is prepared and ready for the move.

Exceptional Family Member Program (EFMP) (Navy)

Room 1E0601

U.S. Naval Hospital

Camp Foster

Phone: 011-81-098-971-7408

DSN: 315-646-7408 or 315-646-7399

Email: NHOkiefmp@med.navy.mil

8. PETS

The process to bring a pet to Japan can be very extensive (6-9 months). We recommend that service members start this process as early as possible by visiting a Veterinary Facility (preferably on-base vet clinic, if available). All steps of the process must be completed in order to avoid delay. The pet process includes the following: 1) Microchip, 2) Vaccines, 3) Fluorescent Antibody Virus Neutralization (FAVN) rabies blood test, 4) Quarantine, 5) Health Certificate, 6) Advanced Notification. There are a couple of websites that you can visit to obtain information about bringing your pets to Okinawa.

- MCCS Okinawa Electronic Welcome Aboard Package located at <http://www.mccsokinawa.com/welcomeaboard/>. Click on "Housing & Pets" and then click on "Pet Information" link which will access a booklet called "Importing Pets into Japan". This booklet covers the pet importation process step-by-step.
- Japan District Veterinarian Command website located at: <https://phc.amedd.army.mil/organization/Pages/VtfDetails.aspx?VtfID=86&loc=JP>
- Japan Animal Quarantine Service website located at: <http://www.maff.go.jp/aqs/english/contactus.html>

AMC flights will take pets and cages weighing a total of 150 lbs. However, space for pets is limited on AMC. If traveling commercially, pets with their cage weighing over a combined of 100 lbs. will probably have to go cargo, which is much more expensive. If this situation applies to an

inbound family, we recommend they research the cost flying their pet via cargo. As mentioned above, this option is a much costlier option. They might be able to get a spot on AMC to come to Okinawa, but there is no guarantee that they will have a spot on AMC when they depart Okinawa, especially during the summer months. Most airlines (other than AMC) have severe restrictions regarding flying any pets during the summer months. Please check with the airlines to find out what restrictions/regulations they have regarding flying pets.

U.S. flagged airlines will no longer transport certain dog breeds, particularly the English bulldog or mixes of this breed at all. The Patriot Express still transports them, but space for pets is not guaranteed and is very limited throughout the year. We highly suggest that service members check with the airlines for regulations/restrictions/policies regarding short-nosed dogs before starting the process to bring pets to Okinawa.

9. BANNED DOG BREEDS

According to AFI 32-6001_AFGM2 and MCBJO 10570.1, certain dog breeds are prohibited in all Military Family Housing (MFH) on Okinawa. In addition, the Memorandum for all MFH in Okinawa <http://www.housing.af.mil/shared/media/document/AFD-120525-022.pdf> combines the restricted breeds and identifies them as follows:

- Pit Bull (full or mixed breed)
- Rottweiler (full or mixed breed)
- Canid-wolf hybrid (full or mixed breed)
- Doberman Pincher (full or mixed breed)
- Chow (full or mixed breed)

Please note that having one of these breeds is NOT justification to be granted permission to reside in off-base housing.

10. PETS AND MILITARY FAMILY HOUSING

All pet owners must ensure their dogs and cats are properly registered with the Base Veterinary Facility (VTF) within three days (72 hours) of arrival. All MFH residents will be required to complete the Pet Registration Form prior to assignment to MFH.

Two domestic pets per household, defined as a cat, dog or a combination, are allowed in single dwelling units, duplexes, multiplex units and towers. In tower buildings, cats are allowed on all floors; however, dogs are only allowed on the first and second floors.

Before making arrangements to bring a pet to Okinawa, you are strongly encouraged to contact the Housing Office at least 30 days prior to arrival to ensure pet friendly housing is available. Having a pet does not guarantee placement in a particular housing unit. Placement is based on availability and the member's entitlement. The non-availability of pet friendly housing is not a justification to turn down a housing offer. You can learn more about military family housing and pets at <https://www.mccsokinawa.com/welcomeboard/#tab3> .

11. MILITARY FAMILY HOUSING (MFH) FOR ACCOMPANIED PERSONNEL

The Air Force is the DoD Executive Agent for all MFH on Okinawa. According to the 18 WG Policy Letter No. 38, all DoD personnel are mandated to live on-base, unless housing reaches the occupancy rate of 98% or more based on service member pay grade/family status. While there is an expectation to live in on-base housing, it is not guaranteed.

Eligible personnel (36 months accompanied tour) can submit an Advance Housing Application (Form DD 1746) to the Housing Management Office. Newcomers must also report to the housing office within 2 days after arriving on island to receive the housing brief and more information on their housing assignment. When visiting the Joint Housing Office, ensure copies of orders and Area Clearance/Dependent Entry Approval are brought to this appointment.

Before departing to Okinawa, members can submit the application (Form DD 1746) via email prior to their arrival along with a copy of their web orders to establish themselves in the housing waiting list database. Service member's application must identify and include supporting documentation for an impending promotion or gain of dependents so that he/she can be placed on the appropriate waiting list. A copy of their approved Area Clearance message will be required upon check-in.

More information regarding housing can be found at the Kadena Housing Management Office webpage at: <http://www.housing.af.mil/okinawa/index.asp> .

Kadena Housing Management Office

Kadena Air Force Base

718 CES/CEH

Unit 5261

APO AP 96368-5261

Commercial: 011-81-734-0582

DSN: (315) 634-0582 or (315) 634-0583

Failure to report to the report to the MFH Office within 2 working days of arrival will result in loss of Temporary Lodging Allowance (IIIMEF/MCIPACO 7220.1). This visit is necessary to verify your eligibility for TLA, and receive counseling and guidance before entering into any written lease or rental/sales contract for housing. Navy Personnel should contact their command/PSD to clarify how this policy affects them, especially if they are reporting to a Marine Corps command.

12. BACHELOR QUARTERS MANDATORY POLICY

The MCIPAC Letter 4-13, signed 11 February 2013, states that bachelor and unaccompanied enlisted military service members in pay grades E-1 through E-7, Warrant Officers in pay grades WO-1 through CWO-3, and Officers in pay grades O-1 through O-3 shall be assigned to live in on-base bachelor housing/quarters.

This policy also states that Overseas Housing Allowance (OHA) will NOT be paid to an unaccompanied military service member already drawing Basic Housing Allowance (BAH) for family members back in CONUS. This policy applies to ALL ranks, including senior enlisted and officers on unaccompanied tours to Okinawa, who are not subject to the mandatory Bachelor Quarter assignment policy discussed above.

13. DUAL SERVICE MEMBERS AND HOUSING/BILLETING

Before departing to Okinawa, dual service members must check with their new command and the housing office regarding policies that could affect them. These policies can vary depending on their branch of service, but the following are the most common issues:

- If both service members are on unaccompanied tours, they will not receive family housing. Those who are below the rank of O-4/E-8 will be required to live at the BOQ/BEQ. Dual military service members should contact their command, sponsor and Housing Office to obtain the correct information before heading to Okinawa.
- If both service members are on 36 months accompanied tours, they will not rate TLA if they arrive at different times without a dependent. Therefore, the service member that arrives first must stay at BOQ/BEQ and report to the housing office to receive information about starting the housing process before his/her spouse arrives.
- In addition, dual active duty service members must have accompanied orders to request Government furniture.

14. HOUSEHOLD GOODS (HHG) WEIGHT RESTRICTION

According to Appendix W of the Joint Travel Regulations, Accompanied and unaccompanied USN members assigned to non-USMC commands (such as U.S. Naval Hospital Okinawa, Japan) are authorized the HHG weight allowance. Members are encouraged to contact Personnel Support Detachment, Okinawa, at (DSN) 315-634-6310 for more information.

15. FURNISHINGS

- Accompanied Personnel- furniture and appliances will be provided for accompanied service members for the duration of their tour. Information about the items provided by the furnishings management office can be found at:
<http://www.housing.af.mil/okinawa/index.asp>

These furnishings can be returned upon the arrival of your HHG shipment.

- Unaccompanied Service Members- bachelor and unaccompanied enlisted military service members should not ship their household goods to Okinawa. There is no space at the bachelor quarters to accommodate furniture. If member is provided a Certificate of Non-Availability from the billeting office (BEQ/BOQ) and given the permission to

reside off-base, the member can look for off-base housing that is already furnished. For more information, please call the Housing Management Office at DSN (315) 634-0582/0583.

16. ENTITLEMENTS

- Temporary Lodging Entitlement (TLE)

Receipts are “a must” to claim this reimbursement and they must be itemized and carry a zero balance.

- Dislocation Allowance (DLA)

Unaccompanied members who have dependents that relocate from their residence IAW their issued PCSO may rate DLA. They must ensure that the designated location elected is a CONUS location and is written into their orders. A dependent travel claim must be submitted upon arrival to receive this entitlement.

- Temporary Lodging Allowance (TLA)

Sponsors are responsible for making lodging reservations at government approved Temporary Lodging Facilities (TLF) for the inbound family to reside at awaiting assignment to military housing. TLA is authorized to assist the service member in partially offsetting expenses incurred during the occupancy of temporary lodging. There is no entitlement to TLA while in a travel status or once permanent quarters are occupied.

TLA is contingent upon:

- Personnel MUST use a government TLF (i.e., WestPac, Courtney or Hansen Lodge) unless a Certificate of Non-Availability (CNA) is obtained stating that the facility closest to their place of work is not available for occupancy.
- If the member chooses to stay at an off base TLF and does not provide a CNA from the on base TLF, then the member's lodging reimbursement under TLA will be limited to the government TLF rate, not the rate of the off base TLF. For a family consisting of one active duty member and three dependents, the cost is currently \$125.00 per day for an on base facility and can be as much as \$300.00 per day in an off- base TLF.
- Upon arrival, Navy personnel should check with their personnel support detachment for current guidelines.

PETS (Dogs & Cats) ARE NOT ALLOWED in any of the Marine Corps camps military lodging facilities, so personnel will be required to make kenneling arrangements. A Certificate of Non-Availability (CNA) will not be provided due to pets.

TLA is not payable to members who arrive with non-command sponsored dependents, members who arrive prior to their command sponsored dependents, and members married to members without dependents who arrives separately (the member that arrives first must occupy single type quarters until the other member arrives). Any questions, please contact the disbursing office at 645-7343.

If billeting is not available for the service member, a Certificate of Non-Availability (CNA) must be obtained from billeting office prior to occupying any temporary lodging facilities off-base. Without the CNA, TLA will not be reimbursed. In addition, the CNA does not backdate. The service member's sponsor must obtain this document before the service member can stay at a lodging facility off-base.

Personnel accompanied by dependents must be prepared to pay \$1250 to \$3525 for temporary lodging and subsistence for the initial 10-day period. Personnel are eligible for TLA to offset costs until private or government quarters are obtained. TLA is paid based on the number of days temporary lodging is required and will be reimbursed in 10 day increments. Personnel assigned to Okinawa will not normally be authorized more than 30 days of TLA.

Advance payment of TLA is authorized and encouraged for personnel who may require temporary lodging. Advances can be requested upon arrival (service member must receive a reporting endorsement prior to submission). The TLA payment process normally takes between 5-7 business days and payments will be made directly to the service member's direct deposit account. Personnel are required to pay the full amount of their final TLF bill upon check out. Therefore, requesting advance TLA is highly encouraged if adequate funds to pay the bill are not available.

TLA CLAIM: There has been an increase in service members being denied compensation for traveling costs due to noncompliance of travel instructions specified on their orders. We recommend all inbound service members to review their travel orders thoroughly and plan their leave and travel arrangements accordingly.

When booking temporarily lodging through Marine Corps Community Services Okinawa, due to non-availability of on-base lodging, accompanied service members must request an itemized receipt, pay in full and receive a zero balance receipt in order to receive/qualify for reimbursement. For more information or assistance, please contact MCCS Tours Plus at DSN: (315) 645-8500.

17. NEWCOMERS' ORIENTATION WELCOME ABOARD BRIEF (NOWA)

Newcomers' Orientation is mandatory for all accompanied (all ranks) USMC and USN service members, civilian employees, family members (military and civilian) age 10 and up, and all unaccompanied USMC (E-6 and above) and USN (E-6 and above), and civilian (all grades) new arrivals are required to attend Newcomers' Orientation within 2 weeks of arrival. Attendance must be confirmed prior to the MCB Safety Office issuing a SOFA POV Drivers' License (USFJ-4). NOWA is offered every Wednesday from 07:20 until 14:00. Transportation is available from the Westpac, Hamagawa and Eagle Lodges. The sponsor must request transportation at the time of NOWA registration. The transportation request must be made when registering for NOWA. Once the final flight information is received, sponsors can register their newcomer by calling the nearest M&FP-R at:

- Camp Foster Bldg. 445 645-2104/8395
- Camp Kinser Bldg. 1220 637-2815
- Camp Courtney Bldg. 4425 622-7332
- Camp Hansen Bldg. 2339 623-4522
- Camp Schwab Bldg. 3327 625-2622

To REGISTER ONLINE for NOWA, please visit the Relocation Assistance page at:

<http://mccsokinawa.com/relocation/>

Childcare is provided (free of charge) during NOWA by the Children Youth and Teen Program (CYTP) on a limited space-available basis and must be reserved in advance. Note: Infant Care space is extremely limited. Sponsors should call the CYTP Resource & Referral Office at 645-4117 for reservations prior to the newcomer's arrival. 1-2 days prior to attending NOWA, the inbound family must complete the required paperwork and turn it in at the R&R Office which is located at Camp Foster, bldg. 495. Once this process is completed, the child can be dropped off at the Child Development Care/School Age Care Center/Family Care Provider the morning of their Newcomers' Orientation. Parents also have the option of attending the orientation at different dates so one of them can watch the child.

In addition, newcomers should bring extra copies of the service member's orders and copies of dependent's area clearance/dependent entry approval for Tricare re-enrollment. If the newcomer does not have these documents, he/she can re-enroll by going to U.S. Naval Hospital Okinawa, Japan at a later date.

E-5 and below with accompanied orders, but who have delayed their dependents, will go be picked up by their sponsors, taken to the billeting facility and are required to attend Newcomers' Orientation. Unaccompanied E-5 and below will attend the command indoctrination brief.

*References: Newcomers' Orientation is mandatory as per MCO 1320.11F and IIIMEF/MCIPACO 1754.1

*In addition, attendance must be confirmed prior to MCB Safety Office issuance of Status of Forces (USFJ-4) Personally Operated Vehicle Driver's License in accordance with MCIPACO.

18. OPERATORS PERMIT FOR CIVILIAN VEHICLES (DRIVERS LICENSE)

Please contact Base Safety at 645-3183/2862 to inquire about taking the POV Licensing exam prior to attending NOWA or the day of. Orders, area clearance, and valid Stateside Driver's License are required to obtain a SOFA driver's license. Civilians must check with Base Safety for specific requirements.

Base safety offers the POV Licensing exam Monday, Tuesday, Thursday, and Friday at 0800 and 1000 and on Wednesdays at NOWA at 0900.

Ensure prior to departing from the states, your state issues drivers' license is valid and in good standing. If you think you have a military exemption allowing your driver's license to be valid passed expiration, contact your state's Department of Motor Vehicles to confirm that is the case. More information regarding driving on Okinawa, obtaining a driver's license, and a study guide for the licensing exam can be found on the MCCS welcome aboard website <https://www.mccsokinawa.com/welcomeaboard/#tab1> .

19. DODDS SCHOOLS

All Department of Defense Education Activity (DODEA) schools registration forms are available online at <http://www.okinawa.pac.dodea.edu/>

***Note: Registration must be completed in-person at the school after arrival on-island. ***

Before accepting housing, visit the DODDS Okinawa Transportation website to confirm availability of school bus service in the area the service member is considering living in and to find out which school the child will attend. Go to <http://www.dodea.edu/Pacific/> for more information.

20. DEFENSE BIOMETRIC IDENTIFICATION SYSTEM (DBIDS) (added April 2015)

Kadena Air Base (KAB), 18th Wing, implemented DBIDS for entry onto Kadena Air Base (KAB) during October 2013. Personnel entering KAB will have their identification cards scanned at the installation entry control points prior to being allowed entry. Everyone (active duty, civilian, family members) is allowed a grace period, but after the short grace period, they will be denied entry to KAB until they have completed their DBIDS registration. For KAB access you will be REQUIRED to register your identification card (this includes all family members holding an ID Card) at the Visitor Control Center (Bldg. 31) located at Kadena Gate 1. Military Orders or Letter of Employment and I.D. Card are required for registration. For further information on and hours

please contact 634-3437. Personnel authorized to access KAB, who have NOT registered in DBIDS database, will only be granted temporary access five (5) times.

21.CONTRACTS (CELL PHONES)

Cellular Phone companies in Japan have an AUTOMATIC two (2) year renewal contract, which means the existing or current two year contract, will automatically be renewed on its expiration date, unless otherwise communicated with the cell phone provider. Most of Japanese Cell Phone companies DO NOT have a "Military Clause", which cancels contract/penalties due to military orders/deployment. Because of this, the service member might end up paying a very costly penalty for canceling his/her contract before the 2 year contract is complete. Because of the automatic two year contract renewal, service members leaving after a normal three year tour might be subjected to costly cancellation and penalty fees. Please talk with to your cell phone provider on Okinawa to find out if the company has other options such as monthly and pre-paid agreements. Service members must also ensure they completely cancel their contacts before leaving Okinawa. Again, as with any contract, all service members should thoroughly read and fully understand their contracts before signing them.

22.CHILD SUPERVISION GUIDELINES (added April 2015)

The III MEF/MCIPAC Order 5800.1 w/ CH 1 mandates very specific child supervision guidelines that apply to all Status of Forces Agreement (SOFA) personnel both on/off the installations on Okinawa. While these guidelines are similar to all installations, they are very strictly enforced.

23.DIRECTORY LISTING OF CONTACTS/LINKS (added April 2015)

American Red Cross Camp Foster

6th Marine Division Road

Unit 35032 Bldg. 5674

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-3800

Fax: 011-81-98-970-3095

DSN: 315-645-3800

Army & Air Force Exchange Service (AAFES) Personnel Office

Guadalcanal Road HQ

AAFES Pacific Region

Unit 35163 Bldg. 490

Camp Foster APO, AP 96378

Phone: 011-81-98-970-0840

DSN: 315-645-0840

URL: <http://www.aafes.com>

Child Development Center Camp Courtney

22nd Marines Drive

Unit 35036 Bldg. 4456
Camp Courtney FPO, AP 96373
Phone: 011-81-98-954-7751
DSN: 315-622-7751
URL: <http://www.mccsokinawacom>

Child Development Center Resource and Referral

Mexico Street
Unit 35023 Bldg. 495
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-4117
DSN: 315-645-4117
URL: <http://www.mccsokinawa.com>

Child Development Center, Camp Foster, Ashibina Center

Guadalcanal Road
Unit 35036 Bldg. 1680
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-5073
DSN: 315-645-5073
URL: <http://www.mccsokinawa.com>

Child Development Center, Camp Foster, Chimugukuru Center

Guadalcanal Road
Unit 35036 Bldg. 499
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-2549
DSN: 315-645-2549
URL: <http://www.mccsokinawa.com>

Child Development Center, Camp Kinser

Perimeter Road
Unit 35023 Bldg. 866 & 864
Camp Kinser FPO, AP 96373
Phone: 011-81-98-911-5111-637-2296
DSN: 315-637-2296
URL: <http://www.mccsokinawa.com>

Children, Youth & Teen Programs Administration Office

Mexico Street
Unit 35023 Bldg. 495
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-4117
DSN: 315-645-4117
URL: <http://www.mccsokinawa.com>

Civilian Human Resource Office (CHRO)

Mexico Street

Unit 35020 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-2475

Phone: 011-81-98-970-7547

URL: <http://www.mcbbutler.marines.mil/Base-Information/Civilian-Human-Resources-Office/>

Claims Office Household Goods

Mexico Street

Unit 35002 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-0922

DSN: 315-645-0922

URL: <http://www.move.mil>

Community Bank, Camp Foster

Arkansas Street

Unit 35019 Bldg. 1005

Camp Foster FPO, AP 96373-5019

Phone: 011-81-98-970-2327

Fax: 011-81-98-893-5169

DSN: 315-645-2327

Defense Commissary Agency, Camp Foster

Stillwell Drive

Unit 35156 Bldg. 5675

Camp Foster FPO, AP 96378-5156

Phone: 011-81-98-970-2712

Fax: 011-81-98-970-3865

DSN: 315-645-2712

URL: <http://www.commissaries.com/>

Dental Branch Clinic, Camp Courtney - Bush Clinic

Brown Street

Unit 38452 Det C Bldg. 4231

Camp Courtney FPO, AP 96382

Phone: 011-81-98-954-7539

Fax: 011-81-98-954-7601

DSN: 315-622-7539

URL: <http://www.marines.mil/unit/3rdlogistics/3rddental/Pages/Main%20Page.aspx>

Dental Branch Clinic, Camp Foster - Evans Clinic

Stillwell Drive

*Attn: Evans Clinic
PSC 482 Bldg. 449
Camp Foster FPO, AP 96362
Phone: 011-81-98-970-7381
Fax: 011-81-98-970-7387
DSN: 315-645-7381*

Dental Branch Clinic, MCAS Futenma

*Geiger Street
Unit 38453 Det F Bldg. 675
MCAS Futenma FPO, AP 96372-8453
Phone: 011-81-98-911-5111-636-3171/3525
Fax: 011-81-98-911-5111-636-1189
DSN: 315-636-3171/3525*

Dental Branch Clinic, Camp Hansen - Drinkhouse Clinic

*Wallace Street
Unit 38452 Box 259 Bldg. 2418
FPO, AP 96385-0295
Phone: 011-81-98-969-4657
Fax: 011-81-98-969-4091
DSN: 315-623-4657*

Dental Branch Clinic, Camp Kinser

*Perimeter Road
Unit 38454 Det K Bldg. 1463
Camp Kinser FPO, AP 96380-8454
Phone: 011-81-98-911-5111-637-2828
Fax: 011-81-98-911-5111-637-1156
DSN: 315-637-2828*

Dental Branch Clinic, Camp Schwab

*Richardson Street
Unit 38452 Det S Bldg. 3510
Camp Schwab FPO, AP 96389
Phone: 011-81-98-911-5111-625-2603
Fax: 011-81-98-911-5111-625-2128
DSN: 315-625-2603*

Dental HQ, 3d Dental Bn, U. S. Naval Dental Center Okinawa, Japan

*Stillwell Drive
Unit 38450 Bldg. 5642
Camp Foster FPO, AP 96373-8450
Phone: 011-81-98-970-2390
Fax: 011-81-98-970-3710
DSN: 315-645-2390*

Department of Defense Dependent Schools (DoDDS) Personnel Support Branch

Unit 35007 Bldg. 290

Torii Station APO, AP 96376-5007

Phone: 011-81-98-911-5111-644-5799/5800

Fax: 011-81-98-957-4518

DSN: 315-644-5799/5800

URL: <http://www.dodea.edu/Pacific/>

Distribution Management Office – Front Desk

Mexico Street

Unit 35002 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-9448

DSN: 315-645-9448

URL: <http://www.mcbbutler.marines.mil/Base-Information/Distribution-Management-Office/>

Distribution Management Office – Customer Service (Promotions, Area Clearance, Audit, Legal)

Mexico Street

Unit 35002 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-4317

DSN: 315-645-4317

URL: <http://www.mcbbutler.marines.mil/Base-Information/Distribution-Management-Office/>

Distribution Management Office - Inbound

Street Address Mexico Street

Unit 35002 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-7813/0413

Fax: 011-81-98-970-7750

DSN: 315-645-7813/0413

URL: <http://www.mcbbutler.marines.mil/Base-Information/Distribution-Management-Office/>

Distribution Management Office - Outbound

Mexico Street

Unit 35018 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-3097

DSN: 315-645-3097

URL: <http://www.mcbbutler.marines.mil/Base-Information/Distribution-Management-Office/>

Distribution Management Office, Navy, Personal Property

Phone: 011-81-611-734-2465

DSN: 315-634-2465

DOD Dependents School – Foster Edward C. Killin Elementary

Mexico Street

Unit 35016 Bldg. 370
Camp Foster FPO, AP 96373-5016
Phone: 011-81-98-970-7760/9172
Fax: 011-81-98-892-6549
DSN: 315-645-7760/9172
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Foster Kubasaki High School

California Loop
Unit 35008 Bldg. 1408
Camp Foster FPO, AP 96373-5008
Phone: 011-81-98-970-4876/3728
Fax: 011-81-98-892-7769
DSN: 315-645-4876/3728
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Foster Zukeran Elementary

1st Marine Division Road
Unit 35017 Bldg. 33
Camp Foster APO, AP 96373-0517
Phone: 011-81-98-970-2576/2064
Fax: 011-81-98-970-7662
DSN: 315-645-2576/2064
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Kadena Amelia Earhart Intermediate

Beeson Street
Unit 5166 Bldg. 9481/82
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-1329/1344
Fax: 011-81-98-961-6804
DSN: 315-634-1329/1344
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Kadena Bob Hope Primary

Beeson Street
Unit 5166 Bldg. 9480
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-0093/0094
Fax: 011-81-98-961-1236
DSN: 315-634-0093/0094
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School - Kadena Elementary

Bong Drive

Unit 5166 Bldg. 2415
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-1550/3441
Fax: 011-81-98-961-6816
DSN: 315-634-1550/3441
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School - Kadena High School

Vincent Ave
Unit 5166 Bldg. 9490
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-1712/1216
Fax: 011-81-61-937-7469
DSN: 315-634-1712/1216
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School - Kadena Middle School

Vincent Ave
Unit 5166 Bldg. 9397
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-0217
Fax: 011-81-98-961-8328
DSN: 315-634-0217
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Kadena Ryukyu Middle School

Bldg. 1984
Kadena Air Base
Phone: 011-81-98-961-4849
Fax: 011-81-98-961-4979
DSN: 315-634-4979
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Kadena Stearley Heights Elementary

Bong Drive
Unit 5166 Bldg. 2261
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-4523/4524
Fax: 011-81-98-961-6818
DSN: 315-634-4523/4524
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School - Kinser Elementary

Perimeter Road

Unit 35037 Bldg. 1040
Camp Kinser FPO, AP 96373-5037
Phone: 011-81-98-911-5111-637-3008/3422
Fax: 011-81-98-911-5111-637-2611
DSN: 315-637-3008/3422
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – Lester Middle

Chicago Street
Unit 35015 Bldg. 6371
Camp Lester FPO, AP 96373 5015
Phone: 011-81-98-970-7787/2124
Fax: 011-81-98-970-7211
DSN: 315-645-7787/2124
URL: <http://www.dodea.edu/Pacific/>

DOD Dependents School – McTureous, Bechtel Elementary

Unit 35038 Bldg. 5000
Camp McTureous FPO, AP 96373-5038
Phone: 011-81-98-954-7504/7423
Fax: 011-81-98-954-7645
DSN: 315-622-7504/7423
URL: <http://www.dodea.edu/Pacific/>

DOD Dependent Schools, Okinawa District, Superintendent's Office

Unit 5166 Bldg. 9497
Kadena Air Base APO, AP 96368-5166
Phone: 011-81-98-961-1204
Fax: 011-81-98-961-1399
DSN: 315-634-1204
URL: <http://www.dodea.edu/Pacific/>

Driver License / Learner's Permits Requirements (MCB Safety Licensing Section)

6th Marine Division Road
Unit 35001 Bldg. 5831
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-3183
DSN: 315-645-3183
URL: <http://www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/MCIPAC-Safety/Safety-Office/Okinawa-Driving/>

Educational & Developmental Intervention Services (EDIS)

Vincent Avenue

*U.S. Naval Hospital Okinawa, Japan EDIS
PSC 482 Bldg.9497
Kadena FPO, AP 96362-1600
Phone: 011-81-98-961-2740/2747
Fax: 011-81-98-961-2708
DSN: 315-634-2740/2747
URL: <http://www.med.navy.mil/sites/nhoki/Pages/default.aspx>*

Exceptional Family Member Program (EFMP) (Navy)

*Room 1E0601
U.S. Naval Hospital Okinawa, Japan
Camp Foster
Phone: 011-81-098-971-7408
DSN: 315-646-7408 or 315-646-7399
Email: NHOKiEFMP@med.navy.mil*

Commander Fleet Activities Okinawa

*Omaha Ave
PSC 480 1100 Bldg. 3574
Kadena Air Base FPO, AP 96370
Phone: 011-81-98-961-8232
Fax: 011-81-98-961-6305
DSN: 315-634-8232
URL: http://www.cnic.navy.mil/regions/cnrj/installations/cfa_okinawa.html*

Health Benefits Advisory - TRICARE

*Chicago Street
US Naval Hospital Okinawa, Japan (Bldg. 960)
PSC 482 Box 1600
FPO, AP 96362-9998
Phone: 011-81-98-971-WELL
DSN: 315-646-WELL
URL: <http://www.oki.med.navy.mil>*

Hospital USN- Information Desk

*Chicago Street
US Naval Hospital Okinawa, Japan (Bldg. 960)
PSC 482 Box 1600
FPO, AP 96362-9998
Phone: 011-81-98-971-WELL
DSN: 315-646-WELL
URL: <http://www.oki.med.navy.mil>*

Housing Office, Kadena Air Base - Housing Assistance Section

Douglas Boulevard

718 CES/CEH, Unit 5261 Bldg. 217
APO, AP 96368
Phone: 011-81-98-961-0582/83
DSN: 315-634-0582/83
URL: <http://www.housing.af.mil/okinawa/index.asp>

Housing Referral Section, Kadena Air Base
Bldg. 217, Douglas Boulevard
718 CES/CEH, Unit 5261 APO, AP 96368
Phone: 011-81-98-961-0147
Fax: 011-81-98-961-1111
DSN: 315-634-0147
URL: <http://www.housing.af.mil/okinawa/index.asp>

Karing Kennels
Bldg. 4065, Kadena Air Base
Phone: 1-512-672-7339
Email: karingkennels@kadenafss.com
URL: <http://www.kadenafss.com/>

Marine Corps Family Team Building
6th Marine Division Road
Unit 35023 Bldg. 5677
Camp Foster FPO, AP 96373 5023
Phone: 011-81-98-970-3698
Fax: 011-81-98-970-4024
DSN: 315-645-3698
URL: <http://www.mccsokinawa.com>

Marine & Family Programs, MCCA, Camp Foster
Stillwell Drive
Unit 35023 Bldg. 445
FPO, AP 96373
Phone: 011-81-98-970-2104
Phone: 011-81-98-970-2106
DSN: 315-645-2104
URL/Email Addresses Email: reloassist@okinawa.usmc-mcca.org
URL: <http://www.mccsokinawa.com>

Medical Clinic – MCAS Futenma
Geiger Street
Attn: MCAS Futenma Clinic
PSC 482 Bldg. 676
FPO, AP 96362
Phone: 011-81-98-911-5111-636-3150
DSN: 315-636-3150

Medical Clinic - Camp Hansen
Wallace Street

Attn: Hansen Clinic
PSC 482 Bldg. 2386
FPO, AP 96362
Phone: 011-81-98-969-4623
DSN: 315-623-4623

Medical Clinic - Camp Kinser

Perimeter Road
Attn: Kinser Clinic
PSC 482 Bldg. 1460
FPO, AP 96373
Phone: 011-81-98-911-5111-637-1881
DSN: 315-637-1881

Medical Clinic - Camp Schwab

Attn: Schwab Clinic
PSC 482 Bldg. 3510
FPO, AP 96362
Phone: 011-81-98-911-5111-625-2260
DSN: 315-625-2260

Military Police (Customs)

Guadalcanal Road
Unit 35002 Bldg. 496
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-2217
DSN: 315-645-2217
URL: <http://www.mcbbutler.marines.mil/Base-Information/Provost-Marshals-Office/>

Navy Federal Credit Union Camp Foster

Saipan Road
Unit 35030 Bldg. 1009
FPO, AP 96373-5030
Phone: 011-81-98-970-7331
Fax: 011-81-098-892-0265
DSN: 315-645-7331
URL: <http://navyfcu.org>

Navy/Marine Corps Relief

6th Marine Div Road
PSC 557 Box 623 Bldg. 5674
Camp Foster FPO, AP 96379
Phone: 011-81-98-970-7808
Phone: 011-81-98-970-7808
DSN: 315-645-7808

Officer of the Day, Navy, CFAO/NAF Kadena Air Base

DSN Phone: 090-9789-9631

Officer of the Day, Navy, Naval Dental Clinic

Bldg. 449

Camp Foster

Phone: 011-81-98-970-7381

DSN: 315-645-7381

Officer of the Day, Navy, US Naval Hospital

Bldg. 960

Camp Foster

Phone: 080-8365-5962

DSN: 315-646-7555

Officer of the Day, Navy, White Beach

Bldg. 1110

White Beach

Phone: 011-81-98-954-1555/1556

DSN: 315-622-1555/1556

Passenger Travel Office

Mexico Street

Unit 35002 Bldg. 495

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-5334-5335

DSN: 315-645-5334/5335

URL: <http://www.mcbbutler.marines.mil/Base-Information/Distribution-Management-Office/>

Personnel Support Activity Detachment - Navy ID Card & Payroll

Omaha Ave

Bldg. 3554 Kadena Air Base

Phone: 011-81-98-961-6322

Fax: 011-81-98-961-6305

DSN: 315-634-6322

URL: http://www.cnic.navy.mil/regions/cnrj/installations/cfa_okinawa.html

Postal Services Branch Foster

Arkansas Street

Unit 35010 Bldg. 1006

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-5394

DSN: 315-645-5394

URL: <http://www.mcbbutler.marines.mil/Base-Information/Post-Office-Information/>

Relocation Assistance Program (RAP) (Pets/Sponsorship/Smooth move/NOWA)

Stillwell Drive

MCCS, Marine & Family Programs – Resources

Bldg. 445 Camp Foster

Unit 35023 FPO, AP 96373

Phone: 011-81-98-970-8395

Fax: 011-81-98-970-7229

DSN: 315-645-8395

URL/Email Addresses Email: reloassist@okinawa.usmc-mccs.org

URL: <http://www.mccsokinawa.com>

URL: <http://www.usarj.army.mil/organization/vet/>

Relocation Assistance Program, Inter-Cultural Section, MCCS

Stillwell Drive

UNIT 35026 Bldg. 445

Camp Foster FPO, AP 96379-5026

Phone: 011-81-98-970-3127

Phone: 011-81-98-970-8109

Fax: 011-81-98-970-7229

DSN: 315-645-3127

URL/Email Addresses Email: reloassist@okinawa.usmc-mccs.org

URL: <http://www.mccsokinawa.com>

Rental Car (In Gas Station)

Bldg. 5644, Camp Foster

Phone: 011-81-98-970-4577

DSN: 315-645-4577

Rental Car (In WestPac)

Bldg. 14, Camp Foster

Phone: 011-81-98-970-8237

DSN: 315-645-8237

School Age Care (SAC)

1st Marine Division Street

Unit 35023 Bldg. 1620

Camp Foster FPO, AP 96373

Phone: 011-81-98-970-7301

DSN: 315-645-7301

URL: <http://www.mccsokinawa.com>

Temporary Lodging Facilities, MCCS, Camp Courtney

22nd Marines Drive

Unit 35023 Bldg. 4440
Camp Courtney FPO, AP 96373
Phone: 011-81-98-954-9578
Fax: 011-81-98-954-9123
DSN: 315-622-9578
URL: <http://www.mccsokinawa.com>

Temporary Lodging Facilities, MCCS WestPac Lodge (Camp Foster)

Patton Drive
Unit 35023 Bldg. 11
Camp Foster FPO, AP 96373
Phone: 011-81-98-970-2455
Fax: 011-81-98-970-1702
DSN: 315-645-2455
URL: <http://www.mccsokinawa.com>

Temporary Lodging Facilities, MCCS, Camp Hansen

Shawn Street
Unit 35023 Bldg. 2504
Camp Hansen FPO, AP 96373
Phone: 011-81-98-969-4511
Fax: 011-81-98-969-4511
DSN: 315-623-4511
URL: <http://www.mccsokinawa.com>

Transition Assistance Management Program/Family Member Employment Assistance, MCCS, Camp Foster

Stillwell Drive
Marine & Family Programs - Resources
Unit 35023 Bldg. 445
Camp Foster FPO, AP 96373-5023
Phone: 011-81-98-970-3151
Fax: 011-81-98-970-3930
DSN: 315-645-3151
Email: tamp@okinawa.usmc-mccs.org
URL: <http://www.mccsokinawa.com>

U. S. Naval Hospital Okinawa, Japan

Bldg. 960
PSC 482-1600
Camp Foster FPO, AP 96362-1600
Phone: 011-81-98-971-7555
Fax: 011-81-98-971-WELL
DSN: 315-646-WELL
URL: <http://www.oki.med.navy.mil>

Vehicle Registration PMO, MCB Butler

Unit 35025 Bldg. 5638

Camp Foster FPO, AP 96373-5025

Phone: 011-81-98-970-7481

Fax: 011-81-98-970-2504

DSN: 315-645-7481

Email: jsvro@mcbbutler.usmc.mil

URL: <http://www.mcbbutler.marines.mil/Base-Information/Vehicle-Registration/>

Veterinary Clinic

Okinawa Branch Veterinary Services

Bldg 731, Davis Avenue

Kadena AFB

URL: <https://phc.amedd.army.mil/organization/Pages/VtfDetails.aspx?VtfID=86&loc=JP>

Women, Infants & Children (WIC) Overseas

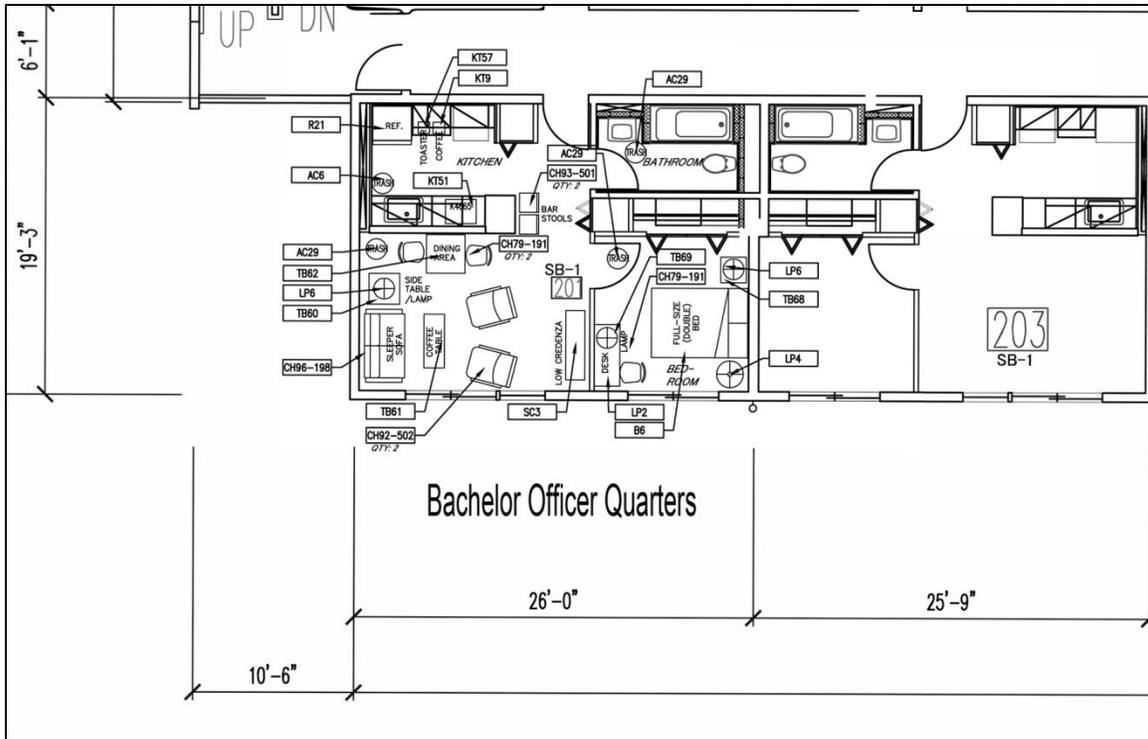
6th Marine Division Road

PSC 557 Box 1340 Bldg. 5674

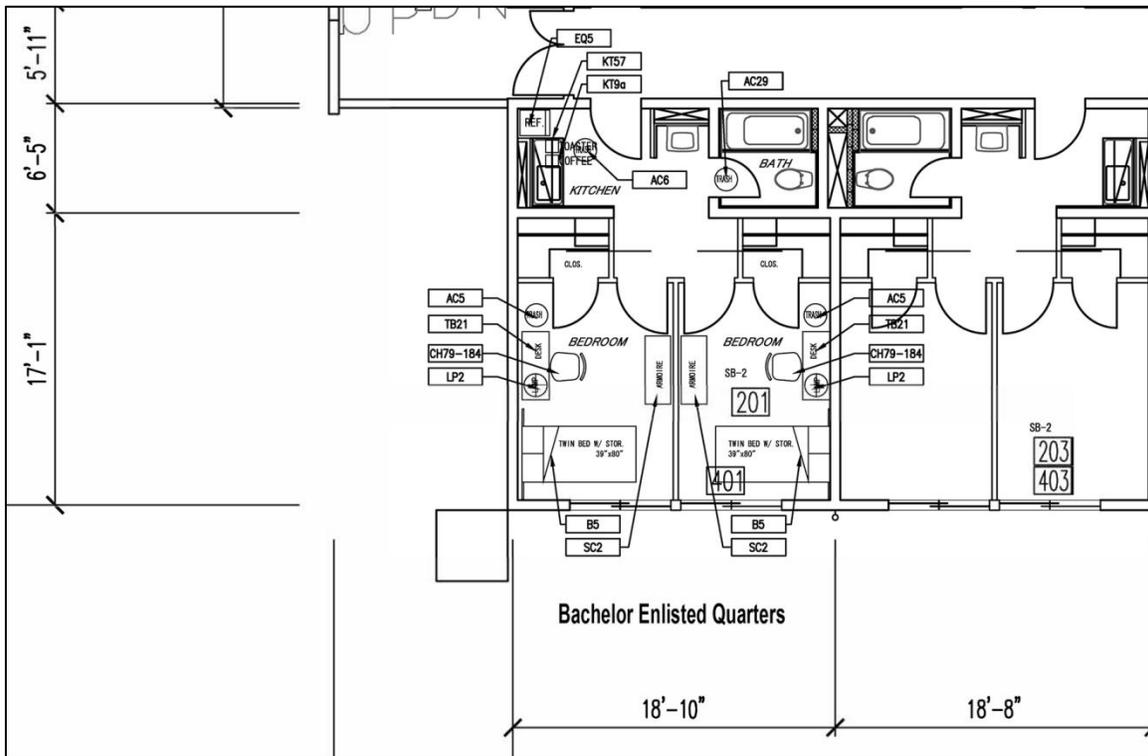
Camp Foster FPO, AP 96379

Phone: 011-81-98-970-9426

DSN: 315-645-9426



BOQ FLOOR PLAN



BEQ FLOOR PLAN

UPDATED 28 NOVEMBER 2019