This NAVADMIN solicits applications for the Academic Year (AY) 2020 Medical Service Corps (MSC) In-Service Procurement Program (IPP) Selection Board. The MSC IPP will convene in the fall of 2019. MSC IPP provides a path for qualified, career-motivated enlisted personnel to obtain a Commission as an MSC officer. Applications will be accepted for the following specialties: Health Care Administration (HCA), Physician Assistant (PA), Social Work and Medical Technology/Medical Laboratory Scientist.

2. This program is open to active-duty enlisted Sailors, Marines and Navy Full-Time Support (FTS) personnel of any rating in the pay grades of E-5 through E-9 at the time of application. Reservists in an FTS status are eligible. Reservists in any status other than FTS are not eligible.

3. Application procedures and education requirements are outlined in this NAVADMIN and chapters 1, 2 and 6 of reference (a).

4. Applicants must not have reached their 42nd birthday by the time of initial appointment and commissioning. Age waivers will not be granted.

5. Amplifying information for the AY-20 MSC IPP Selection Board.
   a. Applicants assigned to a nuclear training command or who hold a
nuclear Navy enlisted classification (335x, 336x, 338x, 339x) must obtain conditional release from nuclear field duty prior to submitting their application. To obtain a conditional release, an applicant must submit an Enlisted Personnel Action Request (NAVPERS 1306/7) to the Chief of Naval Operations, Nuclear Program Manager (OPNAV N133) via their detailer. The AY-20 MSC IPP Selection Board will only consider nuclear-enlisted candidates who have a conditional release included in their application.

b. Applicants not assigned to nuclear programs, listed in subparagraph 5a, must obtain a conditional release prior to submitting their application. To obtain a conditional release, an applicant must submit a NAVPERS 1306/7 to their enlisted community manager. The AY-20 MSC IPP Selection Board will only consider enlisted candidates who have a conditional release included in their application.

c. Applicants must be worldwide assignable. In line with chapter 6 subparagraph 3e of reference (a), applicants must meet pre-commissioning /accession physical standards for appointment as an MSC officer prescribed in chapter 15 of reference (b).

6. For HCA applicants, the board will select candidates for two separate categories: Direct commission and training.

a. Direct Commission. Applicants for direct commission must possess a qualifying master’s degree for entry grade credit prior to the board. Qualifying masters degrees must have an emphasis in HCA and must be accredited by one of the following accrediting bodies:

   (1) Commission on Accreditation of Health Care Management Education, more information is available at https://www.cahme.org.

   (2) The Association to Advance Collegiate Schools of Business, more information is available at https://www.aacsb.edu.


   (4) National Association of Schools of Public Affairs and Administration, more information is available at http://www.naspaa.org.

b. Training. HCA applicants for training must possess a qualifying bachelors degree prior to the board convening.

   (1) Qualifying bachelors degrees include HCA, health services administration or management, or in an applicable business or management discipline. Acceptable disciplines include accounting, business economics and policy, finance, information systems management, logistics, manpower, human resources, materials management and public administration. Applicants must have at least a cumulative grade point average (GPA) of 3.0 on a 4.0 scale.

   (2) Applicants requesting training will be screened for selection to attend full-time in-service training in either the Army-Baylor University graduate program in HCA (more information is available at https://www.baylor.edu/business/mba/index.php?id=82134) or the masters in HCA and policy degree at the Uniformed Services University of the Health Sciences (more information is available at https://www.usuhs.edu/mhap). Applicants must include conditional letters of acceptance from one or both schools in their package.

   (3) Applicants who currently possess a qualifying masters degree for entry grade credit will not be considered for training.

7. For applicants to the PA program:

a. Applicants must have a minimum of 60 semester hours of fully transferable college credit and all pre-requisite courses must be completed before 26 July 2019. The minimum required overall GPA is 3.0 on a 4.0 scale and a 3.0 for all science and biology courses.
b. College level medical terminology is now mandatory pre-requisite coursework. Medical terminology completed as a requirement of A or C school will not be accepted. All pre-requisite coursework must have been completed within the past 10 years.

c. Applicants must include a current Scholastic Aptitude Test (SAT) in their package. The minimum acceptable SAT score is 1,000 (minimum math 460). Applications with an SAT math score below 460 will not be considered by the board.

d. Official transcripts from all attended academic institutions must be requested and sent by the institution directly to the University of Nebraska Medical Center (UNMC) no later than 26 July 2019. The UNMC online Application provides the appropriate mailing address.

e. Application to UNMC PA program must be initiated online via the WebAdmit/UNICAS system at https://ipap.liaisoncas.com also no later than 26 July 2019. No documents need to be uploaded into the WebAdmit/UNICAS system. Note: Completion of the online application does not qualify as submission of the application as it is required for administrative purposes only.

f. Hard-copy applications must be shipped to Navy Medicine Professional Development Command (NMPDC) by 2 September 2019 in order to be considered (see paragraph 11). Applicants will be notified of their academic eligibility well before the official MSC IPP application deadline.

8. Applicants for the 24 month Master of Social Work (MSW) internship must have a masters degree in social work from a graduate school of social work accredited by the Council of Social Work Education at https://www.cswe.org before the board meets. Candidates with a strong clinical background and educational focus in Military Trauma, Post-Traumatic Stress Disorder, Traumatic Brain Injury, Acute Suicide, Homicidal Risk And Resiliency are preferred. Preference is given to those who are able to demonstrate experience and proficiency in assessment, diagnosis and dispositional planning of conditions as indicated in the most current Diagnostic Statistical Manual using current evidence-based treatments. A graduate social worker license or equivalent is required for internship in states that license post-MSW social workers.

9. Applicants for Medical Technology/Medical Laboratory Scientist must have:

a. A qualifying bachelors or masters degree from an accredited university with a 3.0 or better GPA on a 4.0 scale and a cumulative GPA of 3.0 for all core science courses. Preferred candidates will have a science-based degree.

b. Four college-level courses in biological, chemical or natural Sciences. Courses completed as a requirement of A or C school do not fulfill this requirement.

c. 4 years of laboratory experience as a trained technician in a medical treatment facility under the supervision of a lab officer. Preferred candidates will have 3 years of supervised laboratory experience within the last 6 consecutive years.

d. Applicants must possess a Medical Laboratory Scientist certification from the American Society for Clinical Pathology. No other certification will be accepted.

10. In line with references (a) and (c), applicants are reminded that to be eligible for voluntary retirement, an applicant appointed as an officer is required to complete 20 years of active-duty service, with at least 10 years of service as an active commissioned officer.

11. Applications must be postmarked by 2 September 2019 and mailed to:
All required documentation must be received by 20 September 2019. Incomplete applications received after this date will not be reviewed by the board. Detailed application information can be found at https://www.med.navy.mil/sites/nmpdc/professional-Development/sitepages/.

12. Board results will be released at the aforementioned NMPDC website once approved.

13. Point of contact is Ms. Beverly D. Kemp, NMPDC (Code O3C HMDT), who can be reached at (301) 319-4520/DSN 285 or via e-mail at beverly.d.kemp.civ@mail.mil.

14. This NAVADMIN will remain in effect until 30 September 2020 or superseded, whichever occurs first.

15. Released by Vice Admiral R. P. Burke, N1.//